

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees
FROM : David A. Hulseberg, Village Manager
DATE : March 22, 2010 Agenda Date: April 1, 2010
TITLE : Renewal of Contract for: Parkway Tree Trimming
SUBMITTED BY: Steven Kremske, Forestry/Electrical/Streets Supervisor *SK*

RESULTS:

Date Bids Were Published N/A Bidding Closed N/A

Total Number of Bids Received N/A

Total Number of Bidders Meeting Specifications _____

Bid Security Required _____ Yes _____ No

Performance Bond Required _____ Yes _____ No

Were Any Bids Withdrawn _____ Yes _____ No

Explanation:

Waiver of Bids Requested? _____ X Yes _____ No

If yes, explain:

See attached memo.

Award Recommended to Lowest _____ Yes _____ No

Responsible Bidder?

If no, explain:

See attached memo.

FISCAL IMPACT:

Amount of Award \$45,000.00 2712.755700

BACKGROUND/RECOMMENDATION:

See attached memo.

Has Recommended Bidder Worked for Village Previously X Yes _____ No

If yes, was quality of work acceptable X Yes _____ No

Was item bid in accordance with Public Act 85-1295? _____ Yes X No

Waiver of bids - Public Act 85-1295 does not apply X Yes

REVIEW (as needed):

Village Attorney XX _____ Date _____

Finance Director XX _____ Date _____

Village Manager XX _____ Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.

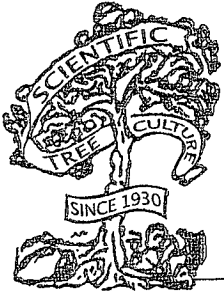


To: David A. Hulseberg, Village Manager
Through: Carl Goldsmith, Public Works Director *CJ*
From: Steve Kremske, Forestry/Electrical & Streets Supervisor *SK*
Date: March 22, 2010
Subject: Renewal of the "Parkway Tree Trimming" Contract for FY2011

On June 4, 2009, the Village Board approved a contract with Nels J. Johnson Tree Experts, Inc., for parkway tree trimming. In the bid documents was a provision to extend the contract for an additional year. Attached is a letter from N. Joel Johnson, Jr., President of Nels J. Johnson Tree Experts, Inc., indicating their willingness to provide the same service, terms, conditions and unit pricing for an additional year.

To exercise the renewal option, the Village Attorney has stated that the Village Board must approve acceptance of the renewal. There is no need to sign a new contract. If approved by the Board, staff would send confirming letters with signature space for Nels J. Johnson Tree Experts, Inc. to accept extension of the contract. Nels J. Johnson Tree Experts, Inc. has provided good service during FY 2010.

Public Works is requesting a waiver of bid and the renewal of a contract with Nels J. Johnson Tree Experts, Inc. for one year under the same terms, conditions and pricing for FY 2011. Please note that when the Board approves the extension, parkway tree trimming will be provided by Nels J. Johnson Tree Experts, Inc. in an amount not to exceed \$45,000.00. Please place this item on the April 1, 2010, agenda for consideration by the Village Board.



NELS J. JOHNSON
TREE EXPERTS, INC.
912 Pitner Avenue
Evanston, Illinois 60202-1585

Evanston: 847-475-1877
Barrington: 847-382-2777
Hinsdale: 630-654-1877
Fax: 847-475-0037

www.nelsjohnsonstree.com

March 16, 2010

Mr. Steve Kremske
Lombard Forestry
Village of Lombard
255 E. Wilson Avenue
Lombard, IL 60148-3931

Dear Steve,

I am in receipt of your letter of March 12, 2010. We have enjoyed working in your village this year and would like to extend the contract for another year under the same terms and conditions as the current contract.

Sincerely,

Nels J. Johnson Tree Experts, Inc.

N. Joel Johnson, Jr.
President

NJJ/cz