

070316
DISTRICT ALL

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees

FROM : William T. Lichter, Village Manager

DATE : May 9, 2007
Agenda Date: May 17, 2007

TITLE : Bid Waiver for: Fertilization & Broadleaf Weed Control

SUBMITTED BY: Keith Surges, Operations Superintendent *kg/s*

RESULTS:

Date Bids Were Published _____ Bidding Closed _____
Total Number of Bids Received _____
Total Number of Bidders Meeting Specifications _____

Bid Security Required _____ Yes _____ No _____

Performance Bond Required _____ Yes _____ No _____

Were Any Bids Withdrawn _____ Yes _____ No _____

Explanation: _____

Waiver of Bids Requested? _____ Yes _____ No _____

If yes, explain: _____

Award Recommended to Lowest _____ Yes _____ No _____

Responsible Bidder? _____ Yes _____ No _____

If no, explain: _____

FISCAL IMPACT:

Engineer's estimate/budget estimate \$21,031.95
Amount of Award FY08 \$7,010.65 FY09 \$7,010.65 FY10 \$7,010.65 FY11 \$7,010.65 FY12 \$7,010.65 FY13 \$7,010.65 FY14 \$7,010.65

BACKGROUND/RECOMMENDATION:

See attached memo.

Has Recommended Bidder Worked for Village Previously? _____ Yes _____ No _____
If yes, was quality of work acceptable _____ Yes _____ No _____
Was item bid in accordance with Public Act 85-1295? _____ Yes _____ No _____
Waiver of bids - Public Act 85-1295 does not apply _____ Yes _____ No _____

REVIEW (as needed):

Village Attorney XX _____ Date _____
Finance Director XX *W. T. Lichte* Date *5/8/07*
Village Manager XX _____ Date *5/10/07*

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.



To: William Lichter, Village Manager

Through: Wes Anderson, Director of Public Works *Wes Anderson*

From: Keith Surges, Operations Superintendent *KS/SJS*

Date: May 9, 2007

Subject: Trugreen/Chemlawn Multi-year Agreement

Trugreen/Chemlawn currently applies fertilizer and weed-killer to the turf on all of the Village-owned properties and has done so for many years. We have received superior service in the past and I am recommending continuing this service. Trugreen/Chemlawn has agreed to maintain their current annual service of \$7,010.65/year for each of the next 3 years. I am seeking Board approval to sign this 3-year agreement in an amount not to exceed \$21,031.95 and waive bids.

Please place this item on the Village Board agenda for May 17, 2007. If you have any questions, feel free to call me.

Attachment: 4 agreements

GENERAL MANAGER _____ EMAIL ADDRESS _____

REPRESENTATIVE _____ AUTHORIZED SIGNATURE _____ DATE 1/17/2007

Kevin King

BY SIGNING, YOU ACKNOWLEDGE THE TERMS OF THIS AGREEMENT.

TRUGREEN CHEMLAWN
 COMMERCIAL SERVICE AGREEMENT
 Branch Address: 1075 Carolina Drive, West Chicago, IL 60185 (630) 231-8770

Ship To: Village of Lombard
 Various Sites as Directed # 93185
 Lombard, IL 60148-3926
 Keith Surges (630) 620-5700

TREATMENT	DESCRIPTION	COST
1. EARLY SPRING	PRE EMERGENT FOR CRABGRASS CONTROL FERTILIZATION	
2. LATE SPRING	BROADLEAF WEED CONTROL PRE EMERGENT FOR CRABGRASS	
3. EARLY SUMMER	FERTILIZATION	
4. LATE SUMMER	BROADLEAF WEED CONTROL FERTILIZATION	\$ 1,004.42
5. EARLY FALL	BROADLEAF WEED CONTROL FERTILIZATION	
6. LATE FALL	BROADLEAF WEED CONTROL FERTILIZATION	
ANNUAL LAWN CARE COST		\$ 1,004.42
ANNUAL BENEFICIAL SERVICES		\$ -
TOTAL ANNUAL LAWN CARE SERVICE		\$ 1,004.42
TERM OF AGREEMENT <input checked="" type="checkbox"/> 3 YEAR <input type="checkbox"/> 2 YEAR <input type="checkbox"/> 1 YEAR		
COMMENTS: PROTECT YOUR PRICE AND LOCK-IN FOR THREE YEARS! kevin.king@trugreenmail.com		

TREATMENT	DESCRIPTION	COST
1. EARLY SPRING	SUPERIOR HORTICULTURE OIL INSECT CONTROL DISEASE CONTROL	
2. LATE SPRING	ROOT ZONE FERTILIZATION FERTILIZATION	
3. EARLY SUMMER	INSECT CONTROL DISEASE CONTROL	
4. LATE SUMMER	INSECT CONTROL DISEASE CONTROL	
5. EARLY FALL	INSECT CONTROL DISEASE CONTROL	
6. LATE FALL	ROOT ZONE FERTILIZATION INSECT CONTROL DISEASE CONTROL FERTILIZATION	
ANNUAL TREE AND SHRUB CARE COST		\$ -
ANNUAL BENEFICIAL SERVICES		\$ -
TOTAL ANNUAL TREE AND SHRUB CARE SERVICE		\$ -
TERM OF AGREEMENT <input type="checkbox"/> 3 YEAR <input type="checkbox"/> 2 YEAR <input type="checkbox"/> 1 YEAR		
COMMENTS: 2007 - 2009 SERVICES TOTAL ANNUAL SERVICE COST \$ 1,004.42		

Bill To: Village of Lombard
 255 E. Wilson Ave.
 Lombard, IL 60148-3926
 Keith Surges (630) 620-5700

TRUGREEN CHEMLAWN
 COMMERCIAL SERVICE AGREEMENT
 Branch Address: 1075 Carolina Drive, West Chicago, IL 60185 (630) 231-8770

EMAIL ADDRESS GENERAL MANAGER

AUTHORIZED SIGNATURE DATE REPRESENTATIVE

1/16/2007

Kevin King

BY SIGNING, YOU ACKNOWLEDGE THE TERMS OF THIS AGREEMENT.

<p>TRUGREEN CHEMLAWN 255 E. Wilson Ave. Lombard, IL 60148-3926 #33780</p>		<p>TRUGREEN CHEMLAWN 1075 Carolina Drive, West Chicago, IL 60185 (630) 231-8770</p>	
<p>Ship To: Lombard Civic Center Complex 255 E. Wilson Ave. Lombard, IL 60148-3926 Keith Surges (630) 620-5700</p>		<p>Bill To: Lombard Civic Center Complex 255 E. Wilson Ave. Lombard, IL 60148-3926 Keith Surges (630) 620-5700</p>	
<p>ANNUAL LAWN CARE COST \$ 1,785.00</p>		<p>TOTAL ANNUAL SERVICE COST \$ 4,831.00</p>	

<p>TRUGREEN CHEMLAWN 255 E. Wilson Ave. Lombard, IL 60148-3926 #33780</p>		<p>TRUGREEN CHEMLAWN 1075 Carolina Drive, West Chicago, IL 60185 (630) 231-8770</p>	
<p>Comments: PROTECT YOUR PRICE AND LOCK-IN FOR THREE YEARS!</p>		<p>Comments: 2007 - 2009 SERVICES</p>	
<p>TERM OF AGREEMENT <input checked="" type="checkbox"/> 3 YEAR <input type="checkbox"/> 2 YEAR <input type="checkbox"/> 1 YEAR</p>		<p>TERM OF AGREEMENT <input type="checkbox"/> 3 YEAR <input type="checkbox"/> 2 YEAR <input type="checkbox"/> 1 YEAR</p>	
<p>ANNUAL LAWN CARE SERVICE \$ 2,140.00</p>		<p>TOTAL ANNUAL TREE AND SHRUB CARE SERVICE \$ 2,691.00</p>	
<p>ANNUAL BENEFICIAL SERVICES \$ 355.00</p>		<p>ANNUAL BENEFICIAL SERVICE \$ -</p>	
<p><input checked="" type="checkbox"/> Aeration FALL <input type="checkbox"/> Grub Control *** Preventative <input checked="" type="checkbox"/> Goose Repellent \$ 355.00 <input type="checkbox"/> Aeration <input type="checkbox"/> Insect Control <input type="checkbox"/> Vegetation Control per application <input type="checkbox"/> ICE MELT</p>		<p><input type="checkbox"/> Trunk Drenching \$25/tree <input type="checkbox"/> Ace Caps \$30/tree <input type="checkbox"/> 3rd of 3X3 Spraying For Crab Tree(s) <input type="checkbox"/> 2nd of 3X3 Spraying For Crab Tree(s) <input type="checkbox"/> 1st of 3X3 Spraying For Crab Tree(s) <input type="checkbox"/> Winter Protection <input type="checkbox"/> Trim and Shape</p>	

TREATMENT	DESCRIPTION	COST	TREATMENT	DESCRIPTION	COST
1. EARLY SPRING	PRE EMERGENT FOR CRABGRASS CONTROL FERTILIZATION	\$ 595.00	1. EARLY SPRING	SUPERIOR HORTICULTURE OIL INSECT CONTROL DISEASE CONTROL	
2. LATE SPRING	PRE EMERGENT FOR CRABGRASS CONTROL FERTILIZATION	\$ 595.00	2. LATE SPRING	ROOT ZONE FERTILIZATION FERTILIZATION	
3. EARLY SUMMER	BROADLEAF WEED CONTROL FERTILIZATION		3. EARLY SUMMER	INSECT CONTROL DISEASE CONTROL	\$ 228.00
4. LATE SUMMER	BROADLEAF WEED CONTROL FERTILIZATION		4. LATE SUMMER	INSECT CONTROL DISEASE CONTROL	\$ 228.00
5. EARLY FALL	BROADLEAF WEED CONTROL FERTILIZATION	\$ 595.00	5. EARLY FALL	INSECT CONTROL DISEASE CONTROL	\$ 228.00
6. LATE FALL	BROADLEAF WEED CONTROL FERTILIZATION		6. LATE FALL	ROOT ZONE FERTILIZATION INSECT CONTROL DISEASE CONTROL	\$ 2,007.00
<p>ANNUAL LAWN CARE COST \$ 1,785.00</p>		<p>ANNUAL TREE AND SHRUB CARE COST \$ 2,691.00</p>			

<p>TRUGREEN CHEMLAWN 255 E. Wilson Ave. Lombard, IL 60148-3926 Keith Surges (630) 620-5700</p>		<p>TRUGREEN CHEMLAWN 1075 Carolina Drive, West Chicago, IL 60185 (630) 231-8770</p>	
<p>Ship To: Lombard Civic Center Complex 255 E. Wilson Ave. Lombard, IL 60148-3926 Keith Surges (630) 620-5700</p>		<p>Bill To: Lombard Civic Center Complex 255 E. Wilson Ave. Lombard, IL 60148-3926 Keith Surges (630) 620-5700</p>	
<p>ANNUAL LAWN CARE SERVICES</p>		<p>TREE AND SHRUB CARE SERVICES</p>	

GENERAL MANAGER EMAIL ADDRESS

REPRESENTATIVE AUTHORIZED SIGNATURE DATE

Keith Surges

3/12/2007

BY SIGNING, YOU ACKNOWLEDGE THE TERMS OF THIS AGREEMENT.

TRUGREEN CHEMLAWN		COMMERCIAL SERVICE AGREEMENT	
Ship To: Lombard Fire Dept. NORTH 50 East St. Charles Rd. Lombard, IL 60148-2302 Keith Surges (630) 620-5700		Bill To: Village of Lombard 255 E. Wilson Ave. Lombard, IL 60148-3926 Keith Surges (630) 620-5700	
BRANCH ADDRESS 1075 Carolina Drive, West Chicago, IL 60185 (630) 231-8770		TRUGREEN CHEMLAWN COMMERCIAL SERVICE AGREEMENT	
LAWN CARE SERVICES DESCRIPTION COST 1. EARLY PRE EMERGENT FOR CRABGRASS <input checked="" type="checkbox"/> CONTROL <input checked="" type="checkbox"/> FERTILIZATION <input checked="" type="checkbox"/> \$ 63.86 2. LATE PRE EMERGENT FOR CRABGRASS <input type="checkbox"/> CONTROL <input type="checkbox"/> FERTILIZATION <input type="checkbox"/> BROADLEAF WEED CONTROL <input type="checkbox"/> \$ 63.86 3. EARLY SUMMER FERTILIZATION <input type="checkbox"/> BROADLEAF WEED CONTROL <input type="checkbox"/> \$ 4. LATE SUMMER FERTILIZATION <input type="checkbox"/> BROADLEAF WEED CONTROL <input type="checkbox"/> \$ 5. EARLY FALL FERTILIZATION <input type="checkbox"/> BROADLEAF WEED CONTROL <input type="checkbox"/> \$ 63.86 6. LATE FALL FERTILIZATION <input type="checkbox"/> BROADLEAF WEED CONTROL <input type="checkbox"/> \$ ANNUAL LAWN CARE COST \$ 191.58		TREE AND SHRUB CARE SERVICES TREATMENT DESCRIPTION COST 1. EARLY SUPERIOR HORTICULTURE OIL <input type="checkbox"/> INSECT CONTROL <input type="checkbox"/> DISEASE CONTROL <input type="checkbox"/> \$ 2. LATE ROOT ZONE FERTILIZATION <input type="checkbox"/> FERTILIZATION <input type="checkbox"/> \$ 3. EARLY SUMMER INSECT CONTROL <input type="checkbox"/> DISEASE CONTROL <input type="checkbox"/> \$ 4. LATE SUMMER INSECT CONTROL <input type="checkbox"/> DISEASE CONTROL <input type="checkbox"/> \$ 5. EARLY FALL INSECT CONTROL <input type="checkbox"/> DISEASE CONTROL <input type="checkbox"/> \$ 6. LATE FALL ROOT ZONE FERTILIZATION <input checked="" type="checkbox"/> FERTILIZATION <input type="checkbox"/> INSECT CONTROL <input type="checkbox"/> DISEASE CONTROL <input type="checkbox"/> \$ 188.49 ANNUAL TREE AND SHRUB CARE COST \$ 188.49	
BENEFICIAL SERVICES Aeration <input type="checkbox"/> Grub Control *** Preventative <input checked="" type="checkbox"/> \$ 100.94 Goose Repellent <input type="checkbox"/> Aeration <input type="checkbox"/> Insect Control <input type="checkbox"/> Vegetation Control <input type="checkbox"/> Annually ICE MELT <input type="checkbox"/> ANNUAL BENEFICIAL SERVICES \$ 100.94 TOTAL ANNUAL LAWN CARE SERVICE \$ 292.52 TERM OF AGREEMENT <input checked="" type="checkbox"/> 3 YEAR <input type="checkbox"/> 2 YEAR <input type="checkbox"/> 1 YEAR		BENEFICIAL SERVICES Trim and Shape <input type="checkbox"/> Winter Protection <input type="checkbox"/> 1st of 3X3 Spraying For Crab Tree(s) <input type="checkbox"/> 2nd of 3X3 Spraying For Crab Tree(s) <input type="checkbox"/> 3rd of 3X3 Spraying For Crab Tree(s) <input type="checkbox"/> Ace Caps \$30/tree <input type="checkbox"/> Trunk Drenching \$25/tree <input type="checkbox"/> ANNUAL BENEFICIAL SERVICES \$ - TOTAL ANNUAL TREE AND SHRUB CARE SERVICE \$ 188.49 TERM OF AGREEMENT <input type="checkbox"/> 3 YEAR <input type="checkbox"/> 2 YEAR <input type="checkbox"/> 1 YEAR	
COMMENTS: Aeration		COMMENTS: PROTECT YOUR PRICE AND LOCK-IN FOR THREE YEARS! keviniking@trugreenmail.com	
TOTAL ANNUAL SERVICE COST \$ 481.01		TOTAL ANNUAL SERVICE COST \$ 481.01	

EMAIL ADDRESS: _____ GENERAL MANAGER: _____

AUTHORIZED SIGNATURE: _____ DATE: 3/12/2007

REPRESENTATIVE: *Keith Surges*

BY SIGNING, YOU ACKNOWLEDGE THE TERMS OF THIS AGREEMENT.

TRUGREEN CHEMLAWN
 2020 S. Highland Ave
 Lombard, IL 60148-4936
 Lombard Fire Dept. SOUTH

Ship To:

TRUGREEN CHEMLAWN
 COMMERCIAL SERVICE AGREEMENT
 1075 Carolina Drive, West Chicago, IL 60185 (630) 231-8770

Bill To:
 Village of Lombard
 255 E. Wilson Ave.
 Lombard, IL 60148-3926
 Keith Surges (630) 620-5700
 TREE AND SHRUB CARE SERVICES

TREATMENT	DESCRIPTION	COST
1. EARLY	PRE EMERGENT FOR CRABGRASS CONTROL FERTILIZATION	\$ 112.27
2. LATE	BROADLEAF WEED CONTROL	\$ 112.27
3. EARLY	PRE EMERGENT FOR CRABGRASS CONTROL FERTILIZATION	\$ 112.27
4. LATE	BROADLEAF WEED CONTROL	
5. EARLY	PRE EMERGENT FOR CRABGRASS CONTROL FERTILIZATION	\$ 112.27
6. LATE	BROADLEAF WEED CONTROL	
ANNUAL LAWN CARE COST \$ 336.81		
BENEFICIAL SERVICES		
<input checked="" type="checkbox"/>	Aeration	
<input checked="" type="checkbox"/>	Grub Control *** Preventive	\$ 182.31
<input type="checkbox"/>	Goose Repellent	
<input type="checkbox"/>	Aeration	
<input type="checkbox"/>	Insect Control	
<input type="checkbox"/>	Vegetation Control	Annually
<input type="checkbox"/>	ICE MELT	
ANNUAL BENEFICIAL SERVICES \$ 182.31		
TOTAL ANNUAL LAWN CARE SERVICE \$ 519.12		
TERM OF AGREEMENT <input checked="" type="checkbox"/> 3 YEAR <input type="checkbox"/> 2 YEAR <input type="checkbox"/> 1 YEAR		
COMMENTS: PROTECT YOUR PRICE AND LOCK-IN FOR THREE YEARS! keviniking@trugreenmail.com		

TREATMENT	DESCRIPTION	COST
1. EARLY	SUPERIOR HORTICULTURE OIL INSECT CONTROL DISEASE CONTROL	
2. LATE	ROOT ZONE FERTILIZATION FERTILIZATION	
3. EARLY	INSECT CONTROL DISEASE CONTROL	
4. LATE	INSECT CONTROL DISEASE CONTROL	
5. EARLY	INSECT CONTROL DISEASE CONTROL	
6. LATE	INSECT CONTROL DISEASE CONTROL	
6. LATE	ROOT ZONE FERTILIZATION FERTILIZATION	\$ 175.10
ANNUAL TREE AND SHRUB CARE COST \$ 175.10		
BENEFICIAL SERVICES		
<input type="checkbox"/>	Trim and Shape	
<input type="checkbox"/>	Winter Protection	
<input type="checkbox"/>	1st of 3X3 Spraying For Crab Tree(s)	
<input type="checkbox"/>	2nd of 3X3 Spraying For Crab Tree(s)	
<input type="checkbox"/>	3rd of 3X3 Spraying For Crab Tree(s)	
<input type="checkbox"/>	Ace Caps \$30/tree	
<input type="checkbox"/>	Trunk Drenching \$25/tree	
ANNUAL BENEFICIAL SERVICES \$ -		
TOTAL ANNUAL TREE AND SHRUB CARE SERVICE \$ 175.10		
TERM OF AGREEMENT <input type="checkbox"/> 3 YEAR <input type="checkbox"/> 2 YEAR <input type="checkbox"/> 1 YEAR		
COMMENTS: 2007 - 2008 SERVICES		

TRUGREEN CHEMLAWN
 COMMERCIAL SERVICE AGREEMENT
 1075 Carolina Drive, West Chicago, IL 60185 (630) 231-8770

Ship To:
 Lombard Fire Dept. SOUTH
 2020 S. Highland Ave
 Lombard, IL 60148-4936
 Keith Surges (630) 620-5700

Bill To:
 Village of Lombard
 255 E. Wilson Ave.
 Lombard, IL 60148-3926
 Keith Surges (630) 620-5700
 TREE AND SHRUB CARE SERVICES