

## **MEMORANDUM**

**TO:** David A. Hulseberg, Village Manager

**FROM:** William Heniff, AICP,

**Director of Community Development** 

**DATE:** May 19, 2011

SUBJECT: ZBA 11-04; 1155 S. Fairfield Ave.

Please find the following items for Village Board consideration as part of the May 19, 2011 Village Board meeting:

- 1. Zoning Board of Appeals referral letter;
- 2. IDRC report for ZBA 11-04;
- 3. Plans associated with the petition; and
- 4. Letter from petitioner dated April 22, 2011 requesting a waiver of first reading.

The Zoning Board of Appeals recommended approval of this petition with conditions. Please place this petition on the May 19, 2011 Board of Trustees consent agenda. The petitioner is requesting a waiver of first reading.

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