

VILLAGE OF LOMBARD  
**REQUEST FOR BOARD OF TRUSTEES ACTION**

For Inclusion on Board Agenda  
Bids and Proposals

TO : President and Village Board of Trustees  
 FROM : David A. Hulseberg, Village Manager  
 DATE : May 20, 2009 Agenda Date: June 4, 2009  
 TITLE : Bid Opening for: Tree & Stump Removal PWO 1014  
 SUBMITTED BY: Steven Kremske, Forestry/Electrical/Streets Supervisor *SK*

**RESULTS:**

Date Bids Were Published 5/6/09 Bidding Closed 5/18/09

Total Number of Bids Received 12

Total Number of Bidders Meeting Specifications 12

Bid Security Required  Yes  No

Performance Bond Required  Yes  No

Were Any Bids Withdrawn  Yes  No

**Explanation:**

Waiver of Bids Requested?  Yes  No

If yes, explain:

See attached memo.

Award Recommended to Lowest  Yes  No

Responsible Bidder?

If no, explain:

See attached memo.

**FISCAL IMPACT:**

Engineer's estimate/budget estimate \$25,000.00

Amount of Award \$29,502.60 2712.755700

**BACKGROUND/RECOMMENDATION:**

See attached memo.

Has Recommended Bidder Worked for Village Previously  Yes  No

If yes, was quality of work acceptable  Yes  No

Was item bid in accordance with Public Act 85-1295?  Yes  No

Waiver of bids - Public Act 85-1295 does not apply  Yes

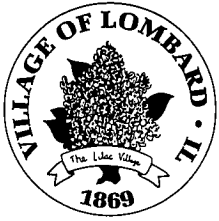
**REVIEW (as needed):**

Village Attorney XX \_\_\_\_\_ Date \_\_\_\_\_

Finance Director XX \_\_\_\_\_ Date \_\_\_\_\_

Village Manager XX \_\_\_\_\_ Date \_\_\_\_\_

**NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.**



**Date:** May 20, 2009  
**To:** David A. Hulseberg, Village Manager  
**From:** Steve Kremske, Forestry/Electrical/Streets Supervisor *SK*  
**Through:** Carl Goldsmith, Director of Public Works *CG*  
**Subject:** Awarding Tree & Stump Removal Contract

On May 6, 2009, Bid Documents for the Village contract **PWO 1014**, *Tree and Stump Removal* were sent to 22 local tree care companies. The bid opening was held on May 18<sup>th</sup> with twelve (12) bids being received. I have attached the Bid Tabulation sheets.

*Dawson's Tree Service, Inc.* had the lowest bid of \$29,502.60 which is \$4,502.60 over what has been budgeted this fiscal year for tree and stump removal. *Dawson's* had the removal contract last year, did a great job and I recommend awarding the contract to them.

Please present this item to the Board of Trustees at the June 4, 2009 meeting for their approval.

Att: Bid Tabulation Sheet

09/10 TREE STUMP REMOVAL

DATE: May 18, 2009		NAME & ADDRESS OF BIDDER	EXCEPTIONS CHECK/BOND	ITEM	None - Bond		Overweight Trucks not Ticketed - Bond	Sinnott Tree Service P.O.2202 LaGrange, IL	Ciosiek Tree Service 21W430 Park Ave. Lombard, IL	
TIME: 10:15am	DOCUMENT # PWO 1014				UNIT PRICE	TOTAL				UNIT PRICE
DOCUMENT NAME: Tree & Stump Removals										
NO										
1	11"-24"		\$575.00	\$11,500.00	\$566.64	\$11,332.80	\$500.00	\$10,000.00	\$449.00	\$8,980.00
2	25"-32"		\$995.00	\$19,900.00	\$1,014.72	\$20,294.40	\$800.00	\$16,000.00	\$658.00	\$13,160.00
3	Over 32"		\$1,900.00	\$9,500.00	\$1,412.19	\$7,060.95	\$100.00	\$5,000.00	\$973.00	\$4,865.00
4	Stump Removal		\$6.50	\$9,750.00	\$12.73	\$19,095.00	\$6.00	\$9,000.00	\$4.00	\$6,000.00
Emergency Work per hour - Non bid Items										
1	Journeyman Trimmer		\$110.00	\$160.00	\$100.00	\$125.00	\$75.00	\$112.50	\$28.00	\$42.00
2	Laborer		\$110.00	\$160.00	\$100.00	\$125.00	\$75.00	\$112.50	\$30.00	\$45.00
3	Aerial Lift Truck		\$40.00	\$40.00	\$20.00	\$20.00	\$50.00	\$75.00	\$90.00	\$90.00
4	Brush Chipper		\$25.00	\$25.00	\$10.00	\$10.00	\$25.00	\$37.50	\$45.00	\$45.00
5	Chipper Truck		\$25.00	\$25.00	\$10.00	\$10.00	\$25.00	\$37.50	\$45.00	\$45.00
6	Prentice Loader		\$60.00	\$60.00	\$25.00	\$25.00	\$50.00	\$75.00	\$100.00	\$100.00
GRAND TOTAL				\$50,650.00	\$57,783.15	\$40,000.00	\$33,005.00			

DATE: May 18, 2009		NAME & ADDRESS OF BIDDER	EXCEPTIONS CHECK/BOND	ITEM	None - Bond		Dawsons Tree Service, Inc. P.O. Box 1363 Elmhurst, IL 60126	Powell Tree Care, Inc. 21 E. Devon Ave. Elk Grove Village, IL	Asplundh Tree Expert Co. 708 Blair Mill Road Willow Grove, PA	
TIME: 10:15am	DOCUMENT # PWO 1014				UNIT PRICE	TOTAL				UNIT PRICE
DOCUMENT NAME: Tree & Stump Removals										
NO										
1	11"-24"		\$1,000.00	\$20,000.00	\$362.88	\$7,257.60	\$550.00	\$11,000.00	\$374.00	\$7,480.00
2	25"-32"		\$700.00	\$14,000.00	\$575.00	\$11,500.00	\$950.00	\$19,000.00	\$599.00	\$11,980.00
3	Over 32"		\$2,000.00	\$10,000.00	\$925.00	\$4,625.00	\$1,450.00	\$7,250.00	\$950.00	\$4,750.00
4	Stump Removal		\$6.50	\$9,750.00	\$4.08	\$6,120.00	\$5.00	\$7,500.00	\$3.96	\$5,940.00
Emergency Work per hour - Non bid Items										
1	Journeyman Trimmer		\$100.00	\$200.00	\$75.00	\$112.50	\$75.00	\$100.00	\$45.29	\$65.64/85.14
2	Laborer		\$100.00	\$200.00	\$65.00	\$97.50	\$60.00	\$85.00	\$41.18	\$9.29/77.42
3	Aerial Lift Truck		\$50.00	\$100.00	\$75.00	\$112.50	\$45.00	\$45.00	\$14.00	\$14.00
4	Brush Chipper		\$50.00	\$100.00	\$75.00	\$112.50	\$40.00	\$40.00	\$5.49	\$5.49
5	Chipper Truck		\$50.00	\$100.00	\$75.00	\$112.50	\$20.00	\$20.00	\$9.00	\$9.00
6	Prentice Loader		\$300.00	\$600.00	\$75.00	\$112.50	\$50.00	\$50.00	\$55.00	\$55.00
GRAND TOTAL				\$53,750.00	\$29,502.60	\$44,750.00	\$30,150.00			

09/10 TREE STUMP REMOVAL

DATE: May 18, 2009	TIME: 10:15am	DOCUMENT # PWO 1014	DOCUMENT NAME: Tree & Stump Removals	NAME & ADDRESS OF BIDDER	EXCEPTIONS CHECK/BOND	ITEM	UNIT PRICE	TOTAL	None - Bond	UNIT PRICE	TOTAL	None - Bond	UNIT PRICE	TOTAL	None - Bond	UNIT PRICE	TOTAL
				Nels J. Johnson Tree Experts 912 Pinner Ave Evanston, IL		11"-24"	\$600.00	\$12,000.00		\$590.00	\$11,800.00		\$385.17	\$7,703.40		\$585.00	\$11,700.00
						25"-32"	\$1,000.00	\$20,000.00		\$990.00	\$19,800.00		\$814.53	\$16,290.60		\$885.00	\$17,700.00
						Over 32"	\$1,000.00	\$5,000.00		\$1,500.00	\$7,500.00		\$1,281.00	\$6,405.00		\$1,285.00	\$6,425.00
						Stump Removal	\$6.00	\$9,000.00		\$4.75	\$7,125.00		\$4.00	\$6,000.00		\$8.00	\$12,000.00
						Emergency Work per hour - Non bid Items											
						Journeyman Trimmer	65.00	\$75.00		75.00	\$100.00		75.00	\$110.00		90.00	\$90.00
						Laborer	60.00	\$70.00		50.00	\$75.00		60.00	\$90.00		90.00	\$90.00
						Aerial Lift Truck	25.00	\$25.00		40.00	\$40.00		40.00	\$40.00		5.00	\$5.00
						Brush Chipper	25.00	\$25.00		25.00	\$25.00		40.00	\$40.00		5.00	\$5.00
						Chipper Truck	15.00	\$15.00		25.00	\$25.00		30.00	\$30.00		5.00	\$5.00
						Prentice Loader	50.00	\$50.00		25.00	\$25.00		60.00	\$60.00		10.00	\$10.00
						<b>GRAND TOTAL</b>		\$46,000.00			\$46,225.00			\$36,399.00			\$47,825.00

DATE: May 18, 2009	TIME: 10:15am	DOCUMENT # PWO 1014	DOCUMENT NAME: Tree & Stump Removals	NAME & ADDRESS OF BIDDER	EXCEPTIONS CHECK/BOND	ITEM	UNIT PRICE	TOTAL	None - Bond	UNIT PRICE	TOTAL	None - Bond	UNIT PRICE	TOTAL	None - Bond	UNIT PRICE	TOTAL
				Steve Piper & Sons 31W320 Ramm Dr. Naperville, IL		11"-24"											
						25"-32"											
						Over 32"											
						Stump Removal											
						Emergency Work per hour - Non bid Items											
						Journeyman Trimmer											
						Laborer											
						Aerial Lift Truck											
						Brush Chipper											
						Chipper Truck											
						Prentice Loader											
						<b>GRAND TOTAL</b>		\$0.00			\$0.00			\$0.00			\$0.00

# VILLAGE OF LOMBARD

## TREE & STUMP REMOVAL

CONTRACT DOCUMENT NUMBER PWO 1014

This agreement is made this 4<sup>th</sup> day of June, 2009 by and between, and shall be binding upon, the Village of Lombard, an Illinois municipal Corporation hereinafter referred to as (the "Village") and (Dawsons Tree Service, Inc.) hereinafter referred to as (the "Contractor").

Witnesseth That in consideration of the mutual promises of the parties delineated in the Contract Documents, the Contractor agrees to perform the services and the Village agrees to pay for the following services as set forth in the Contract Documents:

<u>ITEM</u>	<u>UNIT PRICE</u>
-------------	-------------------

**TREE REMOVAL**

11 TO 24 INCHES  
IN DIAMETER  
AT DBH OF 4.5'

\$ 362.88 Per Tree

**TREE REMOVAL**

25 TO 32 INCHES  
IN DIAMETER  
AT DBH OF 4.5'

\$ 575.00 Per Tree

**TREE REMOVAL**

OVER 32 INCHES  
IN DIAMETER  
AT DBH OF 4.5'

\$ 925.00 Per Tree

**TREE STUMP REMOVAL ONLY**

(From Trees Removed by Village Crews)

STUMP DIAMETER INCHES

IN DIAMETER  
AT GRADE

\$ 4.08 Per Inch

**TOTAL CONTRACT PRICE:**

\$ 29,502.60

1. This Contract shall embrace and include all of the applicable Contract Documents listed below as if attached hereto or repeated herein:
  - a. Specification and Contract Document no. PWO 1014 for Tree & Stump Removal, consisting of the following:
    - i) Cover Sheet
    - ii) Table of Contents
    - iii) Invitation to Bid on Contract Document No. PWO 1014 - Legal Notice
    - iv) General Terms, Conditions and Instructions
    - v) Specific Terms, Conditions and Instructions and Blue Prints
    - vi) Bid Proposal Form
    - vii) Plans and Specifications and Specification Deviation Form
  - b. The Contractor's Bid Proposal Dated May 13, 2009
  - c. Required Performance and Payment Bonds and Certificate of Insurance
2. The Village agrees to pay, and the Contractor agrees to accept as full payment for the services which are the subject matter of this Contract the total sum of \$ 29,502.60 paid in accordance with the provisions of the Local Government Prompt Payment Act and the provisions of the Contract Documents.
3. Contractor shall not delegate the duties involved in the performance of the services which are the subject matter of this Contract without the written approval of the Village.
4. This Contract represents the entire agreement between the parties and may not be modified without the written approval of both parties.
5. Where the terms of this Contract conflict with the provisions of the Contract Documents, the Contract Documents shall be binding.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by William J. Mueller, Village President, and the Contractor have hereunto set their hands this 4<sup>th</sup> day of June, 2009.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Accepted this 4<sup>th</sup> day of June, 2009.

Individual or Partnership \_\_\_\_\_ Corporation \_\_\_\_\_

\_\_\_\_\_  
By Position/Title

\_\_\_\_\_  
By Position/Title

\_\_\_\_\_  
Print Company Name

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this 4<sup>th</sup> day of June, 2009.

\_\_\_\_\_  
William J. Mueller  
Village President

Attest:

\_\_\_\_\_  
Brigitte O'Brien  
Village Clerk

**Exhibit "A"**

**CONTRACTOR'S CERTIFICATION:**

**Contract Execution**

\_\_\_\_\_, (Name of Contractor) having submitted a bid on a contract (Name of Contractor) for \_\_\_\_\_ (General description of item(s) bid on) to the Village of Lombard, hereby certifies that said contractor is not barred from bidding on the aforementioned contract as a result of a violation of either Section 33E-3 or 33E-4 of Article 33E of the Illinois Criminal Code or of any similar statute of another state or of a federal statute containing the same or similar elements.

By: \_\_\_\_\_  
Authorized Agent of Contractor

Subscribed and sworn to  
before me this \_\_\_\_\_  
day of \_\_\_\_\_, 2009.

\_\_\_\_\_  
Notary Public



**Exhibit "B"**

**CONTRACTOR'S CERTIFICATION:**

**Sexual Harassment Policy**

\_\_\_\_\_, having submitted a bid/proposal for  
\_\_\_\_\_, to the Village of Lombard, hereby certifies that said contractor  
has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105(A) (4).

By: \_\_\_\_\_  
Authorized Agent of Contractor

Subscribed and sworn to  
before me this \_\_\_\_\_  
day of \_\_\_\_\_, 2009.

\_\_\_\_\_  
Notary Public

**Exhibit "C"**

**CONTRACTOR'S CERTIFICATION:**

**Illinois Department of Revenue - Tax Compliance**

\_\_\_\_\_, having submitted a bid/proposal for  
\_\_\_\_\_, to the Village of Lombard, hereby certifies that said contractor is  
not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:

- a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the appropriate Revenue Act; or
- b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.

By: \_\_\_\_\_  
Authorized Agent of Contractor

Subscribed and sworn to  
before me this \_\_\_\_\_  
day of \_\_\_\_\_, 2009.

\_\_\_\_\_  
Notary Public

**Exhibit "D"**

CERTIFICATION OF CONTRACTOR c174E  
FHA Rules, 49 CFR 382

\_\_\_\_\_ hereby certifies that it is in full compliance with the  
[Company Name]  
Federal Highway Administration Rules on Controlled Substances and Alcohol Use and Testing, 49 CFR  
382 et.seq., and that \_\_\_\_\_  
[name of employee/driver or "all employee drivers"]  
is/are currently participating in a drug and alcohol testing program pursuant to the aforementioned rules.

\_\_\_\_\_  
[Company Name]

By: \_\_\_\_\_

Its: \_\_\_\_\_

SUBSCRIBED AND SWORN TO  
before me this day  
of \_\_\_\_\_, 2009.

\_\_\_\_\_  
NOTARY PUBLIC

**Exhibit "E"**

ADDITIONAL INSURED ENDORSEMENT

Name of Insurer:  
Named Insured:  
Policy Number:  
Policy Period:  
Endors. Effective Date:

This endorsement modifies coverage provided under the following:

Commercial General Liability  
Coverage Part

Name of Individuals or Organization:

WHO IS AN INSURED section of the policy/coverage document is amended to include as an insured, the individuals or organization shown above, but only with respect to liability "arising out of your work".

For purposes of this endorsement, "arising out of your work" shall mean:

1. Liability the Additional Insured may incur resulting from the actions of a contractor it hires.
2. Liability the Additional Insured may incur for negligence in the supervision of the Named Insured Contractors work.
3. Liability the Additional Insured may incur for failure to maintain safe worksite conditions.
4. Liability the Additional Insured may incur due to joint negligence of the Named Insured Contractor and the Additional Insured.