

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees
FROM : Scott Niehaus, Village Manager
DATE : March 29, 2016 Agenda Date: April 7, 2016
TITLE : Bid Waiver for: Tree Planting
SUBMITTED BY: Eric Hendrickson, Forestry & Urban Landscape Supervisor EH

RESULTS:

Date Bids Were Published _____ Bidding Closed _____
Total Number of Bids Received _____
Total Number of Bidders Meeting Specifications _____
Bid Security Required _____ Yes _____ No
Performance Bond Required _____ Yes _____ No
Were Any Bids Withdrawn _____ Yes _____ No
Explanation:
Waiver of Bids Requested? _____ X Yes _____ No
If yes, explain:

Award Recommended to Lowest _____ Yes _____ No

Responsible Bidder?

If no, explain:

FISCAL IMPACT:

Engineer's estimate/budget estimate \$243,600.00
Amount of Award \$75,000.00 240.270.112.75350 STC TREE PLANT
\$150,000.00 410.710.725.75770 RM PROG 04
\$ 14,100.00 410.710.725.75420 Proj #ST 13-03
\$ 4,500.00 410.710.725.75420 Proj #ST 14-02

BACKGROUND/RECOMMENDATION:

See attached memo.

Has Recommended Bidder Worked for Village Previously X Yes No
If yes, was quality of work acceptable X Yes No
Was item bid in accordance with Public Act 85-1295? Yes X No
Waiver of bids - Public Act 85-1295 does not apply X Yes

REVIEW (as needed):

Village Attorney XX _____ Date _____
Finance Director XX _____ Date _____
Village Manager XX _____ Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.



To: Scott Niehaus, Village Manager

Through: Tom Ellis, Acting Director of Public Works *TE*

From: Eric Hendrickson, Forestry & Urban Landscape Supervisor *EH*

Date: March 29, 2016

Subject: Tree Consortium Bid waiver

On August 4, 1988, the Village Board approved participation in the Suburban Tree Consortium. Representing 42 member communities, this organization handles the tree planting bid process in accordance with State of Illinois law. As a member, the Village must commit to a lead-time of five years for the purchase of trees grown based upon projected orders for trees.

\$75,000.00 is currently budgeted for parkway tree planting for FY16. This figure represents approximately 250 trees that will be planted in the Spring & Fall of 2016 planting seasons. As a formality, the Village Attorney has recommended waiving bids and approval of this payment.

On March 18, 1999, the Village Board approved the planting of parkway trees through the Consortium on *Capital Improvement Projects* as part of projects in the CIP budget. Beginning with FY12B, the CIP included funds for the removal and replacement of parkway trees lost to the emerald ash borer. It is anticipated that \$150,000.00 from the CIP will be allocated for tree planting in 2016 for an additional 500 trees.

Additional trees are planned to be planted to replace trees removed in Phase II of the Lombard Meadows street reconstruction (\$14,100.00 – 47 trees), and to replace trees removed in the Circle Ave street reconstruction (\$4,500 – 15 trees).

The Suburban Tree Consortium provides top quality trees grown specifically for parkway conditions. We have received a superior product in the past and recommend waiver of bids in an amount not to exceed \$243,600.00 for trees from the Suburban Tree Consortium for FY16.

Please place this item on the Village Board agenda for April 7, 2016.