

Village of Lombard

*Village Hall
255 East Wilson Ave.
Lombard, IL 60148
villageoflombard.org*



Meeting Minutes

Thursday, November 4, 2010

7:30 PM

Village Hall Board Room

Village Board of Trustees

Village President: William J. Mueller

Village Clerk: Brigitte O'Brien

*Trustees: Greg Gron, District One; Keith Giagnorio, District Two;
Zachary Wilson, District Three; Dana Moreau, District Four;
Laura Fitzpatrick, District Five; and Bill Ware, District Six*

I. Call to Order and Pledge of Allegiance

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The regular meeting of the President and Board of Trustees of the Village of Lombard was called to order by Village President William J. Mueller at 7:34 pm, Thursday, November 4, 2010 in the Board Room of the Lombard Village Hall. Village Clerk Brigitte O'Brien led the Pledge of Allegiance.

II. Roll Call

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Present: Village President William J. Mueller, Village Clerk Brigitte O'Brien, Trustee Greg Gron, Trustee Keith Giagnorio, Trustee Zachary Wilson, Trustee Dana Moreau, Trustee Laura Fitzpatrick and Trustee Bill Ware

Staff Present:

Village Manager David Hulseberg

Director of Finance Tim Sexton

Director of Community Development Bill Heniff

Director of Public Works Carl Goldsmith

Chief of Police Ray Byrne

Fire Chief Mike Torrence

Executive Coordinator Carol Bauer

III. Public Hearings

None

IV. Public Participation

[100587](#)

Proclamation - Honoring State Representative Bob Biggins

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Village Clerk O'Brien read the proclamation for Bob Biggins Day.

President Mueller called State Representative Bob Biggins to the front.

He spoke of Representative Biggins contributions to the community and residents for so many years. He noted that Representative Biggins had served in the House for 17 years. He spoke of Bob and his wife Judy's friendship over all of these years. He thanked Representative Biggins for all of the assistance that he has given to the Village of Lombard including funds for the Veteran's Memorial, property acquisition related to flooding and the Maple Street improvements. He noted it was an honor to present Representative Biggins with a proclamation in appreciation for all of his hard work and dedication. He stated Representative Biggins will be missed.

Representative Biggins thanked the Village for the recognition. He stated it was an honor to serve the people who had elected him. He spoke of the great cooperation over the years. He indicated it was rewarding to serve the neighborhoods and people of this county.

[100616](#)

Proclamation - School Board Members Day

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Village Clerk O'Brien read the proclamation for School Board Members Day.

Village President Mueller called the members of the School Boards of School Districts #44, #45 and #87 to the front. He thanked the School Board Members for all of their hard work and dedication. He spoke of the cooperation with the Park District, the Library and the School Districts and how important this was. He felt the community was fortunate to have such dedicated individuals and this was a way to say thank you. Linda Nystrom, School District #45, thanked the Village Board for the honor and the recognition on behalf of all of the School Board Members.

V. Approval of Minutes

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It was moved by Trustee Gron, seconded by Trustee Ware, to approve minutes of the regular meeting of October 21, 2010. The motion carried by the following vote:

Aye: 6 - Gron, Giagnorio, Wilson, Moreau, Fitzpatrick and Ware

VI. Committee Reports

Community Relations Committee - Trustee Laura Fitzpatrick, Chairperson

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Trustee Laura Fitzpatrick, Chairperson of the Community Relations Committee, reported the committee had not met. The next meeting is scheduled for November 8.

Economic/Community Development Committee - Trustee Bill Ware, Chairperson

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Trustee Bill Ware, Chairperson of the Economic and Community Development committee, reported the committee had met. The committee discussed the Retail Grant Program as a follow-up from their last meeting. He spoke of the concept of a performance based grant. He reported about 50% of the grant would be given up front with a forgivable loan on the building with the remaining 50% spread out over 5 years with 20% given each year. Staff will review this and the committee will then discuss the changes at the next meeting. The committee is also looking at a Village-wide Economic Development Plan. This will be discussed further. Representatives from the Lombard Town Centre gave an update on activities and the recent Spooktacular event that was held. The next meeting is scheduled for December 1.

Environmental Concerns Committee - Trustee Dana Moreau, Chairperson

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Trustee Dana Moreau, Chairperson of the Environmental Concerns Committee, reported the committee had met. She noted the last meeting had many people in attendance. The committee discussed the proposal to allow chickens to be housed in residential areas in the Village. Representatives from CLUK, Citizens of Lombard United for Urban Chickens, were at the meeting. The committee will be discussing this further. The LED, light emitting diode, exit sign program was also discussed. This program would not cost the Village any money, but would be a benefit to businesses. The Village would help to publicize this program. She noted that the committee is receiving a lot of recycling grants and that the Village can not afford to fund all of the grants. The next meeting is scheduled for November 23.

Finance Committee - Trustee Zachary Wilson, Chairperson

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Trustee Zach Wilson, Chairperson of the Finance Committee, reported the committee had not met. The next meeting is scheduled for November 16.

Public Works Committee - Trustee Greg Gron, Chairperson

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Trustee Greg Gron, Chairperson of the Public Works Committee, reported the committee had not met. The next meeting is scheduled for November 9.

Transportation & Safety Committee - Trustee Keith Giagnorio, Chairperson

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Trustee Keith Giagnorio, Chairperson of the Transportation and Safety Committee, reported the November committee meeting had been cancelled. He stated there were two items on the agenda for approval. The next meeting is scheduled for December 6.

Board of Local Improvements - Trustee Greg Gron, President

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Trustee Greg Gron, President of the Board of Local Improvements, reported that the board had not met. The next meeting is scheduled for November 11.

Community Promotion & Tourism - President William J. Mueller, Chairperson

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President William Mueller, Chairperson of the Community Promotion and Tourism Committee, reported the committee had not met. He stated the committee will be scheduling a meeting in January to review the budget as well as to review a request that had been received.

Lombard Historical Commission - Clerk Brigitte O'Brien

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Clerk Brigitte O'Brien, member of the Historical Commission, reported the commission had not met. The next meeting is scheduled for January 18.

VII. Village Manager/Village Board Comments

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Village Manager Dave Hulseberg reported that 45 communities had passed the referendum regarding pension reform that was included on the recent ballot. He stated that 83.78% of the residents of the Village had voted yes on this item. The referendum was approved by 80-90% of the voters in all of the communities. He felt this was a strong message that would be sent to the legislators.

Trustee Fitzpatrick stated she was glad to see the additional funding for the Overhead Sewer Program on the agenda for approval. She asked if this would be sufficient to handle all of the requests that had been submitted to the Village.

Manager Hulseberg stated that this additional funding should take care of any requests. He also thanked Representative Biggins for the funding assistance that was provided. This allowed some for funding of some capital projects and thus allowed for the additional money for this program.

Trustee Fitzpatrick indicated she would let Representative Biggins know that.

Trustee Gron stated he knew a lot of residents were questioning what was going on at Main Street and St. Charles Road. He indicated AT&T was doing work there and it had caused a major traffic issue. He stated this work should be done by the middle of the coming week. He talked about what how nice this will be when completed.

Trustee Ware extended congratulations to Deputy Chief of Police Dane Cuny on his upcoming retirement on November 12. He indicated Dane had worked for the Village for

33 years and was well-respected.

Trustee Wilson congratulated his home town team the San Francisco Giants on winning the World Series.

Village President Bill Mueller congratulated Village Manager David Hulseberg on his recent award from the ICMA for 20 years of service in local government.

VIII. Consent Agenda

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Payroll/Accounts Payable

- A. [100598](#) **Approval of Accounts Payable**
For the period ending October 22, 2010 in the amount of \$332,885.77.
- This Matter was approved on the Consent Agenda.**
- B. [100613](#) **Approval of Village Payroll**
For the period ending October 23, 2010 in the amount of \$801,578.29.
- This Matter was approved on the Consent Agenda.**
- C. [100614](#) **Approval of Accounts Payable**
For the period ending October 29, 2010 in the amount of \$815,680.84.
- This Matter was approved on the Consent Agenda.**

Ordinances on First Reading (Waiver of First Requested)

- D. [100612](#) **Liquor License Amendment - Praga, 229 W. St. Charles Road**
Amending Title 11, Chapter 112 of the Village Code reflecting a classification change to Pavmar Enterprises Inc. (DISTRICT #1)
- This Matter was waived of first reading and passed on second reading with suspension of the rules on the Consent Agenda.**
- Enactment No:** Ordinance 6545

Other Ordinances on First Reading

- E. [100346](#) **PC 10-09: Text Amendments to the Sign Ordinance (Sandwich Board Signs)**
The Village of Lombard requests text amendments to Section 153.234 of the Lombard Sign Ordinance amending the provisions for Sandwich Board Signs. (DISTRICTS - ALL)
- This Matter was passed on first reading on the Consent Agenda.**

- F. [100549](#) **Pleasant Lane School**
Recommendation from the Transportation & Safety Committee limiting parking on one side of Charlotte north and south of Pleasant Lane School and designating Berkshire as a one-way street during school hours. (DISTRICT #4)

This Matter was passed on first reading on the Consent Agenda.

- G. [100550](#) **Glenbard East High School**
Recommendation from the Transportation & Safety Committee extending parking limitations on Elizabeth Street from Harrison to Madison. (DISTRICT #2)

This Matter was passed on first reading on the Consent Agenda.

- H. [100568](#) **PC 10-19: 11 S. Eisenhower Lane**
Requests that the Village approve a conditional use to allow a contractors material storage yard for the subject property located within the I - Limited Industrial District along with the following variations:
1. A variation from Section 155.210(A)(3)(b) of the Lombard Zoning Ordinance to allow an accessory structure to exceed seventeen (17) feet.
 2. A variation from Section 155.420(J) of the Lombard Zoning Ordinance to reduce the required transitional building setback from forty-five (45) feet to twenty (20) feet.
 3. A variation from Section 155.420(J) of the Lombard Zoning Ordinance to reduce the required transitional landscape yard from thirty (30) feet to twenty (20) feet.
 4. A variation from Section 155.205(A)(3)(c)(i) of the Lombard Zoning Ordinance to increase the maximum allowable fence height from ten (10) feet to fifteen (15) feet. (DISTRICT #3)

This Matter was passed on first reading on the Consent Agenda.

Ordinances on Second Reading

- I. [100546](#) **Westmore School**
Request to expand No Parking Zone times on streets surrounding Westmore School. (DISTRICT #5)

This Matter was passed on second reading on the Consent Agenda.

Enactment No: Ordinance 6546

- J. [100565](#) **Senior Citizen RTA Passes**
Implementation of a fee for non-resident applicants for Seniors Ride Free Program through the Regional Transportation Authority (RTA).

This Matter was passed on second reading on the Consent Agenda.

Enactment No: Ordinance 6547

Resolutions

- K.** [100570](#) **DuPage County Case Z10-045 - 21W133 Kensington Road**
Resolution of Objection to a request for a variation to reduce the interior side yard setback to one (1) foot from the required three (3) feet to allow for an existing shed in an R-4 Single Family Residence District (UNINCORPORATED)
- This Matter was adopted on the Consent Agenda.**
- Enactment No:** Resolution 45-11
- L.** [100571](#) **Du Page County Case Z10-065 - 1215 S. Highland Avenue**
Resolution of Objection to a request for a conditional use for an electronic message center sign. (UNINCORPORATED)
- This Matter was adopted on the Consent Agenda.**
- Enactment No:** Resolution 46-11
- M.** [100611](#) **Holiday Decorations 2010 Contract**
Authorizing a 1 year contract with Folgers Flag and Decorating in an amount not to exceed \$14,860 (\$4,130 each from TIF Districts 1 & 2, and \$6,600 from the Downtown TIF District), for live greenery roping, light and bow decorations. (DISTRICTS #1, #4, and #5)
- This Matter was adopted on the Consent Agenda.**
- Enactment No:** Resolution 47-11

Other Matters

- N.** [100563](#) **Storm Debris Management Policy**
Recommendation from the Public Works Committee to adopt a Storm Debris Management Policy.
- This Matter was approved on the Consent Agenda.**
- O.** [100564](#) **Clear Water Disconnect Program Policy Revisions**
Recommendation from the Public Works Committee to amend the policy.
- This Matter was approved on the Consent Agenda.**
- P.** [100615](#) **Vehicle Sticker Renewal Period**
Recommendation from the Finance Committee to reduce the period for the purchase of vehicle stickers from two months to 45 days due to the additional payment and purchase options.

This Matter was approved on the Consent Agenda.

- Q. [100617](#) **Overhead Sewer Grant Program**
Staff request for additional funding in the amount of \$100,000.00.

This Matter was approved on the Consent Agenda.

Passed The Consent Agenda

It was moved by Trustee Moreau, seconded by Trustee Giagnorio, to approve the Consent Agenda. This approval includes suspension of the rules, waive first reading and pass on second reading, waive competitive bidding and award contracts, approve and adopt resolutions as needed for the preceding items as read by the Clerk on the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Gron, Giagnorio, Wilson, Moreau, Fitzpatrick and Ware

IX. Items for Separate Action

Ordinances on First Reading (Waiver of First Requested)

Other Ordinances on First Reading

Ordinances on Second Reading

Resolutions

Other Matters

X. Agenda Items for Discussion

- A. [100589](#) **Lombard Fire Department Operational Assessment**
Presentation by Interim Fire Chief Bill Balling on the operational assessment of the Lombard Fire Department.

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Manager Hulseberg indicated that he had requested Bill Balling give an overview of his previous presentation on the Fire Department Assessment and highlight key points. Bill Balling, WRB, LLC, reported that he had made a presentation to the Village Board on October 21st, but would be reviewing the key points and was there to answer any questions the Village Board might have. He noted that Chief Torrence was also

available to answer questions. He stated that the operational restructuring of the Fire Department had been done and this was a very positive move for the department. He spoke of the new rank of Assistant Fire Chief. He felt that the management structure was thin and stated the battalion chiefs had been doing a great job. He felt there were three key elements - leadership, depth and development. He spoke about the standardization among the shifts and cultivating the opportunities between the senior, mid-career and new personnel. He talked about leadership and about advancing long and full careers within the department for the staff. He felt the training was excellent, but suggested additional cross-training be accomplished. He noted the Lombard Fire Department was a busy department and even with a high level of activity, the Department did an excellent job. He spoke of inter-agency cooperation and the great working relationship that Lombard had with surrounding fire departments such as Addison and York Center. He talked about the surplus of equipment and a possible sharing of equipment among the various fire departments. He suggested leasing out equipment. He also spoke about sharing responses in certain areas of the Village. He spoke on the level of cooperation and how the departments are fortunate to have MABAS, the Mutual Aid Box Alarm System. He felt the response time to the southeast area of Lombard could use some improvement. He felt utilizing York Center, whose station was much closer, was a great opportunity of the shared response idea for this area. He indicated there were financial equities that needed to be addressed. He felt this was a great way to improve response time to this area at a reasonable cost. He spoke of the traditional management strategy and how consistent management is a key. Bill Balling spoke of the second key area, risk management, that he felt needed to be addressed. He indicated the department needed to look at safety and accident avoidance and eliminate as much risk as possible. He spoke of deployment and long term strategies that the department can absorb. He talked of training and avoiding injuries during training sessions and touched on balancing training and experience. He noted that you can lose a firefighter during training. He stated fighting fires is risky and strenuous. He indicated that fire prevention is important and is a huge money-saving opportunity. He stressed enhancing community safety. He spoke about the non-transport medic calls and how that invites a risk every time the department responds to an invalid assist. He asked how the service can best be delivered. He noted that the balance of risk and exposure were important. He stated the department had a 15-person deployment or 15 personnel per shift which was part of the recommended guidelines. This equates to two fully operational engine companies, one ladder company, and two front-line ambulances. He noted that often a third ambulance is staffed, but it takes 16 personnel to do that. He stated that when the fire department can, it should staff the third ambulance. He spoke of the imbalance with the neighboring fire departments due to the fact that Lombard has such a high volume of medic calls and often depends on the assistance of neighboring communities' medic units. He felt that when the shifts can be over-staffed above the 15, they should be to deploy the third ambulance and to provide greater service levels.

Bill Balling spoke about the third key area - that of transparency. He stated there is new software available that would assist with tracking calls, etc. He talked about the number of calls versus the number of deployments and that some calls have more than one deployment if additional equipment is dispatched after the initial call. He felt there was a lack of consistency in the reporting and that the department needed to upgrade its reporting system. He spoke about financial reporting and accountability management and stabilizing the cost in the fire service. He noted fire pensions had caused budgetary problems, and felt the proposed pension reform will be beneficial.

Bill Balling stated that he and Chief Torrence would be happy to answer any questions for the Village Board. He felt the department was well positioned to continue to provide the level of service to the residents that they had been providing. He reminded the Board that the three pillars were the key for a continued effective department.

Chief Torrence indicated it was a pleasure to work with Bill Balling on the Fire Department Assessment and that everything that was included in the report had

stemmed from comments made from the department staff and either occurred or needed to occur. He felt the staff was very familiar with the Assessment. He felt the goals were attainable and some had already been implemented. He indicated he had already met with neighboring fire departments and everyone is willing and eager to help each other out. They spoke of duplication of vehicles and the possibility of sharing equipment and thus cutting costs. He felt this was a great opportunity and that the department was ready for change and ready to move forward. He felt the department was lacking in the training of the younger department members and that will change. He felt preparing the newer recruits for promotion was important and to go as deep as possible and get those individuals ready to move forward and eventually be the leaders of the department. He felt the department can handle all of the challenges. He indicated all of the changes will not take place overnight, but each day they will move forward.

Trustee Ware questioned the requirement for battalion chiefs to live in the Village. He indicated the current battalion chiefs live in town and if they retire, he felt it was important to the department to have this as a requirement.

Chief Torrence stated the battalion chiefs are working officers and he felt it was important for them to live in close proximity to the Village. He stated they are used on call-backs for fires and emergencies. He felt the key personnel should be required to live in close proximity. He stated some Villages do require that. He reported that they are mapping the residences of the fire staff and that this will be reviewed before the next testing so that, if necessary, adjustments for this requirement can be made.

Bill Balling felt it was a huge advantage to the Fire Department to have the staff live in close proximity to the Village and it provided for a great operational response time. He noted that no one stays in a position forever and stated that 30 years is a full career. He felt the Village should plan for that and that it was important for fire personnel to live close to the Village.

Trustee Ware questioned adding responsibilities to the battalion chiefs and inquired about compensation. He asked if in the case of Ron Rakosnik taking on the Fire Investigation Unit, if there is no overtime, if he will receive flex hours.

Chief Torrence indicated there will be no overtime and that each of the members will take on their added responsibilities as part of their job. He indicated he had been the officer in charge of the Fire Investigation Unit and he felt he was an employee of the Village and that was part of his job. He noted that Jeff Holst had received a stipend for being the training officer and that will not be the case any longer as the training is being spread out among the three shifts. He indicated that Jeff Holst will oversee the training. He stated that each shift will have study guides to follow and each shift will conduct the same training. The stipend for training officer will be removed. He stated this will save the department \$22,000 and the same thing will be done with the EMS Coordinator stipend. He talked about key individuals in the right spots.

Trustee Ware questioned the Assessment report and the 15 minimum staffing of a 21 person shift.

Bill Balling stated there are 21 personnel assigned to each shift and that with vacations, leave time, etc. that brings the staff per shift to 15. He talked about 122 shifts per year. He stated he was not recommending staffing with overtime. He felt having a third ambulance was a plus, but not with overtime.

Trustee Giagnorio questioned the relationship with the York Center Fire Department and questioned if the Village could rely on them. He asked about a third fire station in the southeast part of town to improve the response time there.

Chief Torrence stated a third fire station would be great, but at this time is a dream and not workable with the economy. He indicated the Village had a good working relationship with York Center and he had already met with York Center Chief Bonomo. He felt York Center could be utilized in the southeast area of the Village especially with critical calls and full arrest calls. He stated York Center is automatically dispatched on higher level calls as first responders as they are so much closer. He noted that the York Center Fire Department was willing to work with the Village and that they will be moving

forward.

President Mueller indicated that the DuPage Mayors and Managers Conference held several meetings regarding regional fire districts and the communities working together. He noted that all municipalities are facing the same problems with funding. He spoke of working together to provide an economical means of providing services.

Bill Balling stated this is an excellent opportunity for the departments to work together. He stated he and Chief Torrence met with York Center and felt they were a diamond in the rough. He spoke of the opportunity for a huge coop and noted there is redundancy and overlap in resources and equipment. He spoke of forming relationships with the neighboring fire departments and felt that York Center and Lombard could form a relationship regarding the southeast area of the Village. He felt this was a major issue in DuPage County with forming fire districts and spoke of the components involved. He suggested small bites. He did not feel there would be a county-wide fire district and noted that achieving it was a challenge, however, he suggested looking at the concept and spoke of the northern Lombard area and the proximity of the Addison Fire District. He suggested nurturing and developing a balance. He spoke of the Addison Fire District responding to 37 medic calls in Lombard and Lombard only responding to 2 in Addison. He spoke of using the safest and most reliable deployment of personnel and stated not to rule out Elmhurst, Glen Ellyn or Villa Park. He spoke of the logical geographic area and that should be reviewed.

President Mueller noted that 12 years ago he had met with York Center. They had discussed cooperation and the need for it in the future. He noted he was glad the dialogue had continued. He stated that York Center does not only serve the unincorporated area, but that 40% of their calls are in Oakbrook Terrace.

Trustee Moreau indicated there were a lot of recommendations that came from the Assessment, and questioned how they are being prioritized. She asked how success will be measured.

Manager Hulseberg indicated that he has already scheduled status meetings with Chief Torrence. He noted they will achieve what can be done the easiest and then look at what can be done next. They will review costs and also what effect on the department will come from changes. He noted the Board will be kept advised and that the changes will not all be possible overnight. He talked about a new mind set for the staff and has received a very positive sense from staff. He felt there would be some concerns, but they will also be addressed.

Trustee Moreau asked what the biggest benefit from the Assessment was.

Chief Torrence felt the financial aspect was the biggest and the easiest to deal with. He felt training was next and that will take longer. He touched on training classes and personnel training. He felt staff was eager for the training and felt that had not been offered to them in the past. He felt some of the training had been harder than it had to be and that changes will be made to make modifications. He felt the Lombard Fire Department was second to none when it came to the job. He spoke of training the younger members of the Fire Department to eventually become the leaders of the department.

Bill Balling stated he felt that almost every member of the department liked working for the Village and had a strong desire to be a member of the Lombard Fire Department. He spoke of being involved in collective bargaining meetings and sitting in on the 2% Committee. He felt the staff had a tremendous interest and desire to work for Lombard. President Mueller thanked Bill Balling for serving as Interim Fire Chief and for the Assessment Report. He felt the Assessment would provide good direction for the Fire Department and the Village. He congratulated Chief Torrence on his appointment. He felt the Fire Department would continue to grow and move forward. He stated Lombard had one of the finest fire departments in the state.

XI. Executive Session

None

XII. Reconvene

XIII. Adjournment

[Play Video](#)

The regular meeting of the President and Board of Trustees of the Village of Lombard held on November 4, 2010 in the Board Room of the Lombard Village Hall was adjourned at 8:44 pm.

It was moved by Trustee Giagnorio, seconded by Trustee Moreau, adjourn. The motion carried by the following vote:

Aye: 6 - Gron, Giagnorio, Wilson, Moreau, Fitzpatrick and Ware