

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

 X Resolution or Ordinance (Blue) *Waiver of First Requested*
 Recommendations of Boards, Commissions & Committees (Green)
 Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: David A. Hulseberg, Village Manager *DAH*

DATE: November 28, 2012 (B of T) Date: December 6, 2012

TITLE: Village Board Policy Manual Update – Employee Reimbursement Policies
Associated with Use of Village Vehicles

SUBMITTED BY: Village Manager’s Office

BACKGROUND/POLICY IMPLICATIONS:

The Village Manager’s Office transmits for your consideration an ordinance updating the Village Board Policy Manual to include a new policy entitled “Employee Reimbursement Policies Associated with Use of Village Vehicles”.

Please place this item on the December 6, 2012 Board of Trustees agenda.

Fiscal Impact/Funding Source:

Review (as necessary):

Village Attorney X _____ Date _____
Finance Director X _____ Date _____
Village Manager X *David A. Hulseberg* _____ Date 11/28/12

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.