

**DISTRICT ALL**

**VILLAGE OF LOMBARD**  
**REQUEST FOR BOARD OF TRUSTEES ACTION**  
 For Inclusion on Board Agenda

      X       Resolution or Ordinance (Blue)            Waiver of First Requested  
           Recommendations of Boards, Commissions & Committees (Green)  
           Other Business (Pink)

**TO:** PRESIDENT AND BOARD OF TRUSTEES

**FROM:** Scott Niehaus, Village Manager

**DATE:** December 8, 2021 (COW) (B of T) **Date:** January 6, 2022

**TITLE:** Large Water Meter Replacement Program  
 Change Order No. 1

**SUBMITTED BY:** Brian Jack, Utilities Superintendent 

**BACKGROUND/POLICY IMPLICATIONS:**

Change Order No. 1 is a net increase of \$51,100.00. The change order represents additional Neptune 3" and 4" water meters to be installed replacing the failed Sensus Omni Water Meters that cannot be repaired.

**FISCAL IMPACT/FUNDING SOURCE:**

Project #: RM PROG 32  
 Budget Amount: \$230,000  
 Current Contract Amount: \$201,835.00  
 Change Order #1: \$51,100.00  
 Total Revised Contract Amount: \$252,935.00  
 PO #: 2021-00001320

Review (as necessary):

Village Attorney X	_____	Date	_____
Finance Director X	_____	Date	_____
Village Manager X	_____	Date	_____

**NOTE:** All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.

## MEMORANDUM



**To:** Scott Niehaus, Village Manager  
**From:** Brian Jack, Utilities Superintendent *B*  
**Through:** Carl Goldsmith, Director of Public Works *g*  
**Date:** December 8, 2021  
**Subject:** **Change Order #1 Large Meter Replacements  
Water Resources Inc.**

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### **Background**

At their May 6, 2021 meeting, the Village Board of Trustees authorized a purchase of water meters sized 1.5" and 2" for 2021 in the amount of \$201,835. These replacements are for meters that were installed in the first phase of the water meter changeout program that begun in 2011. This first phase was to replace all of the larger multi-family, commercial, and industrial accounts as they are the highest consumers of water in the Village.

The BoT also awarded a purchase of register heads for repairs of the Sensus Omni water meters sized 3" to 6" that were failing. Since these awards, Village staff has replaced 644 of the 669 or 97% of these meters to date. Out of the remaining 25 meters, 21 are Sensus Omni 3" and 4" meters that cannot be repaired by changing the register head. Village staff determined it would be best to replace these with the Neptune Mach-10 meters. This change order represents the purchase of these Neptune meters.

Change order number one will be an increase in the amount of \$51,100 for the purchase of twelve 3" meters and ten 4" meters for a new contract total of \$252,985.

Water Resources Inc. of Elgin, IL is the local distributor of Neptune Meters and equipment for the meter purchases.

### **Recommendations:**

Please request the Board of Trustees to approve Change Order #1 in the amount of \$51,100 for purchase of large water meters from Water Resources Inc. of Elgin, IL in an amount not to exceed \$252,985.00 for FY 2021 at their January 6, 2022 meeting.

**RESOLUTION**  
**R \_\_\_\_\_**

**A RESOLUTION AUTHORIZING A CHANGE ORDER**  
**INVOLVING AN INCREASE/DECREASE IN THE DOLLAR AMOUNT OF**  
**THE CONTRACT OF \$10,000 OR MORE AND/OR EXTENDING/ SHORTENING THE**  
**TIME IN WHICH THE CONTRACT IS TO BE COMPLETED BY THIRTY (30) DAYS**  
**OR MORE**

**WHEREAS**, pursuant to Illinois Compiled Statutes, Chapter 720, Section 5/33E-9, units of local government are required to make specific findings prior to authorizing any change order relative to a contract which would increase or decrease the dollar amount of the contract by \$10,000 or more, or would extend or shorten the time in which the contract is to be completed by thirty (30) days or more; and

**WHEREAS**, staff has presented and recommended the proposed Change Order No.1 to the contract between the Village of Lombard and Water Resources Inc. regarding the Large Water Meter Replacement Program, as attached hereto as Exhibit "A" and made part hereof, (the "Change Order") to the Corporate Authorities of the Village of Lombard; and

**WHEREAS**, said Change Order attached hereto as Exhibit "A" would increase the dollar amount of the contract by \$51,100.00

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS, as follows:

**SECTION 1:** That after reviewing the explanation of staff as to the necessity of and reasons for the Change Order attached hereto as Exhibit "A", the President and Board of Trustees find as follows:

- A That the circumstances which necessitated said Change Order were not reasonably foreseeable at the time the contract was entered into.
- B. That the basis of the Change Order was not within the contemplation of the contract when the contract was signed.
- C. That it is in the best interests of the Village of Lombard to approve the Change Order in its proposed form.
- D. That to the extent that it may have been necessary to go to bid relative to the work contemplated by said Change Order; bidding is hereby specifically waived as to the Change Order work.

**SECTION 2:** That having made the findings set forth in Section 1 above, the President and Board of Trustees hereby approve the Change Order attached hereto as Exhibit "A", and direct and authorize the Village President and Village Clerk to execute said Change Order on behalf of the Village.

Resolution \_\_\_\_\_

Adopted this 6<sup>th</sup> day of January, 2022, pursuant to a roll call vote as follows:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Approved by me this 6<sup>th</sup> day of January, 2022.

\_\_\_\_\_  
**Keith Giagnorio**  
**Village President**

ATTEST:

\_\_\_\_\_  
**Elizabeth Brezinski**  
**Village Clerk**

## VILLAGE OF LOMBARD CHANGE ORDER

PROJECT NAME: Large Water Meter Replacements PROJECT NO.: RM PROG 32  
 LOCATION: Village of Lombard CHANGE ORDER: 1  
 CONTRACTOR: Water Resources Inc. DATE: 12/8/2021  
 DESCRIPTION OF CHANGE ORDER: Additional Neptune 3" and 4" Meters to replace failed Sensus Omni Meters

ORIGINAL CONTRACT AMOUNT:	[1] <u>201,835.00</u>
TOTAL OF PREVIOUS AUTHORIZED CHANGE ORDERS:	[2] <u>\$0.00</u>
CURRENT CONTRACT AMOUNT: ([1]+[2])	[3] <u>\$201,835.00</u>
PROPOSED CHANGE ORDER: (PENDING APPROVAL)	[4] <u>\$51,100.00</u>
PROPOSED REVISED CONTRACT AMOUNT: (PENDING APPROVAL) ([3]+[4])	[5] <u>\$252,935.00</u>

NET OF ALL CHANGE ORDERS: (PENDING APPROVAL) ([2]+[4]) \$51,100.00

TIME EXTENSION OR REDUCTION: \_\_\_\_\_

TOTAL CONTRACT TIME: 365 Cal Days

BUDGET ESTIMATE: \$230,000.00

ENGINEER'S ESTIMATE: \_\_\_\_\_

### RECOMMENDED FOR ACCEPTANCE:

 12/8/21 Date  
 Utilities Superintendent Approved By: \_\_\_\_\_ Date  
 Director of Finance

 12/08/21 Date  
 Contractor Approved By: \_\_\_\_\_ Date  
 (<\$10K or 25%) Village Manager

N/A Date  
 Village Engineer Approved By: \_\_\_\_\_ Date  
 (>\$10K or 25%) Village President

 12/8/21 Date  
 Director of Public Works Attest: \_\_\_\_\_ Date  
 Village Clerk

\_\_\_\_\_  
 Assistant Director of Finance Date

It is understood that as part of this change order that the Contractor agrees that all bonds, permits, insurance and guarantees are hereby extended to incorporate this Change Order.