

MEMORANDUM

TO: William T. Lichter, Village Manager

FROM: David A. Hulseberg, AICP
Assistant Village Manager/Director of Community Development

DATE: August 17, 2006

SUBJECT: **ZBA 06-12: 125 S. Stewart Avenue**

Attached please find the following items for Village Board consideration as part of the August 17, 2006 Village Board meeting:

1. Zoning Board of Appeals referral letter;
2. IDRC report for ZBA 06-12;
3. An Ordinance granting approval of the requested variation; and
4. Plans associated with the petition.

In order to allow the petitioner to proceed with the reconstruction of the proposed deck, staff recommends that the Village Board waive a first reading of the aforementioned Ordinance.

Please contact me if you have any questions regarding the aforementioned materials.