

K T J

KLEIN, THORPE & JENKINS, LTD.
Attorneys at Law

20 N. Wacker Drive, Ste 1660
Chicago, Illinois 60606-2903
T 312 984 6400 F 312 984 6444

DD 312-984-6422
tpbayer@ktjlaw.com

15010 S. Ravinia Avenue, Ste 10
Orland Park, Illinois 60462-5353
T 708 349 3888 F 708 349 1506

www.ktjlaw.com

MEMORANDUM

To: Scott Niehaus, Village Manager, Village of Lombard

From: Tom Bayer, Village Attorney **Via email only**

Date: November 4, 2016

Subject: **Regular Meetings -- Starting Time Change**

As you know, at the November 3, 2016 regular Board meeting, the Deputy Village Clerk announced that the starting time for regular Board meetings, effective with the January 5, 2017 regular Board meeting, would be 7:00 p.m. In relation thereto, please be advised as follows:

Pursuant to 5 ILCS 120/2.03, certain notification requirements must be complied with relative to any change in a public body's regular meeting date. Although not specifically mentioned in the aforementioned section of the State statutes, I would suggest that the Village follow said notification requirements relative to the change in the starting time for regular Board meetings. In this regard, attached please find the following Ordinance for the November 17, 2016 Board meeting, relative to the regular meeting starting time change:

**AN ORDINANCE AMENDING TITLE III, CHAPTER 30, SECTION 30.01
OF THE LOMBARD VILLAGE CODE IN REGARD TO REGULAR MEETINGS
OF THE VILLAGE BOARD, AND THE STARTING TIME IN RELATION THERETO**

Once the Ordinance is adopted, notice of the change, as attached to the Ordinance as an Exhibit, must be published in the *Lombardian* newspaper. In this regard, I have also attached a "clean copy" of the notice, without the exhibit designation on it.

If there are any questions, please feel free to contact me.

encls.

cc: Sharon Kuderna, Village Clerk (w/ encls.; via email)
Janet Downer, Deputy Village Clerk (w/ encls.; via email)

ORDINANCE NO. _____

**AN ORDINANCE AMENDING TITLE III, CHAPTER 30,
SECTION 30.01 OF THE LOMBARD VILLAGE CODE
IN REGARD TO REGULAR MEETINGS OF THE VILLAGE BOARD,
AND THE STARTING TIME IN RELATION THERETO**

BE IT ORDAINED by the President and Board of Trustees of the Village of Lombard, DuPage County, Illinois, as follows:

SECTION 1: That, effective January 1, 2017, Title III, Chapter 30, Section 30.01 of the Lombard Village Code is amended to read in its entirety as follows:

“§ 30.01 Regular meetings.

- (A) Regular meetings of the Board of Trustees shall be held on the first and third Thursday of each month at 7:00 p.m. in the Board Room of the Village Hall.
- (1) The meeting date, time and place may be changed by the direction of the Board of Trustees, provided legal notice of said change is issued to the public and the news medium pursuant to State statute.”

SECTION 2: That the Village Clerk is hereby directed to advise all news medium, that have requested notice of the time and place of Village meetings, of this Ordinance. In addition, pursuant to 5 ILCS 120/2.03, the Village Clerk is directed to publish a notice of the regular meeting starting time change, as set forth in Section 1 above, in a local newspaper. Said notice shall be in the form attached hereto as Exhibit “A” and made part hereof.

SECTION 3: That this Ordinance shall be in full force and effect from and after its passage and approval, as provided by law.

Passed on first reading this _____ day of _____, 2016.

First reading waived by action of the Board of Trustees this ____ day of _____, 2016.

Passed on second reading this _____ day of _____, 2016,
pursuant to a roll call vote as follows.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this _____ day of _____, 2016.

Keith Giagnorio, Village President

ATTEST:

Sharon Kuderna, Village Clerk

Exhibit "A"

**NOTICE OF PERMANENT
REGULAR MEETING STARTING TIME CHANGE
FOR THE VILLAGE OF LOMBARD**

PLEASE TAKE NOTICE that, effective January 1, 2017, and beginning with the January 5, 2017 regular meeting of the President and Board of Trustees of the Village of Lombard (the "Village"), the starting time for regular meetings of the President and Board of Trustees of the Village has been changed to 7:00 p.m. The location for, and dates of, said regular meetings shall remain as the Lombard Village Hall, Board Room, 255 East Wilson Avenue, Lombard, Illinois, on the first and third Thursday of each month.

Sharon Kuderna
Village Clerk

**NOTICE OF PERMANENT
REGULAR MEETING STARTING TIME CHANGE
FOR THE VILLAGE OF LOMBARD**

PLEASE TAKE NOTICE that, effective January 1, 2017, and beginning with the January 5, 2017 regular meeting of the President and Board of Trustees of the Village of Lombard (the "Village"), the starting time for regular meetings of the President and Board of Trustees of the Village has been changed to 7:00 p.m. The location for, and dates of, said regular meetings shall remain as the Lombard Village Hall, Board Room, 255 East Wilson Avenue, Lombard, Illinois, on the first and third Thursday of each month.

Sharon Kuderna
Village Clerk