

**VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION**

 X Resolution or Ordinance (Blue) Waiver of First requested
 Recommendations of Boards, Commissions & Committees (Green)
 Other Business (Pink)

TO : PRESIDENT AND BOARD OF TRUSTEES

FROM: Scott Niehaus, Village Manager

DATE: December 5, 2016 (B of T) Date: December 15, 2016

TITLE: Human Resources Manual Revisions

SUBMITTED BY: Kathleen Dunne, Director of Human Resources

BACKGROUND/POLICY IMPLICATIONS:

Revisions have been made to the Human Resources Manual to reflect the additional vacation days for senior firefighters based on years of service.

Village Attorney	_____	Date	_____
Finance Director	_____	Date	_____
Village Manager	<u>Scott Niehaus</u>	Date	<u>12/7/16</u>