2015 HOTEL/MOTEL GRANTS

GRANT APPLICANT	EVENT DATE	PO #	GRANT AMOUNT	GRANT REQUEST AMOUNT	OVERALL PROGRAM COST	PERCENT TOTAL FUNDING AWARD	PAY-OUT	PAY-OUT DATE	RECEIVED REQUEST	ADVANCE	REIMBURSEMENT	REIMBURSEMENT DOCUMENTS	DOCUMENTS RECEIVED	PROOF OF PAYMENT RECEIVED	SUMMARY DUE BY:	POST-EVENT SUMMARY RECEIVED (Within 90 Days of	LEGISTAR #
Lilac Parade	5/17/2015	15-0725	$23,000.00	$28,000.00	$28,160.00	82%	$19,150.00	5/15/15	5/4/15	X		Participant Payout list			8/17/2015	X	150026
Lombard Junior Women's Club - Lilac Princess Program	5/1/2015	15-0992	$7,125.00	$9,500.00	$9,500.00	75%	$5,000.00	5/1/15	4/20/15	X		Grant Request for Advance form			8/31/2015		150025
Lombard Historical Society - Lilac Time Advertising	5/31/2015	15-0726	$1,050.00	$1,312.00	$1,750.00	60%	$1,050.00	3/27/15	3/19/15		X	Invoice, check receipt copy	X	X	8/31/2015	X	150024
Glenbard East Boosters - Lombard Ale & Food Truck	6/13/2015	15-0727	$10,000.00	$10,000.00	$53,381.00	19%	$10,000.00	7/17/15	7/10/15		X	Copy of check	X	X	9/13/2015	X	150027
Lombard Historical Society - Lombard Civil War Reenactment	7/26/2015	15-0728	$10,045.50	$10,045.50	$13,394.00	75%									10/26/2015		150030
Lombard Town Centre - Lom-Bar-B-Q and Blues Fest, CANCELLED	8/8/2015	N/A	$7,500.00	$7,500.00	$25,000.00	30%									N/A	N/A	150032
Lombard Town Centre - Spooktacular	10/18/2015		$2,000.00	$2,000.00	$7,820.00	25%									12/31/2015		150031
Lombard Chamber - EXPO 2015	10/22/2015	15-0729	$1,500.00	$1,500.00	$3,790.00	40%									12/31/2015		150028

Reimbursement Documents Required:

Reimbursements:			**Advance:**														
1. Request for Advance or Reimbursement			1. Invoices or purchase orders														
2. Paid Reciepts or Invoices			2. Paid receipts or paid invoices, after payment														
3. Proof of Payment (cancelled check or bank statement)			3. Proof of payment (cancelled check or bank statement)														
4. Post Event Summary (within 90 days)			4. Post Event Summary (within 90 daysof event)														