

# Village of Lombard

*Village Hall  
255 East Wilson Ave.  
Lombard, IL 60148  
villageoflombard.org*



## Minutes

**Thursday, January 19, 2017**

**7:00 PM**

**Village Hall Board Room**

## **Village Board of Trustees**

*Village President Keith Giagnorio*

*Village Clerk Sharon Kuderna*

*Trustees: Dan Whittington, District One; Mike Fugiel, District Two;*

*Reid Foltyniewicz, District Three; Bill Johnston, District Four;*

*Robyn Pike, District Five; and Bill Ware, District Six*

## I. Call to Order and Pledge of Allegiance

The regular meeting of the President and Board of Trustees of the Village of Lombard held on Thursday, January 19, 2017 in the Board Room of the Lombard Village Hall was called to order by President Keith Giagnorio at 7:01 pm. Director of Public Works Carl Goldsmith led the Pledge of Allegiance.

## II. Roll Call

8 - Keith Giagnorio, Sharon Kuderna, Dan Whittington, Mike Fugiel, Reid Foltyniewicz, Bill Johnston, Robyn Pike, and Bill Ware

Staff Present:  
Village Manager Scott Niehaus  
Director of Finance Tim Sexton  
Director of Community Development Bill Heniff  
Director of Public Works Carl Goldsmith  
Chief of Police Ray Byrne  
Fire Chief Richard Sander  
Assistant Village Manager Nicole Aranas  
Executive Coordinator Carol Bauer

## III. Public Hearings

## IV. Public Participation

[170023](#)

### **Lombard Town Centre Quarterly Report**

Quarterly report presented by the Lombard Town Centre Executive Director to the Village Board.

Lynn Magnavite stated that it had been a pleasure serving as the Interim Executive Director for LTC over the last 7 months and had enjoyed working closely with LTC President Chris Cholewa, the Board of Directors and volunteers, downtown area business owners, the Village Board and Village staff. She noted that during the first quarter of 2016, LTC was in the capable hands of Executive Director Sarah Richardt who has moved on to serve as the Executive Director for the Lombard Historical Society and thanked Sarah and everyone who helped make 2016 such an incredible year for downtown Lombard. Highlights of 2016: Business Growth: approximately 91% of commercial business spaces are filled; 93 LTC members, which is 33% growth from 2016; 8 events held in downtown Lombard including

premiere event, Spooktacular Fall Festival; over 2,000 volunteer hours were contributed; LTC social media audience grown 40% from 2015. Business Growth - Lombard Town Centre recognizes our downtown area boundaries to be Main Street from Grove to Washington and St. Charles from Elizabeth to Grace and is committed to promote and support over 160 small businesses. In 2016 we saw the following growth in downtown: Balkan Bakery opened in April; Babcock's Grove House opened in March; Custom Fit expanded and moved to a larger space at 216 E. St. Charles; Dr. Julie Glud took over Dental Care of Lombard, 120 E. St. Charles, in May; opening of Shannon's rooftop deck. Saw increased foot traffic and energy in the downtown area through the end of the year.

Vacancies - In 2016 there were approximately 15 vacancies in the downtown area which means approximately 91% of spaces are occupied.

2017 New Businesses - Last week Four Paws Dog Daycare, Boarding and Training opened at 104 East St. Charles. One of the ECDC members said during this month's meeting, that they were walking down East St. Charles and noticed life and energy in the eastern corridor for the first time in a long while. LTC looks forward to continued growth in downtown Lombard in 2017.

Lombard Town Centre Membership - Lombard Town Centre is a nonprofit 501C3 organization funded primarily through a generous grant from the Village, individual donations, event sponsorships/ income and memberships. The 2nd largest percentage of our income comes from LTC Membership.

2015 downtown business membership grew from 21 in 2015 to 29 in 2016; non-downtown membership grew from 16 to 17; individual membership grew from 33 to 43; property owner membership grew from 33 to 43 for a total of 70 memberships in 2015 to 93 in 2016 or a 33% growth. Business memberships now include businesses on West St. Charles Road, East St. Charles Road, Main Street and North Avenue.

Events - 7 events were held in 2016 in downtown Lombard as well as the promotion of Small Business Saturday. Lombard Town Centre hosted: the Outdoor Movie Night: Star Wars Under the Stars, the Outdoor Viewing Event Bears vs Packers and premiere event, The 11th Annual Spooktacular Fall Festival. Spooktacular update: 4,500 attendees, LTC volunteers included LTC Board members and committee members and volunteers as well as Citizen Police Academy Alumni and Prairie Food Co-Op volunteers; 62 event booths and spaces; 11 event sponsors; and 13 in-kind sponsors. Lombard Town Centre partnered with or contributed to the organizations who hosted the Chamber's Art & Craft Fair, Lombard Ale Fest, Cruise Night's American English Concert and Jingle Bell Jubilee.

Volunteer Hours - Volunteers do not get paid because they are worthless, but because they are priceless. Almost 900 volunteer

hours were spent planning Spooktacular Fall Festival, The Bears/Packers Outdoor Viewing Event, Small Business Saturday, Giving Tuesday and Jingle Bell Jubilee.

Partnerships - Lombard Town Centre partnered with other organizations like: the Helen Plum Library and the Village of Lombard. Shop Local: Downtown Businesses - The Downtown Lombard area is full of incredible small businesses. We are lucky to have such a diverse group of businesses in our area and thrilled to see how vibrant our community has become. LTC's social media audience grew by 40% from 2015. Shopping local means investing in your community; shopping local means job creation and economic development; shopping local means more small businesses will open their doors in 2017.

Board of Directors Strategic Plan - After months of research, surveying residents and local businesses, brainstorming and planning meetings, the Board shared the final Strategic Plan with the Village Economic and Community Development Committee and the public this summer. LTC has been in existence since 2005, and for the last 12 years, LTC has worked very hard to increase awareness of the downtown area and preserve and promote our wonderful community. LTC's growth and importance to the community is more vital now than ever. Trustee Ware congratulated LTC and thanked them for their hard work.

Trustee Johnston thanked Lynn for the great presentation.

## V. Approval of Minutes

**A motion was made by Trustee Dan Whittington, seconded by Trustee Mike Fugiel, that the minutes of the regular meeting of January 5, 2017 be approved. The motion carried by the following vote:**

**Aye:** 6 - Dan Whittington, Mike Fugiel, Reid Foltyniewicz, Bill Johnston, Robyn Pike, and Bill Ware

## VI. Committee Reports

### **Community Promotion & Tourism - Trustee Mike Fugiel, Chairperson**

Trustee Mike Fugiel, Chairperson of the Community Promotion and Tourism Committee, reported the committee had begun their review of 2017 local tourism grant requests including the Lilac Princesses Program, the Lombard Garden Club, the Lilac Time Art & Craft Fair, and the Lilac Parade. The committee will review additional grant applications at the February 7th meeting.

**Community Relations Committee - Trustee Robyn Pike, Chairperson**

Trustee Robyn Pike, Chairperson of the Community Relations Committee, reported the committee discussed the 2017 Youth Leadership Program. Deadline for Youth Leadership Program applications is January 27th. Eleven applications have been received and she encouraged students between the ages of 13 and 18 to submit an application for the program.

**Economic/Community Development Committee - Trustee Bill Johnston, Chairperson**

Trustee Bill Johnston, Chairperson of the Economic and Community Development Committee, reported that at the January 9 meeting of the ECDC, the committee heard a presentation from staff relative to Business Retention & Engagement, focusing upon many of the strategies and concepts that are necessary for an effective program. This task was previously identified by the Village Board in the Board's Strategic Planning efforts. The ECDC will continue its focus upon future engagement activities with economic development team members, determine priorities for successful engagement and develop implementation actions. The Lombard Town Centre provided their monthly report. The next meeting of the ECDC will be on February 13.

**Finance & Administration Committee, Trustee Reid Foltyniewicz, Chairperson**

No report

**Public Safety & Transportation Committee - Trustee Dan Whittington, Chairperson**

No report

**Public Works & Environmental Concerns Committee - Trustee Bill Ware, Chairperson**

No report

**Board of Local Improvements - Trustee Bill Ware, President**

No report

**Lombard Historical Commission**

No report

## VII. Village Manager/Village Board Comments

Village Clerk Sharon Kuderna read the following announcements:  
On behalf of the Heartland Blood Centers and the Village of Lombard, we want to express appreciation to all of the citizens who responded to the urgent plea for blood donations. Blood supplies are critically low. The Village hosted its first blood drive of the 2017 season yesterday and there was an overwhelming response. Over 200 pints of blood were donated which will result in saving up to 650 lives in our community. This is the second largest blood drive hosted by the Village and Heartland. Sincere gratitude is expressed to all of the donors that took time out of their schedules to help save lives yesterday. Next community blood drive will be April 12th. Please contact the Blood Drive Coordinator, Carol Bauer at (630) 620-5712 for more information.

Winter weather is upon us and to learn more about winter safety, including snow removal, go to [www.villageoflombard.org/snow](http://www.villageoflombard.org/snow) <<http://www.villageoflombard.org/snow>> to see the Village's Snow Plan and to find precautionary tips.

Sign-up for the Village's e-news at [www.villageoflombard.org/notifyme](http://www.villageoflombard.org/notifyme) <<http://www.villageoflombard.org/notifyme>> to receive weekly Village Communication on events, news and pertinent information.

## VIII Consent Agenda

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Trustee Foltyniewicz spoke relative to Consent Agenda Items G & H. Village Manager Niehaus noted that the vehicles that are being requested to be declared surplus are vehicles that the Village received during various arrests and are seized vehicles. These vehicles pose no useful purpose to the Village and are being requested to be declared surplus and sold. Funds generated by the sale of the vehicles will be added to the Village's General Fund. In addition, the Village participates in the joint purchasing program with the State of Illinois. The Village has a policy in place relative to maximizing the value of vehicles that have according to policy reached a certain age and/or certain number of miles. These vehicles are declared surplus and sold at auction and replaced according to policy.

## Payroll/Accounts Payable

### A. [170016](#) Approval of Accounts Payable

For the period ending January 6, 2017 in the amount of \$1,244,554.87.

**This Payroll/Accounts Payable was approved on the Consent Agenda**

**B. [170025](#)**

**Approval of Village Payroll**

For the period ending January 7, 2017 in the amount of \$1,010,849.58.

**This Payroll/Accounts Payable was approved on the Consent Agenda**

**C. [170026](#)**

**Approval of Accounts Payable**

For the period ending January 13, 2017 in the amount of \$2,252,384.55.

**This Payroll/Accounts Payable was approved on the Consent Agenda**

**Ordinances on First Reading (Waiver of First Requested)**

**D. [050298](#)**

**211 West St. Charles Road - Downtown Lombard Sprinkler Park**

Ordinance authorizing a Second Amendment to an Intergovernmental Redevelopment Agreement between the Village of Lombard and the Lombard Park District in regard to the Downtown TIF District and the development, operation and maintenance of a sprinkler park at 211 West St. Charles Road, and authorizing the leasing of Village-owned property within said Downtown TIF District in relation thereto. (DISTRICT #1)

**This Ordinance was waived of first reading and passed on second reading with suspension of the rules on the Consent Agenda**

Enactment No: Ordinance 6731, 5667, 7319

**E. [170003](#)**

**Ordinance Regarding Travel Reimbursement**

Amending the Travel Policy in the Purchasing Policies and Procedures Manual. Staff requests a waiver of first reading.

**This Ordinance was waived of first reading and passed on second reading with suspension of the rules on the Consent Agenda**

Enactment No: Ordinance 7320

**F. [170019](#)**

**Correction to Scrivener's Error - Sign Ordinance: Temporary Signs**

Ordinance approving text amendments to the Lombard Sign Ordinance Title 15, Chapter 153 of the Code of Lombard, Illinois. (DISTRICTS - ALL)

**This Ordinance was waived of first reading and passed on second reading with suspension of the rules on the Consent Agenda**

Enactment No: Ordinance 7321

- G. [170020](#) **Purchase of Three (3) Ford Escapes and One (1) Transit**  
Award of a contract to Currie Motors in the amount of \$82,109 and approval of an ordinance declaring Village units PS93, EN302, SM402 and SM493 as surplus and authorizing their sale at public auction. Staff requests a waiver of first reading. Bid in compliance with Public Act 85-1295.  
  
**This Ordinance was waived of first reading and passed on second reading with suspension of the rules on the Consent Agenda**  
  
Enactment No: Ordinance 7322
- H. [170024](#) **Equipment To Be Declared Surplus**  
Village Departments are requesting to sell and/or dispose of surplus equipment, as more specifically detailed in Exhibit "A" attached to the Ordinance, to be sold at auction, sold for scrap, or recycled as these items have extended beyond their useful life or are obsolete to include seven (7) vehicles, a motorcycle, a microphone, amplifier and lamp, multiple printers, desktop computers and monitors, microphone. Staff requests a waiver of first reading.  
  
**This Ordinance was waived of first reading and passed on second reading with suspension of the rules on the Consent Agenda**  
  
Enactment No: Ordinance 7323

### Other Ordinances on First Reading

### Ordinances on Second Reading

- I. [160513](#) **PC 16-27: Text Amendment to the Sign Ordinance**  
Recommendation from the Plan Commission to approve the following text amendments to the Sign Ordinance (Section 153 of the Code of Ordinances):
- 1) An amendment to Section 153.242(F), Wall signs, to amend the prohibition against mixed signage as it relates to window signs; and
  - 2) An amendment to Section 153.505(B)(6), B3, B4, and B4A Community Shopping District, to amend the permitted area and height of freestanding signs on state rights-of-way. (DISTRICTS - ALL)
- This Ordinance was passed on second reading on the Consent Agenda**  
  
Enactment No: Ordinances 7324, 7325

### Resolutions

- J. [160067](#) **Bluestone Single Tenant Properties Economic Incentive Agreement - First Amendment**



Resolution authorizing signatures of the President and Clerk on a First Amendment to the Bluestone Single Tenant Properties, LLC Sales Tax Revenue Sharing Agreement. (DISTRICT #1)

**This Resolution was adopted on the Consent Agenda**

Enactment No: R 21-16, R 4-17

**K.**     [160457](#)

**Transmission Main, Final Balancing Change Order No. 3**

Reflecting an increase to the contract with Swallow Construction in the amount of \$204,269.61 reflecting changes to the contract as agreed. (DISTRICT #6)

**This Resolution was adopted on the Consent Agenda**

Enactment No: R 5-17

**L.**     [170029](#)

**Amended By-Laws of the Lombard Public Facilities Corporation (LPFC)**

Resolution approving the amended by-laws of the Lombard Public Facilities Corporation (LPFC).

Enactment No: R 6-17

**M.**     [170030](#)

**Review of Executive Session Minutes**

Resolution authorizing the Village Clerk to make certain Closed Session Meeting Minutes available for public inspection (First Review 2017).

**This Resolution was adopted on the Consent Agenda**

Enactment No: R 7-17

**Other Matters**

**N.**     [160525](#)

**Coarse Aggregate Material**

Request for a waiver of bids and award of a one year extension of contract to Marcott Enterprises in an amount not to exceed \$44,500.00. Public Act 85-1295 does not apply. (DISTRICTS - ALL)

**This Bid was approved on the Consent Agenda**

**O.**     [170018](#)

**CallOne Telecommunications Contract Renewal**

Request for a waiver of bids and authorization to renew a one year contract with CallONE Telecommunications in the amount of \$130,000 (approximately since it varies) for our Low Baud and POTS Lines. Public Act 85-1295 does not apply.

**This Bid was approved on the Consent Agenda**

**P.**     [170021](#)

**2017 Sewer Stub Rodding**

Request for a waiver of bids and award of a contract to All Plumbing &

Sewer Services, Inc. in an amount not to exceed \$60,000.00. Public Act 85-1295 does not apply. (DISTRICTS - ALL)

**This Bid was approved on the Consent Agenda**

### **Approval of the Consent Agenda**

**A motion was made by Trustee Bill Ware, seconded by Trustee Bill Johnston, to Approve the Consent Agenda The motion carried by the following vote**

**Aye:** 6 - Dan Whittington, Mike Fugiel, Reid Foltyniewicz, Bill Johnston, Robyn Pike, and Bill Ware

## **IX. Items for Separate Action**

### **Ordinances on First Reading (Waiver of First Requested)**

### **Other Ordinances on First Reading**

### **Ordinances on Second Reading**

### **Resolutions**

### **Other Matters**

## **X. Agenda Items for Discussion**

## **XI. Executive Session**

**A motion was made by Trustee Bill Johnston, seconded by Trustee Dan Whittington, that the regular meeting of the President and Board of Trustees of the Village of Lombard held on Thursday, January 19, 2017 in the Board Room of the Lombard Village Hall be recessed to Executive Session at 7:24 p.m. for the purpose of discussion of setting the price for the sale or lease of property owned by the Village. The motion carried by the following vote:**

**Aye:** 6 - Dan Whittington, Mike Fugiel, Reid Foltyniewicz, Bill Johnston, Robyn Pike, and Bill Ware

## **XII. Reconvene**

The recessed regular meeting of the President and Board of Trustees of the Village of Lombard held on Thursday, January 19, 2017 in the Board Room of the Lombard Village Hall was called to order by President Keith Giagnorio at 7:38 pm.

8 - Keith Giagnorio, Sharon Kuderna, Dan Whittington, Mike Fugiel, Reid Foltyniewicz, Bill Johnston, Robyn Pike, and Bill Ware

## XIII Adjournment

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**A motion was made by Trustee Robyn Pike, seconded by Trustee Bill Ware, that the regular meeting of the President and Board of Trustees of the Village of Lombard held on Thursday, January 19, 2017 in the Board Room of the Lombard Village Hall be adjourned at 7:39 p.m. The motion carried by the following vote:**

**Aye:** 6 - Dan Whittington, Mike Fugiel, Reid Foltyniewicz, Bill Johnston, Robyn Pike, and Bill Ware