

MEMORANDUM

TO: William T. Lichter, Village Manager
FROM: David A. Hulseberg, AICP, Director of Community Development
DATE: June 17, 2004
SUBJECT: ZBA 04-06: 935 E. St. Charles Road

Attached please find the following items for Village Board consideration as part of the June 17, 2004 Village Board meeting:

1. Zoning Board of Appeals referral letter;
2. IDRC report for ZBA 04-06;
3. An Ordinance granting approval of the variation to the rear yard and for lot area; and
4. Companion site plans associated with the petitioner's request.

In light of the cancellation of the July 1, 2004 meeting and to facilitate the sale of the subject property, staff requests a waiver of first reading of the Ordinance.

Please contact me if you have any questions regarding the aforementioned materials.