





**TO:** President Keith T. Giagnorio and Village Board of Trustees  
**FROM:** Elizabeth Brezinski, Village Clerk  
**DATE:** December 21, 2023  
**SUBJECT:** Appointment to Historic Preservation Commission

The purpose of this memo is to provide an update on the status of the review and appointment recommendations for the Lombard Historic Preservation Commission. There are presently six (6) vacancies for which a total of six (6) applications were received. To gauge interest, introductory emails describing the responsibilities of the Commission, meeting schedule, the last meeting agenda and meeting minutes, the last local landmark application with staff report as well as links to the Village's Architectural and Historical Surveys, state and federal historic standards.

In person meetings were held in November with me, Historic Preservation Commissioner Lyn Myers and Community Development Director William Heniff. After careful consideration by the panel, we are recommending the following residents be appointed to the Historic Preservation Commission to fill the vacancies:

**Chelsey Alsobrook** – Chelsey has a degree in interior design and studied historic preservation in college. She is passionate about saving existing buildings and preserving history.

**Heather Parris** – Heather has a degree in English and is attending graduate school. She is resourceful and has strengths in preparing documents such as grants and is interested in local history.

**Randy Pruyn** – Randy is an architect and has worked on many projects in Lombard and throughout the Chicago area. He has lived, worked and volunteered in the community for over three decades.

**Sandi Smith** – Sandi has a degree in history and has a specific passion for local history.

**Leslie Sulla** – Leslie has been on the Lombard Historical Society board for many years and has volunteered throughout the community for over three decades.

**Mandy vonBokern** – Mandy is a lifelong resident of Lombard, teacher and currently lives in a historic building in Lombard. She has an interest in historic preservation.

**ACTION REQUESTED**

We are pleased to submit these candidates for Village Board consideration and approval and respectfully request that this item be placed on the December 21, 2023 Village Board agenda to fill the Historic Preservation Commission vacancies.

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June 11, 2024

TO: Elizabeth Brezinski, Village Clerk

FROM: Brian LaVaque, Chairperson PST Committee

SUBJECT: Recommendation to Fill Vacancy on PST Committee

The purpose of this memo is to provide a recommendation to the Village Board on the appointment of a new member to the Public Safety and Transportation Committee (PST). First and foremost, thank you for your efforts in communicating the current vacancy and calling for new applicants across the community. As a Village Trustee I truly enjoy the opportunity to meet with citizens that are interested in serving the community and getting involved on a volunteer level.

In accordance with our interview and recommendations practices, I did take the time to personally schedule conversations with nine (9) residents that submitted application forms and expressed interest in serving on the PST Committee. The group was highly qualified and represented a broad cross section of people that live in the Village of Lombard. I am confident that the talent pool was highly qualified, and, for those who were not recommended, their names should remain on file for future opportunities.

As to the current vacancy, I am recommending that Mr. Charles Kay be submitted to the Village Board for formal appointment to serve the PST Committee. Mr. Kay is a long time resident of DuPage County who chose to purchase a home in Lombard a few years ago. In that time, he has immersed himself in a number of local initiatives including the 2024 PW Citizens Academy Program and the Lombard Pride Clean Up organization. In addition, he has specific committee and working group experience related to bicycle and trail planning. He has also had previous employment in the Wheaton Public Works Department. Through participation in these initiatives and through direct interaction on board policy/planning related to bicycle safety, Mr. Kay and shown his commitment to Lombard growing a safe, connected and community oriented transportation system for all users. For these reasons, I believe he will be a solid contributor to the PST Committee in the coming years.

A copy of the application submitted by Mr. Kay is attached for your reference. Please note that his personal information has been redacted for privacy purposes as this memo will be posted on an agenda for public viewing.

Again, thank you for your coordination and efforts to ensure an open and transparent process for the filling of vacant volunteer positions. I would respectfully ask that this item be placed on the June 20, 2024 Village Board agenda for consideration.

Print

**Application To Serve on a Board or Committee - Submission #10020**

Date Submitted: 4/25/2024

**Application to Serve on a Volunteer Village Board, Committee or Commission**

The Village of Lombard actively seeks qualified resident candidates to serve on its volunteer Boards, Committees, and Commissions. Please fill out the below form for consideration. Please contact the Clerk's Office at (630)620-5741 with any questions. Thank you.

Applications will be valid for 1 year from submission.

**Name:\***

Charles Kay

**Date:\***

04/25/2024

**Phone:\***

**Email Address**

n

**Lombard Home Address\***

**City**

Lombard

**State**

IL

**Zip Code**

60148

**Select The Board, Committee, or Commission of which you are Interested in Serving \***

Public Safety and Transportation Committee



**Please Provide a Brief Overview of Your Qualifications to Serve on the Above Selected\***

Dear Village of Lombard,

As a Lombard resident, automobile driver, bicyclist, pedestrian, and transit user, it is with considerable interest that I submit this application for the role of Committee Member on the Public Safety and Transportation Committee.

For your consideration, a few specific qualifications to highlight for this role:

Metra Community Bike Working Group - Member, 2024  
Public Works Citizens Academy - Participant, 2024 (in progress)  
Lombard Pride Clean Up - Volunteer, 2024  
Wheaton Public Works - Seasonal Maintenance Staff, 2012

Additionally, I regularly review Village Board agendas, committee meeting minutes, and other local policies and documents, including the Police Log, 2014 Complete Streets Policy, 2016 Bicycle and Pedestrian Master plan, DuPage County 2024 Strategic Plan, DuPage County Trails Plan, among others.

Thank you for your time. I look forward to the prospect of working with the Village, public and private partners, and, most importantly, to be a voice for the community as we continue the work of growing a safe, connected, and community-oriented Village of Lombard.

Sincerely,  
Charles Kay

**Educational Background\***

Master of Music, with distinction, DePaul University, 2022  
Bachelor of Music, Belmont University, 2015  
High School Diploma, Wheaton Warrenville South High School, 2011

**Community Involvement\***

Metra Community Bike Working Group - Member, 2024  
Public Works Citizens Academy - Participant, 2024 (in progress)  
Lombard Pride Clean Up - Volunteer, 2024  
Forest Preserve District of DuPage County - Volunteer, 2024  
United Nations Association - Writer, 2020-2022  
Caregiver - 2016-2020  
Best Buddies - Volunteer, 2012-2015  
Wheaton Public Works - Seasonal Maintenance Staff, 2012  
College Church in Wheaton - Maintenance Staff, 2009-2011  
Wheaton Park District - Rice Pool Staff, 2007-2009  
Wheaton Warrenville South Bands - Member, 2007-2011  
Private Music Teacher - 2011-2021

**Volunteer Experience**

Metra Community Bike Working Group - Member, 2024; Public Works Citizens Academy - Participant, 2024 (in progress); Lombard Pride Clean Up - Volunteer, 2024; Forest Preserve District of DuPage County - Volunteer, 2024; United Nations Association - Writer, 2020-2022; Best Buddies - Volunteer, 2012-2015

**Current Occupation\***

Marketing and Communications Specialist

**Employer**

**Length of Lombard residency:\***

~1 year