

**VILLAGE OF LOMBARD**  
**REQUEST FOR BOARD OF TRUSTEES ACTION**  
**For Inclusion on Board Agenda**


Resolution or Ordinance (Blue)       Waiver of First Requested  
 Recommendations of Boards, Commissions & Committees (Green)  
 Other Business (Pink)

**TO :** PRESIDENT AND BOARD OF TRUSTEES

**FROM:** Scott R. Niehaus, Village Manager

**DATE :** January 9, 2024                              **(BOT) Date:** January 18, 2024

**SUBJECT:** Community Development Private Engineering Services Consultant Agreement – Thomas Engineering Group

**SUBMITTED BY:** William J. Heniff, AICP, Director of Community Development 

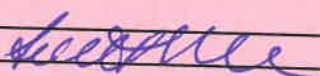
**BACKGROUND/POLICY IMPLICATIONS:**

The Community Development Department Private Engineering Services (PES) Division utilizes a blend of in-house staff and third-party services to cover engineering plan review and inspection activities as part of the plan approval process. Staff also engages with the public on stormwater management, drainage requests and the like.

In 2023, the Department re-established the Development Services Inspector position which resulted in lower third-party costs. The attached Agreement accommodates additional engineering services if needed. The 2023 Agreement was capped at \$60,000 while the 2024 Agreement will be capped at \$40,000. Based upon projected projects in the development pipeline, the actual costs may actually be lower, as the contract is for as-needed services. However, having such an agreement is critical to meet fluctuations in construction activity or increased demand periods for public drainage engagements.

Staff recommends that the Village Board of Trustees authorize the signature of the Village Manager on the attach agreement with Thomas Engineering Group to perform engineering inspection activities for the 2024 calendar year.

**Fiscal Impact/Funding Source:**

Review (as necessary):  
Finance Director \_\_\_\_\_ Date \_\_\_\_\_  
Village Manager  \_\_\_\_\_ Date 1/9/24