



## Memorandum

**TO:** Scott Niehaus  
Village Manager

**FROM:** Nicole P. Aranas  
Assistant Village Manager

**DATE:** March 12, 2014

**SUBJECT:** Community Promotion & Tourism Committee Recommendation  
Lombard Town Centre - Spooktacular Fall Festival

The following is a recommendation for funding through the Local Tourism Grant Program for the Lombard Town Centre in the amount of \$1,960 towards expenses related to the Spooktacular Fall Festival.

**Grant Request: \$1,960**

The Lombard Town Centre has requested a grant in the amount of \$1,960 to be used toward costs associated with their annual Spooktacular Fall Festival event, held annually in downtown Lombard. The funding will be used to offset costs including, but not limited to, barricades, waste management, and police overtime. The grant request has been reduced from their 2013 prior funding award of \$5,000.

The grant request from Lombard Town Centre and event budget for this year and prior years are attached for your review.

**RECOMMENDATION:**

The Community Promotion & Tourism Committee recommended a grant in an amount up to \$1,960 to Lombard Town Centre, to be used towards the reimbursement of expenses relating to the 2014 Spooktacular Fall Festival.

Please place this item on the consent agenda of the March 20, 2014 agenda of the Board of Trustees. If you have any questions, please feel free to contact me. Thank you.

Attachment