

060141

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

Resolution or Ordinance (Blue) _____
Waiver of First Requested
Recommendations of Board, Commissions & Committees (Green) _____
Other Business (Pink) _____

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: William T. Lichter, Village Manager

DATE: March 20, 2006 (BOT) Date: April 6, 2006

TITLE: State Joint Purchasing Requisition for Rock Salt

SUBMITTED BY: Keith J. Surges, Operation Superintendent *(KJS)*

BACKGROUND/POLICY IMPLICATIONS:

See Attached Memo

FISCAL IMPACT/FUNDING SOURCE: \$110,000 / MFT 7370.733200

Review (as necessary):

Finance Director X

Village Manager X *M. N. Lichter*

Date

3/21/06

NOTE: All materials must be submitted to and approved by the Village Manager's office by 12:00 noon, Wednesday, prior to the Agenda Distribution.

Feel free to call me if you have any questions.

Please place this item on the April 6, 2006 agenda for consideration by the Village Board.

Two copies of the requisition are attached. Please have the Village President sign upon Village Board approval. Please have these forms signed and returned to me as soon as possible in order that they may be received in Springfield no later than, April 28, 2006 @ 5:00PM.


Once approved, the attached requisition will be submitted to the State for inclusion in their bid. Once awarded, Public Works will request Village Board approval to enter into a contract with the lowest responsible bidder at a specified price. At this time, approval to participate is all that is being requested.


Request Village Board approval to participate in the program. An estimated 4,000 tons of salt will be used to de-ice Village streets in FY 07. Under the terms of the program the Village must purchase 2,800 tons by June 30, 2007 (70% of the requisition). Fourteen years ago, one of the mildest winters on record, the Village used 2,091 tons. This winter so far we have received 2811 tons of salt. Please note the Village storage capacity under the Coverall Structure is 750 tons. The Village also has the option of purchasing up to 5,200 tons at the same price (130% of the requisition). Depending on weather conditions, this option has been exercised before. As much as possible, this contract provides a low price and sufficient flexibility to prevent shortages or over-buying.

Public Works has been notified that the State of Illinois is again establishing a central contract to purchase rock salt. The Village has historically purchased salt in this manner, and has had a fairly consistent supply and low pricing. The Public Works Department wishes to participate in this program again.

Subject: Joint Purchase of Rock Salt

Date: March 20, 2006

From: Keith J. Surges, Operations Superintendent 

Through: Wesley Anderson, Public Works Director 

To: William T. Lichter, Village Manager



ILLINOIS

JOINT PURCHASING REQUISITION

Illinois Department of
 Central Management Services
 801 Wm. G. Stratton Building
 Springfield, IL 62706
 Fax: (217) 782-5187

PLEASE RETURN TO:

Date: April 6, 2006

L-3150

Joint Purchasing #:

Delivery Point
 282 E. Central Ave.
 Lombard, Illinois

Village of Lombard
 255 E. Wilson Avenue
 Lombard, Illinois 60148
 DuPage
 Keith J. Surges
 630-620-5988
 630-873-4603

Government Unit:
 Mailing Address:
 City / State / Zip:
 County:
 Contact Person:
 Telephone Number:
 Fax Number:

ITEM DESCRIPTION	QUANTITY	UNIT MEASURE	AMOUNT BUDGETED
Rock Salt (Sodium Chloride)	4000	Tons	\$110,000

I certify that funds are available for the purchase of the items on this Requisition and that such items are for the sole use of this government unit and not for the personal use of any official or individual.

In addition, I agree to abide by the Joint Purchasing Procedure established by the Department of Central Management Services.

SIGNATURE OF AUTHORIZED OFFICIAL OR AGENT

Village President
 TITLE