

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

_____ Resolution or Ordinance (Blue) _____ *Waiver of First Requested*
_____ Recommendations of Boards, Commissions & Committees (Green)
 X _____ Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES
FROM: David A. Hulseberg, Village Manager
DATE: August 9, 2013 (B of T) DATE: June 20, 2013
TITLE: Illinois Department of Transportation, MFT Audit Report
SUBMITTED BY: Carl Goldsmith, Director of Public Works *CG*

BACKGROUND/POLICY IMPLICATIONS:

Audit Report No. 67 covering the receipt and disbursement of Motor Fuel Tax (MFT) Funds by the Village for the period beginning January 1, 2008 and ending December 31, 2011.

FISCAL IMPACT/FUNDING SOURCE

Review (as necessary):

Village Attorney X _____ Date _____
Finance Director X _____ Date _____
Village Manager X _____ Date _____

NOTE: Materials must be submitted to / approved by the Village Manager's Office by 12:00 pm, Wednesday, prior to the Agenda Distribution.



To: President & Board of Trustees

Through: Nicole Aranas, Assistant Village Manager

From: Carl Goldsmith, Director of Public Works *CG*

Date: August 9, 2013

Subject: Illinois Department of Transportation (IDOT), MFT Audit

Attached please find Audit Report No. 67 covering the receipt and disbursement of Motor Fuel Tax Funds by the Village for the period beginning January 1, 2008 and ending December 31, 2011. This report does note several deficiencies. Staff is presently working to identify and, if necessary, correct said deficiencies.

As requested by IDOT this report is being submitted for your review and filing as a permanent record.



Illinois Department of Transportation

Division of Highways/Region One / District One
201 West Center Court/Schaumburg, Illinois 60196-1096

LOCAL ROADS AND STREETS

Motor Fuel Tax – Audit Report
Village of Lombard
DuPage County

July 17, 2013

VIA CERTIFIED MAIL

Ms. Sharon Kuderna
Village Clerk
Village of Lombard
255 East Wilson Avenue
Lombard, IL 60148

Dear Ms. Kuderna:

Enclosed is a copy of Audit Report No. 67 covering the receipt and disbursement of Motor Fuel Tax (MFT) Funds by the Village for the period beginning January 1, 2008 and ending December 31, 2011.

Please note the various deficiencies (balances in brackets) indicated on the Summary of Motor Fuel Tax Fund Transactions by Section and Categories (BLR 15106). These deficit balances should be addressed by the Village to resolve the Unauthorized MFT Expenditures.

This report should be presented to the Village President and Board of Trustees at the first regular meeting after receipt of this letter, and filed as a permanent record.

If you have any questions or need additional information, please contact Charles Riddle, Program and Office Engineer, at (847) 705-4406 or via email at Charles.Riddle@illinois.gov.

Very truly yours,

John Fortmann, P.E.
Deputy Director of Highways,
Region One Engineer

A handwritten signature in red ink, appearing to read 'C. Holt'.

By:
Christopher J. Holt, P.E.
Bureau Chief of Local Roads and Streets

Enclosure

cc: Carl Goldsmith, Director of Public Works w/encl.
Timothy Sexton, Director of Finance w/encl.



Agency: VILLAGE OF LOMBARD	
Audit for: <input checked="" type="checkbox"/> Motor Fuel Tax <input type="checkbox"/> Township Bridge <input type="checkbox"/> Special Assessment <input type="checkbox"/> G.O. Bond Issue <input type="checkbox"/> MFT Fund Bond Issue	Audit Year(s): 2008 - 2011
	Audit Number: 67
	Date: May 8, 2013



Auditor's Certificate

VILLAGE OF LOMBARD

Audit Report No. 67

We hereby certify that we have audited the books and records in so far as they pertain to the receipt and disbursement of the Motor Fuel Tax Fund of the Village of LOMBARD for the period beginning Jan. 1, 2008 and ending Dec. 31, 2011, and that entries for receipts in these books and records are true and correct and are in agreement with the records maintained by the Department of Transportation and that entries for disbursements are supported by cancelled warrants or checks with exceptions noted in the audit findings.

We further certify that we have verified entries in the claim registers with the original claims and cancelled warrants, that we have examined and checked the records of the Village Clerk and Village Treasurer and have compared the expenditures listed in the warrant registers of those offices against the minutes of the Village maintained by the Village Clerk and have found them to be in accordance therewith with exceptions noted in the audit findings.

Christopher Vels
Auditor

REVIEWED AND APPROVED BY

CHL

District Local Roads and Streets Engineer

Date: 5-8-13



VILLAGE OF LOMBARD

Audit Report No. 67

Audit Period: Jan. 1, 2008 to Dec. 31, 2011

Purpose of Audit: To determine the status of Motor Fuel Tax Funds as of Dec. 31, 2011

The other receipts to the Motor Fuel Tax Fund were \$390,793.09 received as follows:

Interest 2011	130,019.09
High Growth	70,156.00
Jobs Now	190,618.00

Total received: \$390,793.09

SIGNED Christopher Vola



**Illinois Department
of Transportation**

Fund Balance and Bank Reconciliation

VILLAGE OF LOMBARD

Audit Report No. 67

Audit Period Jan. 1, 2008 - Dec. 31, 2011

Date: May 8, 2013

Fund Balance	Unobligated	Obligated	Total	Outstanding Warrants
Balance Previous Audit	2,621,345.32	(656,390.61)	1,964,954.71	
Allotments	4,683,930.45	0.00	4,683,930.45	
Total MFT Funds	7,305,275.77	(656,390.61)	6,648,885.16	
Approved Authorizations	(1,945,288.69)	1,945,288.69	0.00	
Other Receipts		390,793.09	390,793.09	
Total	5,359,987.08	1,679,691.17	7,039,678.25	
Disbursements		6,450,227.67	6,450,227.67	
Surplus (Credits)	1,069,222.18	(1,069,222.18)	0.00	
Unexpended Balance	6,429,209.26	(5,839,758.68)	589,450.58	
Bank Reconciliation				
Balance in Fund per Bank Certificate Dec. 31, 2011			589,450.58	
Deduct Outstanding Warrants				
Add Outstanding investments			0.00	
Additions				
Subtraction's				
Net Balance in Account Dec. 31, 2011			589,450.58	

Certified Correct

Christopher Velez
Auditor



Summary of Motor Fuel Tax Fund Transactions
By Sections and Categories

VILLAGE OF LOMBARD

Audit Period: January 1, 2008 - December 31, 2011

Audit Report No. 67

Section	Balance	Prev. Audit	Total Amount Authorized	Adjustments	Other Receipts	Total Funds Available	Total Disbursements	Surplus to Unobligated Balance (Credits)	Unexpended Balance	Prev. Accumulated Disbursements	Total Accumulated Disbursements
CONSTRUCTION											
89-00116-00PV	(475,000.00)			475,000.00		0.00			0.00	475,000.00	0.00
91-00196-00WR	710,260.00					710,260.00			710,260.00		0.00
92-00121-00CH	(171,685.76)			105,597.37		(66,088.39)			(66,088.39)	522,143.79	522,143.79
95-00127-00CH	(534,279.87)					(534,279.87)			(534,279.87)	534,279.87	534,279.87
95-00129-00PK	5,625.33					5,625.33			5,625.33	123,874.99	123,874.99
96-00132-00PV	(1,194,461.13)					(1,194,461.13)			(1,194,461.13)	1,194,461.13	1,194,461.13
97-00136-00CH	(250,616.04)					(250,616.04)			(250,616.04)	878,375.02	878,375.02
00-00140-00PV	399,211.69					399,211.69	263,337.24		135,874.45	742,279.56	1,005,616.80
00-00141-00RS	20,493.06					20,493.06			20,493.06		0.00
01-00144-00FP	(427,537.43)					(427,537.43)			(427,537.43)	549,647.07	549,647.07
02-00147-00FP	1,002,871.08					1,002,871.08			1,002,871.08		0.00
03-00148-00PV							428,352.22		(428,352.22)		428,352.22
03-00149-00FP	(854,176.27)					(854,176.27)			(854,176.27)	854,176.27	854,176.27
04-00150-00FP	425,839.31					425,839.31			425,839.31	1,126,160.69	1,126,160.69
09-00153-00RS			431,549.21			431,549.21	259,397.68		172,151.53		259,397.68
ENGINEERING											
88-00109-00PK	(38,465.89)			38,465.89		0.00			0.00	70,332.23	70,332.23
89-00116-00PV	1,822.34					1,822.34			1,822.34	152,685.70	152,685.70
90-00118-00CH	1,036.10					1,036.10			1,036.10	43,010.56	43,010.56
92-00121-00CH	(2,127.12)					(2,127.12)			(2,127.12)	88,771.09	88,771.09
95-00127-00CH	(157,814.75)					(157,814.75)			(157,814.75)	228,041.76	228,041.76
95-00128-00CH	(211,489.44)					(211,489.44)			(211,489.44)	211,489.44	211,489.44
95-00131-00PK	(11,506.57)					(11,506.57)			(11,506.57)	28,304.20	28,304.20
96-00132-00PV	(114,180.57)					(114,180.57)			(114,180.57)	142,243.86	142,243.86
97-00136-00CH	(231,509.00)					(231,509.00)			(231,509.00)	231,509.00	231,509.00
97-00138-00CH	(59,846.11)					(59,846.11)			(59,846.11)	59,846.11	59,846.11
00-00139-00RS						0.00	100.00		(100.00)		100.00
00-00140-00PV	(311,724.99)					(311,724.99)	16,334.00		(328,058.99)	311,724.99	328,058.99
SUB TOTAL	(2,479,262.03)		431,549.21	619,063.26	0.00	(1,428,649.56)	987,521.14	0.00	(2,396,170.70)	8,568,357.33	9,060,876.47



Summary of Motor Fuel Tax Fund Transactions
By Sections and Categories

VILLAGE OF LOMBARD

Audit Period: January 1, 2008 - December 31, 2011

Audit Report No. 67

Section	Balance	Prev. Audit	Total Amount Authorized	Adjustments	Other Receipts	Total Funds Available	Total Disbursements	Surplus to Unobligated Balance (Credits)	Unexpended Balance	Prev. Accumulated Disbursements	Total Accumulated Disbursements
00-00141-00RS	(201,372.68)					(201,372.68)			(201,372.68)	201,372.68	201,372.68
01-00143-00RS	(10,226.02)					(10,226.02)			(10,226.02)	63,208.69	63,208.69
01-00144-00FP	(129,110.97)					(129,110.97)			(129,110.97)	129,110.97	129,110.97
03-00148-00PV	(17,625.28)					(17,625.28)	310,136.56		(327,763.84)	17,625.28	327,763.84
03-00149-00FP	(256,325.57)					(256,325.57)	4,824.75		(261,250.32)	256,325.57	261,250.32
04-00150-00FP	(213,264.12)					(213,264.12)			(213,264.12)	213,264.12	213,264.12
07-00152-00MG	(16,486.16)					(16,486.16)	53,776.90		(70,263.06)	16,486.16	70,263.06
09-00153-00RS			238,260.48			238,260.48	240,969.26		(2,708.78)		240,969.26
11-00055-00CH						0.00	76,643.65		(76,643.65)		76,643.65
MAINTENANCE											
93-00000-00GM	(110,485.50)					(110,485.50)			(110,485.50)	307,179.56	307,179.56
95-00000-00GM	(1,913.88)					(1,913.88)			(1,913.88)	198,390.72	198,390.72
96-00000-00GM	(96,274.68)					(96,274.68)			(96,274.68)	325,042.45	325,042.45
04-00000-00GM	1,000.00					1,000.00			1,000.00	734,603.14	734,603.14
05-00000-00GM	0.32					0.32			0.32	980,105.68	980,105.68
06-00000-00GM	543,369.48					543,369.48			543,369.48	436,877.52	436,877.52
07-00000-00GM	(167,030.82)		975,479.00			808,448.18		808,448.18	0.00	167,030.82	167,030.82
08-00000-00GM			300,000.00			300,000.00	298,404.36		1,595.64		298,404.36
RIGHT OF WAY											
94-00126-00BT	(11,815.00)					(11,815.00)			(11,815.00)		
97-00136-00CH	(110,507.67)					(110,507.67)			(110,507.67)		
00-00140-00PV	(498,462.40)					(498,462.40)			(498,462.40)		
01-00144-00FP	(2,064.00)					(2,064.00)			(2,064.00)		
03-00148-00PV	(44,217.00)					(44,217.00)			(44,217.00)		
04-00150-00FP	(7,112.00)					(7,112.00)			(7,112.00)		
MUNI. INDEBT.											
01-00144-00GB	(5,784.34)			5,784.34		0.00			0.00		
SUB TOTAL	(3,834,970.32)		1,945,288.69	624,847.60	0.00	(1,264,834.03)	1,952,378.62	808,448.18	(4,025,660.83)	12,614,980.69	14,092,359.31



Summary of Motor Fuel Tax Fund Transactions
By Sections and Categories

VILLAGE OF LOMBARD

Audit Period: January 1, 2008 - December 31, 2011

Audit Report No. 67

Section	Balance	Prev. Audit	Total Amount Authorized	Adjustments	Other Receipts	Total Funds Available	Total Disbursements	Surplus to Unobligated Balance (Credits)	Unexpended Balance	Prev. Accumulated Disbursements	Total Accumulated Disbursements
EARNED INT.											
03-00000-00AC		6,792.55				6,792.55			6,792.55		
04-00000-00AC		7,186.72				7,186.72			7,186.72		
05-00000-00AC		25,239.01				25,239.01			25,239.01		
06-00000-00AC		8,375.77				8,375.77			8,375.77		
07-00000-00AC		57,823.23				57,823.23			57,823.23		
08-00000-00AC					80,490.68	80,490.68			80,490.68		
09-00000-00AC					24,473.71	24,473.71			24,473.71		
10-00000-00AC					17,554.72	17,554.72			17,554.72		
11-00000-00AC					7,499.98	7,499.98			7,499.98		
OTHER CAT.											
00-00000-01AA		(8,503.27)		8,503.27		0.00			0.00		
00-00000-04AC		73,520.29		(73,520.29)		0.00			0.00		
03-00149-00AA		(2,825.00)		2,825.00		0.00			0.00		
04-00000-01AA		2,339,419.11		(2,226,775.11)		112,644.00			112,644.00		
04-00000-01AC		96,158.14				96,158.14			96,158.14		
05-00000-01AA		413,500.12				413,500.12			413,500.12		
05-00000-01AC		1,955.40		(1,955.40)		0.00			0.00		
07-00000-03AC						0.00			0.00		
07-00000-01AC		1,000,000.00		(1,000,000.00)		0.00			0.00		
07-00000-01AA		(940,062.36)		2,666,074.93		1,826,012.57	1,826,012.57		0.00		
09-00000-03AC					24,043.00	24,043.00		24,043.00	0.00		
10-00000-03AC					23,060.00	23,060.00		23,060.00	0.00		
11-00000-03AC					23,053.00	23,053.00		23,053.00	0.00		
11-00000-10AC					190,618.00	190,618.00		190,618.00	0.00		
08-00000-01AA						0.00	765,428.41	(765,428.41)			
09-00000-01AA						0.00	951,288.61	(951,288.61)			
10-00000-01AA						0.00	648,555.17	(648,555.17)			
11-00000-01AA						0.00	285,394.40	(285,394.40)			
SUB TOTAL		(656,390.61)	1,945,288.69	0.00	390,793.09	1,679,891.17	6,449,057.76	1,069,222.18	(5,838,568.79)	12,614,980.69	14,092,359.31



**Summary of Motor Fuel Tax Fund Transactions
By Sections and Categories**

VILLAGE OF LOMBARD

Audit Period: January 1, 2008 - December 31, 2011

Audit Report No. 67

Section	Balance Prev. Audit	Total Amount Authorized	Adjustments	Other Receipts	Total Funds Available	Total Disbursements	Surplus to Unobligated Balance (Credits)	Unexpended Balance	Prev. Accumulated Disbursements	Total Accumulated Disbursements
11-00000-02AA					0.00	1,169.89		(1,169.89)		
TOTALS	(658,390.61)	1,945,286.69	0.00	390,793.09	1,679,691.17	6,450,227.67	1,069,222.18	(5,839,758.66)	12,614,980.69	14,092,359.31