

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

Resolution or Ordinance (Blue) _____
Recommendations of Boards, Commissions & Committees (Green) _____
Other Business (Pink) _____

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: William T. Lichter, Village Manager

DATE: June 5, 2007 (COW) (B of T) Date: June 21, 2007

TITLE: Disposal of Surplus Equipment

SUBMITTED BY: David A. Dratnol, P.E. - Village Engineer *Das*

BACKGROUND/POLICY IMPLICATIONS:

Please see the attached memo.

FISCAL IMPACT/FUNDING SOURCE:

Review (as necessary):

Village Attorney X _____
Finance Director X _____
Village Manager X _____
Date _____
Date _____
Date 6/7/07

NOTE:

All materials must be submitted to and approved by the Village
Manager's Office by 12:00 noon, Wednesday, prior to the Agenda
Distribution.

InterOffice Memo

To: William T. Lichter, Village Manager
From: David A. Dratnol, P.E., Village Engineer
Through: Wesley B. Anderson, Public Works Director
Date: June 5, 2007
Subject: Disposal Of Furniture



Public Works Engineering is requesting disposal of one 5-drawer flat file cabinet. As the Division starts to digitally scan old paper and vellum drawings, there is no need for the large flat files.

The Community Development was given two of the three engineering flat files; however the third is too large and is not useful to B.I.S., P.E.S. or Planning.

The file has minimal value on the used office furniture market. RJ Furniture of Waukegan, IL has offered \$50.00 in credit for the unit.



ORDINANCE _____

**ORDINANCE AUTHORIZING THE SALE AND/OR DISPOSAL
OF MUNICIPAL OWNED PERSONAL PROPERTY**

WHEREAS, in the opinion of the Corporate Authorities of the Village of Lombard, it is no longer necessary or useful to or in the best interest for the Village of Lombard to retain the following described personal property:

5-drawer flat file cabinet

now owned by the Village of Lombard; and

WHEREAS, The Village routinely declares such type of personal property surplus and the best interest of the Village of Lombard will be served by its sale and/or disposal.

**NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD
OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS,
as follows:**

Section 1: Pursuant to 65 ILCS 5/11-76-4, the President and Board of Trustees find the following described property:

5-drawer flat file cabinet

now owned by the Village of Lombard is no longer necessary or useful to the Village of Lombard and the best interest of Lombard will be served by its sale and/or disposal.

Section 2: Pursuant to said 65 ILCS 5/11-76-4, the Village President and Clerk are hereby authorized and directed to sell and/or dispose of the aforementioned personal property now owned by the Village of Lombard.

Section 3: This ordinance shall be in full force and effect from and after its adoption and approval as provided by law.

Passed on first reading this _____ day of _____, 2007

First reading waived by action of the Board of Trustees this _____ day of _____, 2007

Passed on second reading this _____ day of _____, 2007

Ayes: _____

Nays: _____

Brightie O'Brien
Village Clerk

ATTEST:

William J. Mueller
Village President

Approved this _____ day of _____, 2007

Absent: _____