

## **MEMORANDUM**

**TO:** William T. Lichter, Village Manager

**FROM:** David A. Hulseberg, AICP, Director of Community Development

**DATE:** December 2, 2004

**SUBJECT: SUB 04-04: 1 W. St. Charles Road**

Attached please find the following items for Village Board consideration as part of the December 2, 2004 Village Board meeting:

1. Plan Commission referral letter;
2. IDRC report for SUB 04-04;
3. Companion plat associated with the petition.

The Plan Commission recommends that the Village Board make a motion to approve the plat of resubdivision.