


VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees
FROM : Scott Neihaus, Village Manager
DATE : April 7, 2020 Agenda Date April 16, 2020
TITLE : Waiver of Bids - The Flolo Corporation
SUBMITTED BY: Brian M. Jack, Utilities Superintendent 

RESULTS:
Date Bids Were Published _____ Bidding Closed _____
Total Number of Bids Received _____
Total Number of Bidders Meeting Specifications _____
Bid Security Required _____ Yes _____ No
Performance Bond Required _____ Yes _____ No
Were Any Bids Withdrawn _____ Yes _____ No
Explanation:
Waiver of Bids Requested? _____ X Yes _____ No
If yes, explain: Purchase is directly from manufacturer.
Award Recommended to Lowest _____ Yes _____ No
Responsible Bidder?
If no, explain:

FISCAL IMPACT:
Engineer's estimate/budget estimate \$123,750.00
Amount of Award \$120,457.80. Water & Sewer Capital Reserve Fund WA 19 02
520.790.715.75420 - Civic Center PAS Improvements

BACKGROUND/RECOMMENDATION:
Waive bids and award a contract to The Flolo Corporation for the Civic Center Pressure
Adjusting Station Improvement Project in an amount not to exceed \$120,457.80.

Has Recommended Bidder Worked for Village Previously X Yes ___ No
If yes, was quality of work acceptable X Yes ___ No

REVIEW (as needed):
Village Attorney XX _____ Date _____
Finance Director XX _____ Date _____
Village Manager XX _____ Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 4:30 pm, Wednesday, prior to the Board Agenda distribution.



MEMORANDUM

To: Scott Niehaus, Village Manager
From: Brian M. Jack, Utilities Superintendent *BMJ*
Through: Carl S. Goldsmith, Director of Public Works *CSG*
Date: April 6, 2020
Subject: **Waiver of Bids - The Flolo Corporation**
 Civic Center Pressure Adjusting Station Improvement Project

Background

Civic Center Reservoir Facility is the main pumping station in the Village of Lombard located at 1030 South Stewart Avenue. In 1992, the Civic Center Pressure Adjusting Station (PAS) was constructed south of the facility and controls Lake Michigan water from the DuPage Water Commission receiving station 14D. The Civic PAS is an underground structure with stairs that go below grade. There is a ventilation system, valves, pressure control valves and analytical equipment in this structure.

Two years ago, staff noticed heavy water infiltration entering the Civic PAS structure through vent stacks and conduit penetrations. Staff reached out to Christopher Burke Engineering (CBBEL) for assistance in replacing the ventilation system and repairing the water infiltration issues. Water has damaged the vent fans and exhaust louvers. A project was created and budgeted for in the CIP for the work to be completed in 2020. The original project was to replace the ventilation system and pull new wiring through existing conduits from the Civic Center Reservoir Facility to the underground PAS. Upon further inspection by CBBEL and Village staff, the conduit penetrations had collapsed, and the water meter is no longer functioning as designed. The water meter is also no longer supported by the vendor as the meter has been discontinued. CBBEL also found electrical code violations inside the Civic Center Reservoir Facility that were previously unknown that need to be corrected in order to meet current code requirements. These repairs will increase worker safety and troubleshooting endeavors in the future. These new developments increased costs and scope of the original project.

Scope

The proposed work is officially known as the Civic Center Pressure Adjusting Station Improvement Project WA 19 02. The Request for Proposal for this project called out to; furnish and install new cable and conduit between the Civic Center and the PAS, furnish and install two junction boxes at the Civic Center and one junction box at the pressure adjusting station, to remove and replace the existing flow meter and flow analyzer at the pressure adjusting station and to remove and replace the existing ventilation system at the pressure adjusting station. The project also calls for

installation of a conduit casing between the Civic Center and the pressure adjusting station for a chlorine feed line to be installed by the Village to help control any future water quality issues. The chlorine feed line is an important addition to this structure in the event we cannot pump water from the station reservoirs. Operators would be able to trickle feed chlorine directly to the system by way of a pressure control valve in the Civic PAS and water quality would be monitored by an existing SWAN chlorine analyzer.

The Village worked with Christopher Burke Engineering to design an RFP which includes plans and specifications that will be sent to five reputable electrical contractors who have performed this type of work in the past for the Village.

Monies from the CIP capital budget will be allocated as necessary to complete this project.

(WA 19 02 \$65,000) - Civic Center PAS Improvements - original budgeted amount
(WA 17 02 \$50,000) - Pipe Gallery and Concrete Rehabilitation
(RM PROG 40 \$20,000) - -High Service Pump Rehabilitation

All work for Projects WA 17 02 and RM PROG 40 were completed in 2019 and no outstanding work exists as these two projects came in under budget and no future planned work exists. These two accounts will go towards funding the Civic PAS Improvement Project.

Discussion

To expedite construction and to minimize construction observation time, the Public Works Department directly solicited proposals from five pre-selected qualified contractors who have successfully worked on previous Village projects. Documents and a scope of work were sent to each of the firms using the online bidding platform QuestCDN. Due to an increased work load that three of the contractors are currently experiencing, only two were able to submit a proposal for this project. The Flolo Corporation submitted a proposal and has worked on many projects throughout the Village in the past, most notably the Highland Water Station generator project, the Civic Center VFD Drive Replacement Project, and they design, build and construct all SCADA cabinets for the Village pumping stations.

The following two (2) firms submitted the following proposal:

CONTRACTOR	CIVIC PAS	TOTAL
The Flolo Corporation, West Chicago IL	CIVIC PAS	\$120,457.80
Omega Electric Company Elk Grove Village, IL	CIVIC PAS	\$149,869.40
Homestead Electric Company Ingleside, IL	CIVIC PAS	NA
Preferred Electric Company Roselle, IL	CIVIC PAS	NA
Okeh Electric Company, Arlington Heights, IL	CIVIC PAS	NA

The proposal was checked to ensure that the supplier was providing the needed and necessary equipment. The submitted proposal is under the engineers estimate for the project and sufficient funds exist in the budget to complete the project in its entirety. One minor item to make note of is the as-read amount submitted in Quest by Flolo is \$0.20 lower than the written PDF form that was attached as supporting documentation in Quest. This was a computer rounding error in the PDF file and does not constitute grounds for rejecting the bid. The Water Treatment and Wastewater Pumping Division requests that we waive the formal bidding process and accept the lowest, responsible proposal for the Civic Center Pressure Adjusting Station Improvement Project to The Flolo Corporation of West Chicago, IL authorize a purchase order in an amount not to exceed \$120,457.80.

Recommendations:

Please request the Board of Trustees to waive the formal bidding process and accept the lowest, responsible proposal for the Civic Center Pressure Adjusting Station Improvement Project to The Flolo Corporation of West Chicago, IL authorize an agreement in an amount not to exceed \$120,457.80 at the April 16th, 2020 meeting. Sufficient funds for this procurement exist in the current budget in account 520.790.715.75420 WA 19 02.

Please execute signature on the attached contract and return two copies to the Water Treatment and Wastewater Pumping Division for further processing.

VILLAGE OF LOMBARD

Contract for the Civic Center Pressure Adjusting Station Improvement Project

This agreement is made this 16th day of April, 2020, by and between, and shall be binding upon, the Village of Lombard, an Illinois municipal Corporation hereinafter referred to as (the "Village") and (The Flolo Corporation of West Chicago, IL) hereinafter referred to as (the "Contractor").

Witnesseth That in consideration of the mutual promises of the parties delineated in the Contract Documents, the Contractor agrees to sell and the Village agrees to pay for the following described items as set forth in the Contract Documents:

Civic Center Pressure Adjusting Station Improvement Project in an amount not to exceed \$120,457.80

1. This Contract shall embrace and include all of the applicable Contract Documents listed below as if attached hereto or repeated herein:
 - a. The Contractor's Proposal dated April 1st, 2020
 - b. Required Certificate of Insurance, Indemnification, Venue, Other Contractor Responsibilities
2. The Village agrees to pay, and the Contractor agrees to accept as full payment for the items which are the subject matter of this Contract the total sum of \$120,457.80 paid in accordance with the provisions of the Local Government Prompt Payment Act and the provisions of the Contract Documents.
3. Risk of loss, destruction or damage of or to goods under this Contract shall be on contractor until delivery of the goods to the Village and acceptance of the goods by the Village.
4. The Contractor agrees to perform the terms of this Contract according to the following schedule set forth in their quotation after the Notice to Proceed has been delivered. Time is of the essence of this Contract.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by Village President, and the Contractor have hereunto set their hands this 16th day of April, 2020

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Accepted this __ day of _____, 20__.

Individual or Partnership _____ Corporation _____

By Position/Title

By Position/Title

Print Company Name

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this 16th day of April, 2020

Keith T. Giagnorio
Village President

Attest:

Sharon Kuderna
Village Clerk

**VILLAGE OF LOMBARD
CONTRACT DOCUMENT NUMBER WA 19 02
BID PROPOSAL**

I/We hereby agree to furnish to the Village of Lombard all necessary materials, equipment, and labor, to fully complete the Civic Center Pressure Adjusting Station Improvement Project by August 21, 2020 in accordance with the provisions, instructions, and specifications of the Village of Lombard for the prices submitted through QuestCDN.

Signed on this _____ 1ST day of APRIL, 2020.


The undersigned is aware that Federal Labor Standards and Prevailing Wage Rates apply to all work performed on this contract. It is the contractor's responsibility to comply with these requirements and to assure compliance by his/her subcontractors and/or any lower tier subcontracts required by this contract.

If an individual or partnership, the individual or all partners must complete and sign.

By: _____
Print Name: _____
Position/Title.....: _____
By: _____
Print Name.....: _____
Position/Title.....: _____
Company Name ...: _____
Address line 1: _____
Address line 2: _____
Telephone.....: _____

If a corporation, an officer duly authorized should sign and affix the corporate seal

PLACE CORPORATE SEAL HERE

By.....: 
Print Name.....: GREGG FLOLO
Position/Title.....: SECRETARY
Company Name: THE FLOLO CORPORATION
Address line 1: 1400 HARVESTER ROAD
Telephone: 630 595-1010

The Village of Lombard is exempt from sales or federal tax; therefore, do not include in bid price.

**VILLAGE OF LOMBARD
BIDDER'S CERTIFICATION FORM**

The undersigned being an authorized representative of THE FLOLO CORPORATION
(Name of Company)
(hereinafter the "Bidder") who has submitted a bid on a contract for Civic Center Pressure Adjusting Station Improvement Project to the Village of Lombard, certifies that:

1. The Bidder is not barred from bidding on the aforementioned contract as a result of a violation of either 720 ILCS 5/33E-4 or 720 ILCS 5/33E-5 or of any similar statute of another state or of a federal statute containing the same or similar elements;
2. The Bidder will comply with all requirements of 29 CFR Part 1910 Permit Required Confined Spaces for General Industry. Special attention is drawn to Section 1910.146(c)(9), which provides as follows:

"In addition to complying with the permit space requirements that apply to all employers, each contractor who is retained to perform permit space entry operations shall:

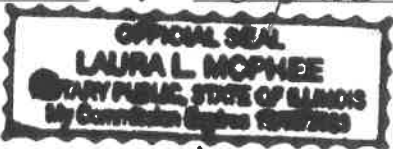
- (i) Obtain any available information regarding permit space hazards and entry operations from the host employer;
- (ii) Coordinate entry operations with the host employer, when both host employer personnel and contractor personnel will be working in or near permit spaces, as required by paragraph (d)(11) of this section; and
- (iii) Inform the host employer of the permit space program that the contractor will follow and of any hazards confronted or created in permit spaces, either through a debriefing or during the entry operation." and

3. The Bidder will comply with 29CFR1926.650-652, Appendices A-F, Revised July 1, 1990 (Subpart P - Excavations).

By: [Signature]
Authorized Agent of Bidder

Subscribed and sworn to before me this 1st day of April, 2020.

[Signature]
Notary Public



The Village of Lombard reserves the right to reject any or all bids, and to waive technicalities in bidding.