

**VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION**
For Inclusion on Board Agenda

Resolution or Ordinance (Blue) _____
Waiver of First Requested Recommendations of Boards, Commissions & Committees (Green) _____
Other Business (Pink) _____

X

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: William T. Lichter, Village Manager

DATE: February 26, 2008 (COW) (B of T) **Date:** March 6, 2008

TITLE: Special Assessment 217A, North East Lombard Area
Resident Engineering

SUBMITTED BY: David A. Dratol, P.E., Village Engineer *AKS*

BACKGROUND/POLICY IMPLICATIONS:

Please see memo.

FISCAL IMPACT/FUNDING SOURCE:

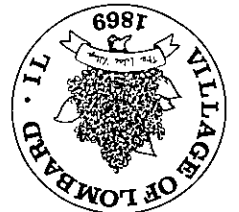
Total Contract Amount: \$193,741.25/Capital Project Fund & Resident Contribution
HTE Project Number: 0130
Account: 8732.809425
PW Project Number: ST-01-10

Review (as necessary):

Village Attorney X	<i>W. T. Lichter</i>	Date	<i>2/27/08</i>
Finance Director X	<i>W. T. Lichter</i>	Date	<i>2/27/08</i>
Village Manager X	<i>W. T. Lichter</i>	Date	<i>2/27/08</i>

NOTE:

All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



To: William T. Lichter, Village Manager
 Through: Dave Gorman, P.E., Acting Director of Public Works *DGL*
 David A. Dratmol, P.E., Village Engineer *DAS*
 Date: February 26, 2008
 Subject: Special Assessment 217A North East Lombard Area Improvement
 Resident Engineering

Attached please find a contract and resolution for resident engineering services for Special Assessment 217A, North East Lombard Area Improvement.

This selection was made from the new 2008/2009 Resident Engineering Short List. The short list is comprised of seven firms. The proposal was sent to six firms. The design firm, Engineering Resources Associates of Warrenville (ERA) was not eligible under Public Works Policy. Four firms responded to the request for proposal. Upon review, it was determined that Civiltch Engineering (Civiltch) of Itasca is the most qualified firm to serve as resident engineer for this project.

In the past Civiltch has performed resident engineering services for the Village of Lombard. Most notably Civiltch served as resident engineer (Mr. Martin Ebert) for many of the Special Assessments (205, 208, 209, 210, 211, 212, 213 & 214) from the mid nineties to the year 2002.

The scope and fee were negotiated with Civiltch and agreed to by both parties. The not-to-exceed fee for resident engineering services is \$193,741.25.

Please present this agreement and resolution to the President and Board of Trustees for their review at their regular meeting of March 6, 2008. If approved, please return one original signed copy returned to Public Works-Engineering for further processing.

DAD/tgs

c: File: ST-01-10

H:PW/PW-ENG/PROJECTS/FY2001/ST01-10/SA217A/RE

R E S O L U T I O N
R _____
08

**A RESOLUTION AUTHORIZING SIGNATURE OF
PRESIDENT AND CLERK ON AN AGREEMENT**

WHEREAS, the Corporate Authorities of the Village of Lombard have received an Agreement between the Village of Lombard, and Civiitech Engineering, Inc. regarding the Special Assessment 217A, North East Lombard Area project as attached hereto and marked Exhibit "A"; and

WHEREAS, the Corporate Authorities deem it to be in the best interest of the Village of Lombard to approve such agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS as follows:

SECTION 1: That the Village President be and hereby is authorized to sign on behalf of the Village of Lombard said agreement as attached hereto.

SECTION 2: That the Village Clerk be and hereby is authorized to attest said agreement as attached hereto.

Adopted this 6th day of March, 2008.

Ayes; _____

Nays: _____

Absent: _____

Approved this 6th day of March, 2008.

ATTEST:

William J. Mueller
Village President

Brigitte O'Brien
Village Clerk

APPROVAL AS TO FORM:

Thomas P. Bayer
Village Attorney

**VILLAGE OF LOMBARD
CONTRACT**

CONTRACT DOCUMENT NUMBER ST-01-10



This agreement is made this 6th day of March 2008, between and shall be binding upon the VILLAGE of Lombard, an Illinois municipal Corporation hereinafter referred to as the "VILLAGE" and Civiitech Engineering, Inc. hereinafter referred to as the "ENGINEER" and its successors.

Witnessed, that in consideration of the mutual promises of the parties delineated in the contract documents, the ENGINEER agrees to perform the services and the VILLAGE agrees to pay for the following services as set forth in the contract documents:

Resident Engineering services for Special Assessment 217A North East Lombard Area

1. This contract shall embrace and include all of the applicable contract documents listed below as if attached hereto or repeated herein:
 - a. Request for Qualifications and Request for Proposal (January 11, 2008) consisting of the following:
 - i) Cover Sheet
 - ii) Table of Contents
 - iii) General Provisions
 - iv) Special Provisions
 - v) Request for Qualifications Resident Engineering Short-List
 - vi) Instructions Regarding the Consultant Evaluation Form
 - vii) Instructions Regarding the Statement of Qualifications Form
 - viii) Consultant Evaluation Form
 - ix) Statement of Qualifications Form
 - b. Request for Proposal Dated February 7, 2008
 - c. ENGINEER'S Proposal Dated February 20, 2008
 - d. ENGINEER'S Fee Proposal Dated February 25, 2008
 - e. Required Certificates and Signatures and Certificate of Insurance

2. The VILLAGE agrees to pay, and the ENGINEER agrees to accept as full payment for the services, which are the subject matter of this contract in accordance with the General Provisions.

3. This Contract represents the entire agreement between the parties and may not be modified without the written approval of both parties.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by William J. Mueller, Village President, and the ENGINEER have hereunto set their hands this 6th day of March 2008.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Civilltech Engineering Inc.

Accepted this _____ day of _____, 2008.

Individual or Partnership _____ Corporation _____

By _____
Position/Title

By _____
Position/Title

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this 6th day of March, 2008.

William J. Mueller, Village President

Attest:

Brigitte O'Brien, Village Clerk

**VILLAGE OF LOMBARD
ENGINEER'S CERTIFICATION**

_____, having been first duly sworn depose and states as follows:

(Officer or Owner of Company)

_____, having submitted a proposal for:

(Name of Company)

Special Assessment 217A North East Lombard Area to the Village of Lombard, hereby certifies that said ENGINEER:

1. has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105(A) (4).

2. is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:

a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the approve Revenue Act; or

b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.

3. is in full compliance with the Federal Highway Administration Rules on Controlled Substances and Alcohol Use and Testing, 49 CFR Parts 40 and 382 and that

(Name of employee/driver or "all employee drivers")

is/are currently participating in a drug and alcohol testing program pursuant to the aforementioned rules.

By:

Officer or Owner of Company named above

Subscribed and sworn to before me this _____ day of _____, 2008.

Notary Public