

# Village of Lombard

*Village Hall  
255 East Wilson Ave.  
Lombard, IL 60148  
villageoflombard.org*



## Minutes - Final

Monday, February 22, 2016

7:00 PM

Lorraine G. Gerhardt Community Room

## Finance & Administration Committee

*Trustee Reid Foltyniewicz, Chairperson  
Robyn Pike, Alternate Chairperson  
Mary Cation, Jim Hogan, Jay Tovian,  
David Cain, Jr., Dan Hartweg,  
Ambareen Ahmed Randy King,  
Staff Liaison: Timothy Sexton*

## 1.0 Call to Order and Pledge of Allegiance

## 2.0 Roll Call

The Finance & Administration (F&A) Committee meeting of February 22, 2016 was called to order at 7:14 P.M. by Trustee Foltyniewicz.

**Present** 5 - Reid Foltyniewicz, Mary Cation, James W. Hogan, Jay Tovian, and Randy King

**Absent** 3 - David Cain Jr., Dan Hartweg, and Ambareen Ahmed

**Staff Present:** Tim Sexton, Jamie Cunningham, Kathy Dunne

## 3.0 Public Participation

None

## 4.0 Approval of Minutes

It was moved by Cation, seconded by Tovian, to approve the minutes for the January 25, 2016 meeting. The motion carried by the following voice vote:

**Aye:** 4 - Mary Cation, James W. Hogan, Jay Tovian, and Randy King

**Absent:** 3 - David Cain Jr., Dan Hartweg, and Ambareen Ahmed

## 5.0 New Business

### [160085](#)

#### **Long Range Planning (LRP)**

##### Long Range Budget Planning Discussion

Tim Sexton continued the discussion of long range planning for revenues and expenditures. First, Tim reviewed the schedule and proposed that the Finance and Administration Committee and the Board of Trustees hold a workshop on April 25th at 7 p.m. in lieu of the regular Finance Committee meeting.

The F&A Committee also reviewed the Village Staff recommendations on proposed expenditure reductions for enhanced services. During the Finance Committee meeting on January 25, the Committee requested the Village Manager and department heads make recommendations on how to come up with \$800k in expenditure reductions. The Finance Committee agreed with the Department Head recommendations. However, they preferred to hold off on cutting the Meals on Wheels donation and requested additional information on this program.

[160086](#)

**Human Resources Manual**

Recommendation from the Finance and Administration Committee to approve the revised Village of Lombard Personnel Manual as amended effective March 2016.

Kathy Dunne reviewed the Village staff recommendations on proposed changes to the Human Resources Manual that would be effective March 2016.

**It was moved by Tovian, seconded by Cation, to recommend approval of the proposed Human Resources Manual to the Village Board. The motion carried by the following voice vote:**

**Aye:** 4 - Mary Cation, James W. Hogan, Jay Tovian, and Randy King

**Absent:** 3 - David Cain Jr., Dan Hartweg, and Ambareen Ahmed

**160087**

**Wellness Program Update**

Kathy Dunne provided an update of the number of participants currently enrolled in the Village's Virgin Pulse Wellness Program. There are 150 of 267 employees enrolled.

## 7.0 Review of Financial Information

Tim reviewed the preliminary December 2015 financials with the Committee.

## 8.0 Future Meeting Dates

March 21, 2016

April 25, 2016

May 23, 2016

## 9.0 Adjournment

**It was moved by Hogan, seconded by Cation, to adjourn the meeting at 8:37 P.M. The motion carried by the following voice vote:**

**Aye:** 4 - Mary Cation, James W. Hogan, Jay Tovian, and Randy King

**Absent:** 3 - David Cain Jr., Dan Hartweg, and Ambareen Ahmed