

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees
FROM : Scott R. Niehaus, Village Manager
DATE : March 7, 2016 Agenda Date March 17, 2016
TITLE : Bid Opening For: Clark Forklift
SUBMITTED BY: John L. Mannino, Fleet Supervisor *JLM*

RESULTS:

Date Bids Were Published _____
Bidding Closed _____
Total Number of Bids Received _____
Total Number of Bidders Meeting Specifications _____
Bid Security Required _____ Yes X No
Performance Bond Required _____ Yes X No
Were Any Bids Withdrawn _____ Yes X No
Explanation:
Waiver of Bids Requested? _____ X Yes _____ No
If yes, explain: Quotes solicited by PW from surrounding dealers (see attached).
Award Recommended to Lowest _____ X Yes _____ No
Responsible Bidder?
If no, explain:

FISCAL IMPACT:

Engineer's estimate/budget estimate \$ 30,000.00
Amount of Award \$ 21,620.00

BACKGROUND/RECOMMENDATION:

Staff seeks Board approval to award a contract to National Lift Truck of Franklin Park (IL) for a new forklift and to declare Village forklift (unit WT557) as surplus.
Has Recommended Bidder Worked for Village Previously _____ Yes X No
If yes, was quality of work acceptable _____ Yes _____ No
Was item bid in accordance with Public Act 85-1295? _____ Yes X No
Waiver of bids - Public Act 85-1295 does not apply X Yes

REVIEW (as needed):

Village Attorney XX _____ Date _____
Finance Director XX *[Signature]* _____ Date _____
Village Manager XX *[Signature]* _____ Date 3/8/16

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 4:30 pm, Wednesday, prior to the Board Agenda distribution.