

**VILLAGE OF LOMBARD**  
**REQUEST FOR BOARD OF TRUSTEES ACTION**  
**For Inclusion on Board Agenda**

DISTRICT #

Resolution or Ordinance (Blue)      Waiver of First Requested    
 Recommendations of Boards, Commissions & Committees (Green)   
 Other Business (Pink)

TO : PRESIDENT AND BOARD OF TRUSTEES

FROM: David A. Hulseberg, Village Manager

DATE : August 5, 2009      B of T      August 20, 2009

SUBJECT: Ordinance Amending Title 3 Regarding Standing Advisory Committees

SUBMITTED BY: David A. Hulseberg, Village Manager

**BACKGROUND/POLICY IMPLICATIONS:**

Pursuant to Village Board direction at the June 18, 2009 meeting, attached is an ordinance amending Title 3 with regard to the composition of Standing Advisory Committees.

**Fiscal Impact/Funding Source:**

Review (as necessary):  
Finance Director  
Village Manager

\_\_\_\_\_  
Date  
\_\_\_\_\_  
Date

**NOTE:** All materials must be submitted to and approved by the Village

Manager's Office by 12:00 noon, Wednesday, prior to the agenda distribution.

submit



encl.

If there are any questions, please feel free to call.

- 1. Increase the voting members from six (6) to eight (8);
- 2. Add a non-voting student member;
- 3. Recommendations must be approved by a majority of the voting members present at the meeting, or by half the voting members present at the meeting and the Chairperson/Alternate-Chairperson; and
- 4. The Chairperson/Alternate-Chairperson:
  - A. Counts in establishing a quorum; and
  - B. Only votes in the case of a tie vote of the voting members.

The changes, as directed by the Village Board, are as follows:

While much of Section 30.23 of the Village Code was unchanged, I felt it best to include all of Section 30.23 in the Ordinance, so that the impact of the revisions could be easily and clearly seen.

**AN ORDINANCE AMENDING TITLE 3, CHAPTER 30, SECTION 30.23  
OF THE LOMBARD VILLAGE CODE IN REGARD TO THE  
COMPOSITION OF STANDING ADVISORY COMMITTEES**

Per the direction of the Village Board at the June 18, 2009 Village Board meeting, attached please find the following Ordinance for the August 20, 2009, Village Board Meeting:

Re: **Standing Advisory Committees**

Date: July 1, 2009

From: Tom Bayer, Village Attorney

Via e-mail only

To: David Hulseberg, Village Manager, Village of Lombard

**MEMORANDUM**



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(B) Voting Members. Each Standing Advisory Committee shall, in addition to the Chairperson, consist of eight (8) voting members who shall be residents of the Village. The Alternate-Chairperson shall chair the Standing Advisory Committee meeting only in the absence of the Chairperson, and shall not otherwise be required to attend meetings of the Standing Advisory Committee. Voting members of the Standing Advisory Committees shall serve in such capacity for two (2) year terms, beginning on the 22<sup>nd</sup> day in May in

(A) Chairperson. Each Standing Advisory Committee shall be composed of one (1) Trustee who shall act as Chairperson and one (1) Trustee who shall act as Alternate-Chairperson for a period recommended, not to exceed two (2) years, on such Standing Advisory Committee. The Chairperson shall determine the procedures to be followed by the Standing Advisory Committee and the manner of chairing the Standing Advisory Committee meetings. During the month of May in odd numbered years, the Chairpersons and Alternate-Chairpersons of each Standing Advisory Committee shall be reviewed and reassessed by the Village President with the advice and consent of the Board of Trustees. In the event a vacancy occurs or a need for broader experience is needed, the Village President shall have the authority to reassign Standing Advisory Committee Chairpersons and Alternate-Chairpersons with the advice and consent of the Board of Trustees. It is the intent of the Village Board to rotate the Chairpersons and Alternate-Chairpersonships among all the Trustees for broader experience, but yet maintain continuity and experience in areas in which great expertise has been shown.

**“§ 30.23 COMPOSITION OF STANDING ADVISORY COMMITTEES.**

Code is amended to read in its entirety as follows:

**SECTION 1:** That Title 3, Chapter 30, Section 30.23 of the Lombard Village

Lombard, DuPage County, Illinois, as follows:

**BE IT ORDAINED** by the President and Board of Trustees of the Village of

**AN ORDINANCE AMENDING TITLE 3, CHAPTER 30, SECTION 30.23 OF THE LOMBARD VILLAGE CODE IN REGARD TO THE COMPOSITION OF STANDING ADVISORY COMMITTEES**

ORDINANCE NO. \_\_\_\_\_

First reading waived by action of the Board of Trustees this \_\_\_\_\_ day of \_\_\_\_\_

Passed on first reading this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

passage and approval as provided by law.

**SECTION 2:** This Ordinance shall be in full force and effect from and after its

(F) Recommendations. A recommendation by a Standing Advisory Committee must be approved by an affirmative vote of no less than a majority of those voting members who are present or one-half (1/2) of those voting members who are present and the Chairperson or Alternate-Chairperson."

(E) Quorum. A quorum of a Standing Advisory Committee for purposes of conducting business shall be no less than four (4) voting members along with either the Chairperson or Alternate-Chairperson.

(D) Committee Advisors and Assistants. The Village Manager, or his/her designee (staff representative), shall provide guidance, information and continuity of established policies to the Standing Advisory Committees. In addition, each Standing Advisory Committee may rely on the assistance of any other advisory personnel that it may deem necessary. The staff representative and any advisory personnel shall not have any voting privileges.

(C) Student Member. Each Standing Advisory Committee may, in addition to the Chairperson, Alternate-Chairperson and eight (8) voting members, have a student member. Any such student member shall be a resident of the Village who is in his/her junior year of high school. Said student member shall be allowed to participate in the discussions at the Standing Advisory Committee meeting, but shall have no voting authority. Said student member shall be appointed to the Standing Advisory Committee in the same manner as the voting members of the Standing Advisory Committee, but shall only serve on the Standing Advisory Committee for a one (1) year term during the student member's junior year of high school.

each odd numbered year. The Chairperson, or Alternate-Chairperson in the absence of the Chairperson, shall only vote in instances where the vote of the voting members of the Standing Advisory Committee has resulted in a tie. Voting members of the Standing Advisory Committees shall only serve on one (1) Standing Advisory Committee at a time.

\_\_\_\_\_, 2009.

Passed on second reading this \_\_\_\_\_ day of \_\_\_\_\_, 2009, pursuant to a roll call vote as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED by me this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

\_\_\_\_\_  
William J. Mueller  
Village President

ATTEST:

\_\_\_\_\_  
Brigitte O'Brien  
Village Clerk

Published by me in pamphlet form this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

\_\_\_\_\_  
Brigitte O'Brien  
Village Clerk