



MEMORANDUM

TO: William T. Lichter, Village Manager

FROM: David A. Huliseberg, AICP, Assistant Village Manager/Director of Community Development
cah

DATE: January 18, 2007

SUBJECT: Downtown Relocation Grant Program; Lombard Chamber of Commerce, from 225 W. St. Charles Road to 416 S. Main Street

The Community Development Department has received an application for the Downtown Relocation Grant Program for the relocation of the Lombard Chamber of Commerce from 225 W. St. Charles Road to 416 S. Main Street (sometimes referred to as 410 Lilac Lane).

BACKGROUND

The purpose of the Downtown Relocation Grant Program is to provide for the retention of non-residential uses impacted by redevelopment within the tax increment financing TIF districts. The redevelopment of particular parcels of land and the retention of commercial uses is crucial to maintaining an economically strong TIF District where the image, appearance and environment attract shoppers. The intention of this program is to provide financial resources to assist impacted business owners to re-establish their businesses within the Village and in an area which is appropriate to those uses.

Grant disbursements for the Downtown Relocation Grant Program are a percentage of eligible expenses based on square footage. Businesses utilizing less than 1,000 square feet are eligible to receive up to \$8,960 in reimbursement for eligible expenses, and businesses utilizing 1,000 square feet or more are eligible to receive up to \$14,560 reimbursement for eligible expenses.

SUMMARY

The anticipated relocation expenses include moving costs, initiation and hook up of new utilities, set up costs of equipment, interior remodeling, signage, stationary and business cards, legal fees, and other incidental expenses totaling \$16,950. Staff supports this application in conjunction with the expansion of Praga Restaurant. The request will require approval from the Board of Trustees because it is over \$10,000.

ACTION REQUESTED

The Economic and Community Development Committee reviewed the grant request at their January 2, 2007 meeting. The Committee passed a motion, by a roll call vote of 4-0, to recommend approval of a resolution authorizing disbursement of Downtown Relocation Grant funds in an amount not to exceed \$14,560.

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RESOLUTION
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**A RESOLUTION AUTHORIZING DISBURSEMENT OF
DOWNTOWN RELOCATION GRANT FUNDS
FROM 225 W. ST. CHARLES ROAD TO 416 S. MAIN STREET**

WHEREAS, the Village is an agent for disbursement of funds for the Downtown Renovation Grant Program under the authority of the Village Board of Trustees and will provide financial resources to assist impacted business owners in the Lombard Tax Increment Financing (TIF) District to reestablish their business within the Village of Lombard; and

WHEREAS, the Lombard Chamber of Commerce (hereinafter referred to as "Applicant"), wishes to participate in this program for reimbursement of costs associated with the relocation from 225 W. St. Charles Road to 416 S. Main Street, Lombard, Illinois; and,

WHEREAS, this relocation will complement and support the Village's plans to maintain a quality TIF District.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DUPAGE COUNTY, ILLINOIS, as follows:

SECTION 1: That the Village shall grant up to \$14,560.00 in reimbursable grant funds for which Applicant qualifies pursuant to the Downtown Relocation Grant Program adopted November 5, 1998 per Ordinance No. 4555 and amended by Ordinance No. 5378 adopted November 6, 2003. Such grant shall be available to Applicant upon the approval of the Village Board of Trustees and after receipt of satisfactory evidence that the Applicant has paid all costs in connection therewith.

SECTION 2: The Applicant has satisfied the obligations in connection with the project by submitting copies of all relocation expenses including rent differential, moving costs, initiation and hook up of new utilities, set up costs of equipment, interior remodeling, signage, stationary and business cards and legal fees, attached as Exhibit "A".

Adopted this _____ day of _____, 2007.

Ayes: _____

Nayes: _____

Absent: _____

Approved this _____ day of _____, 2007.

William J. Mueller
Village President

ATTEST:

Brigitte O'Brien
Village Clerk

RELOCATION GRANT PROGRAM

Reapplication

I. Business Condemnation Address: _____

II. Current Titleholders of the Property:

A. Name: DAVID & ELISE PROPERTIES, LLC

B. Address: 400 SOUTH MAIN STREET, LOMBARD

C. Phone: (Work) 630-495-9990

III. Preceding Titleholders of the Property:

A. Name: ANTHONY J & GARY MAZUR

B. Address: 400 SOUTH MAIN STREET, LOMBARD

C. Phone: (Work) _____

IV. If property is in a Trust, anyone having a Beneficial Interest:

A. Name: UNKNOWN

B. Address: _____

C. Phone: (Work) _____

V. Business Owner(s):

A. Name: LOMBARD AREA CHAMBER OF COMMERCE & INDUSTRY

B. Address: 225 WEST ST. CHARLES B, LOMBARD

C. Phone: (Work) 630-627-5040

VI. Business Relocation Address: 410 LIRA LAKE, LOMBARD

VII. Plans/Drawings prepared by: _____

A. Name: _____

B. Address: _____

VIII. Identify All Anticipated Relocation Expenses By Source and Cost

C. Phone: (Work) _____

A. Rent differential: Rent will be reduced

B. Moving costs: \$ 750.00

C. Initiation and hook up of new utilities: \$ 750.00

D. Set up costs of equipment: \$ 1,000.00 (Phones / Computers)

E. Interior remodeling: \$ 5000.00

F. Signage: \$ 2,000.00

G. Stationary and business cards: \$ 1200.00

H. Fees: \$ 100

I. Other incidentals (list): Advertising, Postage, Atty fees, Office Furniture \$6,150.00
Decorating, ARCHITECTS FEES \$16,950.00

J. ESTIMATED TOTAL OF ALL RELOCATION EXPENSES: \$16,950.00

IX. Statement of Understanding:

A. The applicant (undersigned) agrees to comply with the guidelines and procedures of the Relocation Grant Program.

B. The applicant further understands that the applicant must submit detailed cost documentation, copies of building permits and all contractors waivers of lien upon completion of work.

C. The business owner(s) and all contractors must comply with all federal and local regulations (see the attached list.)

 Signature(s) (Date)

 Signature(s) (Date)

Application to be Returned to the Village of Lombard
 Department of Community Development

255 E. Wilson
 Lombard, IL 60148
 (630) 620-5756