

040081

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
BIDS AND PROPOSALS

TO: President and Village Board of Trustees
FROM: William T. Lichter, Village Manager
DATE: March 25, 2004 Agenda Date: April 1, 2004
TITLE: Police Squad Car Laptop Replacement

SUBMITTED BY: Larry McGhinnis, IT Manager

RESULTS:

Date Bids Were Published:.....Date Bidding Closed:
Total Number of Bids Received 0
Total Number of Bidders Meeting Specifications 0
Bid Security Required..... Yes No
Performance Bond Required Yes No
Were Any Bids Withdrawn Yes No
Explanation:
Waiver of Bids Requested? Yes No
If yes, explain:
Award Recommended to Lowest Responsible Bidder Yes No
If no, explain: Staff recommends rejection of all bids (see attached memo).

FISCAL IMPACT:

Funds are available in the FYE 2004 budget.

BACKGROUND/RECOMMENDATION:

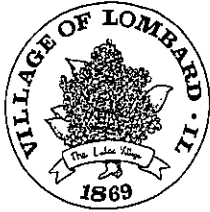
See attached memo.
IT recommends a contract be awarded to CDS Office Technologies for an amount not to exceed \$33,183.00 for the replacement of 9 police squad car laptops. State contract pricing number TCUS-04-03.

Has Recommended Bidder Worked for Village Previously Yes No
If yes, was quality of work acceptable Yes No
Was item bid in accordance with Public Act 85-1295? Yes No
Waiver of bids - Public Act 85-1295 does not apply Yes

REVIEW (as needed):

Village Attorney XX _____ Date _____
Finance Director XX Ronald J Flood Date 3/25/04
Village Manager XX W. T. Lichter Date 3/25/04

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 Noon, Wednesday, prior to the Board Agenda distribution.



To: Len Flood
Finance Director

From: Larry McGhinnis *jm*
I.T. Manager

Date: March 24, 2004

Subject: Police Squad Car Laptop Replacement

Three and a half years ago IT and the police department embarked on a project that required the installation of laptops for 27 of the police squad cars. Since that time we have added one additional laptop to bring the total to 28. At that time we also established a reserve account to be used for replacement of the laptops.

During the FY2005 budget process the fire department had a request to install laptops in the ambulances in order to meet the electronic reporting requirements by Good Samaritan Hospital. Good Samaritan is our fire departments resource hospital for all calls. Since this program is new and all the logistics have not been worked out yet there was a suggestion to use the used police laptops that would be available after this years budgeted replacement took place. Due to the economic outlook this seemed to be an excellent suggestion.

The goal of IT is to replace one third of the squad car laptops each year. Reasons for doing this is to minimize the interruption of service, keep up with technology, and keep from having a major expense occur in one year should we have to replace all the laptops.

IT recommends a contract be awarded to CDS Office Technologies for an amount not to exceed \$33,183.00 for the replacement of 9 police squad car laptops. State contract pricing number TCUS-04-03.