

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

_____ Resolution or Ordinance (Blue) _____ *Waiver of First Requested*
_____ Recommendations of Boards, Commissions & Committees (Green)
 X Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: David A. Hulseberg, Village Manager *Dah*

DATE: October 12, 2011 (B of T) DATE: October 20, 2011

TITLE: Lombard Jaycees Haunted House Event Signage

SUBMITTED BY: Carl Goldsmith, Director of Public Works *g*

BACKGROUND/POLICY IMPLICATIONS:

The Department of Public Works recommends the approval of a request from the Lombard Jaycees to place temporary banners on Village owned properties for the promotion of their Haunted House event from October 14, 2011 through October 31, 2011.

FISCAL IMPACT/FUNDING SOURCE

Review (as necessary):

Village Attorney X _____ Date _____

Finance Director X _____ Date _____

Village Manager X *David A. Hulseberg* _____ Date 10/13/11

NOTE: Materials must be submitted to / approved by the Village Manager's Office by 12:00 pm, Wednesday, prior to the Agenda Distribution.



October 11, 2011

TO: Village President and Board of Trustees

THROUGH: David A. Hulseberg, Village Manager

FROM: Carl Goldsmith, Director of Public Works *CG*

SUBJECT: Lombard Jaycees Event Signage

BACKGROUND

The Lombard Jaycees have recently submitted an application to post signage for their annual **Haunted House** event to be held between October 14, 2011 and October 31, 2011. The event will be held at 660 E. North Avenue. As part of their request, the Lombard Jaycees are requesting approval of the use of public right-of-way for temporary banner signs. The specific locations of the signs would be the following:

- o Southeast corner of Main Street and Wilson Avenue
- o Southeast corner of Park and St. Charles Road

Each sign would be 32 square feet in area. The signs would be placed at the specified locations on or around October 14, 2011 and would be removed following the conclusion of their event.

RECOMMENDATION

Due to the timing of the request, the staff recommends that the Village Board grant approval to the Jaycees in advance of the October 20, 2011 meeting and take action to ratify the approval for the Lombard Jaycees to use the public right-of-way for temporary signage for their **Haunted House** event.

I respectfully request that this item be placed on the Village Board agenda for ratification at the October 20, 2011 meeting.