


VILLAGE OF LOMBARD  
REQUEST FOR BOARD OF TRUSTEES ACTION  
For Inclusion on Board Agenda  
Bids and Proposals

TO : President and Village Board of Trustees  
FROM : Scott Niehaus, Village Manager  
DATE : January 18, 2024 Agenda Date February 1, 2024  
TITLE : Waiver of Bid - Contract Extension Catch Basin Cleaning Project PWU-23  
SUBMITTED BY: Brian Jack, Utilities Superintendent 

RESULTS:

Date Bids Were Published 6/22/23 Bidding Closed 7/10/23

Total Number of Bids Received \_\_\_\_\_

Total Number of Bidders Meeting Specifications 4

Bid Security Required \_\_\_\_\_ Yes X No

Performance Bond Required \_\_\_\_\_ Yes X No

Were Any Bids Withdrawn \_\_\_\_\_ Yes X No

Explanation:

Waiver of Bids Requested? \_\_\_\_\_ X Yes \_\_\_\_\_ X No

If yes, explain:

Award Recommended to Lowest X Yes \_\_\_\_\_ No

Responsible Bidder?

If no, explain:

FISCAL IMPACT:

Engineer's estimate/budget estimate: \$97,000

Amount of Award: \$127,500

Water/Sewer Capital Reserve Fund

RM PROG 12 - 520.790.715.75350 (\$97,000) RM PROG 10 - 520.791.715.75350 (\$30,500)

BACKGROUND/RECOMMENDATION:

Extend the contract awarded for the Catch Basin Cleaning Project PWU-23 to Veterans Vac Services of McHenry, IL, in an amount not to exceed \$127,500 for FY 2024. Project is funded in the Water & Sewer Operations & Maintenance Fund and Water & Sewer Capital Reserve Fund.

Has Recommended Bidder Worked for Village Previously Yes X No

If yes, was quality of work acceptable Yes No

REVIEW (as needed):

Village Attorney XX \_\_\_\_\_ Date \_\_\_\_\_

Finance Director XX \_\_\_\_\_ Date \_\_\_\_\_

Village Manager XX \_\_\_\_\_ Date \_\_\_\_\_

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 4:30 pm, Wednesday, prior to the Board Agenda distribution.

**MEMORANDUM**



**To:** Scott Niehaus, Village Manager  
**From:** Brian Jack, Utilities Superintendent  
**Through:** Carl Goldsmith, Director of Public Works  
**Date:** January 18, 2024  
**Subject:** **Waiver of Bids – Contract Extension FY 2024  
Catch Basin Cleaning Project PWU-23**

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**Background**

On July 10, 2023, four bids were received for the Catch Basin Cleaning project. This project is designed to supplement the annual catch basin cleaning program performed by Village crews. The Village has a goal of cleaning one-third of the Village-owned catch basins each year. This program is one component of the Combined Sewer Overflow Operations & Maintenance Plan required by the IEPA Permit for the Lombard Combined Sewerage Treatment Plant to reduce sediment entering the treatment plant during rain storms.

Bids were received from the following companies:

<b>Company</b>	<b>Unit Price per Basin</b>	<b>Total Proposal</b>
Veterans Vac Services	\$150.00	\$150,000
Adriatica Construction	\$775.00	\$775,000
SNC Construction	\$311.87	\$311,870
Dukes Root Control	\$275.00	\$275,000
<b>2024 Budget</b>		<b>\$97,000</b>

A contract was awarded to the lowest responsible bidder Veterans Vac Services, of McHenry, IL and have performed satisfactory work for the FY 2023 contract as well as for IDOT and the IL Tollway Authority.

Veterans Vac Services has agreed to provide the same services under the same terms, conditions, and unit costs for one additional year. Funding is provided in the Water/Sewer Capital Reserve Fund RM PROG 12 Catch Basin Cleaning. The budgeted amount for FY 2024 is \$97,000. Typically, 1,000 basins are completed for this contract. Due to the current market conditions and higher per unit cost than previous years, the quantity was reduced to 626 basins for 2023.

Staff is requesting to approve a contract amount above the FY 2024 budgeted amount of \$97,000 to a new amount of \$127,500, or a total of 850 basins, to not fall too far behind in the three-year contract catch basin cleaning cycle. The additional amount of \$30,500

will be funded from the Water/Sewer Capital Reserve Fund RM PROG 10 Sewer Maintenance and Improvements.

**Recommendations:**

Please request the Board of Trustees extend the contract for the Catch Basin Cleaning Project to Veterans Vac Services of McHenry, IL in an amount not to exceed \$127,500 for FY 2024 at their February 1, 2024, meeting.



VILLAGE OF LOMBARD

255 E. Wilson Ave.  
Lombard, Illinois 60145-3926  
(630) 620-5700 Fax (630) 620-8222  
www.villageoflombard.org

January 17, 2024

Village President  
Keith T. Giagnorio

Veterans Vac Services  
518 S. Rt. 31  
McHenry, IL 60050

Village Clerk  
Elizabeth Breziński

RE: Contract Extension of FY2024 Catch Basin Cleaning Contract

Trustees  
Brian LaVaque, Dist. 1  
Anthony Puccio, Dist. 2  
Bernie Dudek, Dist. 3  
Andrew Honig, Dist. 4  
Dan Militello, Dist. 5  
Bob Bachner, Dist. 6

Reid;

The Village of Lombard would like to extend the FY 2023 Catch Basin Cleaning Contract for an additional year from February 1, 2024 – December 31, 2024 under the same terms and conditions as stated on page 17 SPECIFIC TERMS, CONDITIONS & INSTRUCTIONS of the bid document.

Village Manager  
Scott R. Niehaus

This letter will serve as acceptance between Veterans Vac Services and the Village of Lombard to extend the contract as stated above.

*"Our shared vision for Lombard is a community of excellence exemplified by its government working together with residents and businesses to create a distinctive sense of spirit and an outstanding quality of life."*

Accepted this 17 day of January, 2024

Individual or Partnership  Corporation

By [Signature] President  
Position/Title

Veterans Vac Services  
Print Company Name

*"The Mission of the Village of Lombard is to provide superior and responsive governmental services to the people of Lombard."*

Please feel free to contact me with any questions and we look forward to working with you and your company in the coming year.

Sincerely,

[Signature]  
Brian M. Jack  
Utilities Superintendent  
Department of Public Works

**Catch Basin Cleaning  
PWU-2334  
Bid Tabulation**

7/10/2023

2:00 PM

Item	Quantity	Unit	Veterans Vac Services McHenry, IL		Adriatica Elburn, IL		SNC Construction Gibson City, IL		Dukes Root Control Elgin, IL		Average Unit Prices	
			Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
Clean Catch Basins	1000	EA	\$150.00	\$150,000.00	\$775.00	\$775,000.00	\$311.87	\$311,870.00	\$275.00	\$275,000.00	\$377.97	\$377,967.50
<b>Total Bid</b>	<b>As Read:</b>			\$150,000.00		\$775,000.00		\$311,870.00		\$275,000.00		
	<b>As Corrected:</b>											

# VILLAGE OF LOMBARD

## CONTRACT DOCUMENT NUMBER PWU-2334

This agreement is made this 1<sup>st</sup> day of February, 2024 by and between, and shall be binding upon, the Village of Lombard, an Illinois municipal Corporation hereinafter referred to as (the "Village") and ( Veterans Vac Services of McHenry, IL ) hereinafter referred to as (the "Contractor").

Witnesseth That in consideration of the mutual promises of the parties delineated in the Contract Documents, the Contractor agrees to perform the services and the Village agrees to pay for the following services as set forth in the Contract Documents:

Catch Basin Cleaning in an amount not to exceed \$127,500 to clean 850 catch basins.

1. This Contract shall embrace and include all of the applicable Contract Documents listed below as if attached hereto or repeated herein:
  - a. Specification and Contract Document no.PWU-2334 for Catch Basin Cleaning Project, consisting of the following:
    - i) Cover Sheet
    - ii) Table of Contents
    - iii) Invitation to Bid on Contract Document No. PWU-2334 - Legal Notice
    - iv) General Terms, Conditions and Instructions
    - v) Specific Terms, Conditions and Instructions
    - vi) Bid Proposal Form
    - vii) Plans and Specifications and Specification Deviation Form
  - b. The Contractor's Bid Proposal Dated July 10, 2023
  - c. Required Certificate of Insurance
2. The Village agrees to pay, and the Contractor agrees to accept as full payment for the services which are the subject matter of this Contract the total sum of \$127,500 paid in accordance with the provisions of the Local Government Prompt Payment Act and the provisions of the Contract Documents.
3. Contractor shall not delegate the duties involved in the performance of the services which are the subject matter of this Contract without the written approval of the Village.
4. This Contract represents the entire agreement between the parties and may not be modified without the written approval of both parties.

5. Where the terms of this Contract conflict with the provisions of the Contract Documents, the Contract Documents shall be binding.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by Keith T. Giagnorio, Village President, and the Contractor have hereunto set their hands this 1<sup>st</sup> day of February, 2024.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Accepted this \_\_ day of \_\_\_\_\_, 2024.

Individual or Partnership \_\_\_\_\_ Corporation \_\_\_\_\_

\_\_\_\_\_  
By Position/Title

\_\_\_\_\_  
By Position/Title

\_\_\_\_\_  
Print Company Name

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this 1<sup>st</sup> day of February, 2024.

\_\_\_\_\_  
Keith T. Giagnorio  
Village President

Attest:

\_\_\_\_\_  
Elizabeth Brezinski  
Village Clerk

**VILLAGE OF LOMBARD**  
**CONTRACTOR'S CERTIFICATION**

\_\_\_\_\_, having been first duly sworn depose and states as follows:  
(Officer or Owner of Company)

\_\_\_\_\_, having submitted a proposal for:  
(Name of Company)

Catch Basin Cleaning to the Village of Lombard, hereby certifies that said Contractor:

1. has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105(A) (4).
2. is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:
  - a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the appropriate revenue Act; or
  - b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.
3. is in full compliance with the Federal Highway Administration Rules on Controlled Substances and Alcohol Use and Testing, 49 CFR Parts 40 and 382 and that \_\_\_\_\_  
(Name of employee/driver or "all employee drivers")  
is/are currently participating in a drug and alcohol testing program pursuant to the aforementioned rules.

By: \_\_\_\_\_  
Authorized Agent of Contractor

Subscribed and sworn to  
before me this \_\_\_\_\_  
day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Notary Public