

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

 X
Resolution or Ordinance (Blue) _____ *Waiver of First Requested*
Recommendations of Boards, Commissions & Committees (Green)
Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: Tim Sexton, Acting Village Manager

DATE: September 9, 2013 (B of T) DATE: September 19, 2013

TITLE: LTC Spooktacular Event Signage

SUBMITTED BY: Carl Goldsmith, Director of Public Works *CG*

BACKGROUND/POLICY IMPLICATIONS:

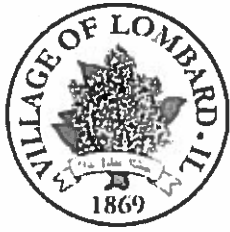
The Department of Public Works recommends the approval of a request from the Lombard Town Centre to place temporary banners on Village owned properties for the promotion of their Spooktacular event from September 16, 2013 through October 13, 2013.

FISCAL IMPACT/FUNDING SOURCE

Review (as necessary):

Village Attorney X _____	Date _____
Finance Director X _____	Date _____
Village Manager X _____	Date _____

NOTE: Materials must be submitted to / approved by the Village Manager's Office by 12:00 pm, Wednesday, prior to the Agenda Distribution.



September 9, 2013

TO: Village President and Board of Trustees

THROUGH: Timothy Sexton, Acting Village Manager

FROM: Carl Goldsmith, Director of Public Works

SUBJECT: Lombard Town Centre Event Signage

BACKGROUND

The Lombard Town Centre has recently submitted an application for their annual **Spooktacular** event to be held on October 13, 2013 on St. Charles Road in downtown Lombard. As part of their request, the Lombard Town Centre is requesting approval of the use of public right-of-way for temporary banner signs. The specific locations of the signs would be the following:

- Southeast corner of Main Street and Wilson Avenue
- Southeast corner of Park and St. Charles

The banner at Main & Wilson would be placed between September 16, 2013 and October 14, 2013. The banner at St. Charles & Park would be placed between September 23, 2013 and October 14, 2013. Each sign would be no larger than 24 square feet in area.

RECOMMENDATION

Staff recommends that the Village Board grant the Lombard Town Centre authority to use the public right-of-way for temporary signage for their **Spooktacular** event.

I respectfully request that this item be placed on the Village Board agenda for the September 19, 2013 meeting.