

MEMORANDUM

TO: William T. Lichter, Village Manager

FROM: William J. Heniff, AICP, Senior Planner, Department of Community Development

DATE: April 7, 2005

SUBJECT: **PC 05-05: 610-690 E. Butterfield Road; Northern Baptist Theological Seminary**

Attached please find the following items for Village Board consideration as part of the April 7, 2005 Village Board meeting:

1. Plan Commission referral letter;
2. IDRC report for PC 05-05 with copies of previously adopted Ordinances 4362 and 4691;
3. An Ordinance approving an amendment to the approved conditional use for a planned development; and
4. Plans associated with the petition. At the public hearing, the petitioner submitted a revised building elevations exhibit that further refines the building exterior. Attached to the booklet are copies of the revised building elevations that were submitted to the Plan Commission for your reference and the Ordinance approving the amendment references the revised building elevations.

Lastly, the petitioner also requests approval of a motion to waive of the Village's portion of the public hearing fees associated with the petition..