

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

District: All

- Resolution or Ordinance (Blue)
- Recommendations of Boards, Commissions & Committees (Green)
- Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: David A. Hulseberg, Village Manager

DATE : February 26, 2013 **B of T** March 7, 2013

SUBJECT: Release of Executive Session Minutes

SUBMITTED BY: Denise R. Kalke, Business Administrator *DK*

BACKGROUND/POLICY IMPLICATIONS:

Public Act 88-378, effective January 1, 1982 requires that minutes of closed session meetings are to be recorded in written form and 5 ILCS 120/2.06 (d) states that "Each public body shall periodically, but not less than semi-annually, meet to review minutes of all closed meetings. At such meetings a determination shall be made, and reported in an open session that (1) the need for confidentiality still exists as to all or part of those minutes or (2) that the minutes or portions thereof no longer require confidential treatment and are available for public inspection.

Attached, please find a "Resolution authorizing the Village Clerk to make certain closed session meeting minutes available for public inspection for Village Board consideration and approval.

Fiscal Impact/Funding Source: None

Finance Director _____ Date _____

Village Manager _____ Date _____



TO: Acting Village President
Village Clerk
Board of Trustees

FROM: Denise R. Kalke *DK*
Business Administrator

DATE: February 26, 2013

SUBJECT: Review of Executive Session Minutes
First Review 2013

State Statute establishes that a review be conducted periodically, but not less than twice yearly, to determine if there is still a need for confidentiality, or that the minutes, or portions thereof, no longer require confidential treatment and are available for public inspection.

Be advised minutes of a meeting should be released in their entirety, not item by item. Accordingly, if there is one item on a set of minutes that should not be released, that set of minutes remains closed to the public. Executive Session minutes that are within the audio tape eighteen (18) month retention period should not be released. During the 2012 review, the Village Board decided to keep the minutes confidential.

Please find attached a Resolution authorizing the Village Clerk to make certain closed session meeting minutes available for public inspection- first review 2013.

Should you have any questions or concerns, please feel free to contact me.

RESOLUTION NO.

**A RESOLUTION AUTHORIZING THE VILLAGE CLERK
TO MAKE CERTAIN CLOSED SESSION MEETING MINUTES
AVAILABLE FOR PUBLIC INSPECTION
(FIRST REVIEW 2013)**

WHEREAS, the President and Board of Trustees of the Village of Lombard have met from time to time in closed session for purposes authorized by the Illinois Open Meetings Act (the "Act"), a list of said closed session meeting dates being attached hereto as Exhibit "A" and made a part hereof; and

WHEREAS, as required by the Act, the Village Clerk has kept written minutes of all such executive sessions; and

WHEREAS, pursuant to 5 ILCS 120/2.06(c), the President and Board of Trustees have met in closed session to review closed session minutes; and

WHEREAS, the President and Board of Trustees have previously made available for public inspection certain closed session minutes, a list of said disclosed closed session minutes being attached hereto as Exhibit "B" and made a part hereof; and

WHEREAS, the President and Board of Trustees have determined that a need for confidentiality still exists as to the closed session minutes from the closed session meetings set forth on Exhibit "C", attached hereto and made a part hereof; and

WHEREAS, the President and Board of Trustees have further determined that the minutes of the closed session meetings listed on Exhibit "D", attached hereto and made a part hereof, no longer require confidential treatment and should be made available for public inspection;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DUPAGE COUNTY, ILLINOIS, as follows:

SECTION 1: The closed session minutes from those meetings set forth on Exhibit "D" attached hereto are hereby released.

SECTION 2: The Village Clerk is hereby authorized and directed to make the minutes from those meetings set forth on Exhibit "D" available for inspection and copying in accordance with the standing procedures of the Clerk's office.

SECTION 3: This Resolution shall be in full force and effect from and after its adoption and approval as provided by law.

Resolution No. _____
Closed Session Minutes
Page 2

ADOPTED this _____ day of _____ pursuant to a roll call vote
as follows:

AYES:

NAYS:

ABSENT:

APPROVED by me this _____ day of _____.

William Ware
Acting Village President

ATTEST:

Brigitte O'Brien
Village Clerk

EXHIBIT A
EXECUTIVE SESSION MINUTES

1964

January 6, 1964
January 20, 1964
February 3, 1964
March 16, 1964
April 6, 1964
May 18, 1964
November 2, 1964

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March 15, 1965
May 17, 1965
September 7, 1965
October 18, 1965

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February 21, 1966
March 21, 1966
October 3, 1966
November 7, 1966

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January 3, 1967
January 16, 1967
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July 3, 1967

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May 6, 1968
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March 23, 2010
April 7, 2010
April 21, 2011
May 5, 2011
June 2, 2011
June 16, 2011
August 18, 2011
September 1, 2011 (special meeting)
September 1, 2011 (regular meeting)
September 15, 2011
November 17, 2011
December 27, 2011

2012

January 19, 2012
February 2, 2012
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April 19, 2012
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August 23, 2012
September 6, 2012
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December 20, 2012

2013

January 17, 2013
February 7, 2013

EXHIBIT B
EXECUTIVE SESSION MINUTES PREVIOUSLY APPROVED FOR
DISCLOSURE

1964
January 6, 1964
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September 1, 1988
September 15, 1988
September 22, 1988
October 6, 1988
October 20, 1988
November 3, 1988
November 17, 1988
December 1, 1988
December 15, 1988
December 21, 1988

1989

January 5, 1989
January 19, 1989
February 2, 1989
February 16, 1989
February 22, 1989
March 16, 1989
April 6, 1989
April 20, 1989
April 26, 1989
April 27, 1989
May 4, 1989
May 18, 1989
May 24, 1989
June 1, 1989
June 22, 1989
July 6, 1989
July 16, 1989
July 20, 1989
August 3, 1989
August 17, 1989
September 6, 1989
September 7, 1989
October 19, 1989
November 2, 1989
November 16, 1989
November 28, 1989
December 5, 1989

December 7, 1989
December 14, 1989
December 19, 1989

1990

January 4, 1990
January 18, 1990
February 1, 1990
February 8, 1990
February 15, 1990
March 1, 1990
April 5, 1990
April 19, 1990
May 9, 1990
May 17, 1990
June 7, 1990
June 18, 1990
June 28, 1990
July 5, 1990
July 26, 1990
August 2, 1990
August 23, 1990
September 20, 1990
October 4, 1990
October 18, 1990
October 25, 1990
November 1, 1990
November 15, 1990
November 29, 1990
December 6, 1990

1991

January 3, 1991
February 7, 1991
February 28, 1991
March 7, 1991
March 21, 1991
April 4, 1991
April 18, 1991
May 2, 1991
May 9, 1991
May 16, 1991
May 23, 1991
June 6, 1991
June 26, 1991
August 15, 1991
September 5, 1991
October 3, 1991
October 17, 1991
October 24, 1991
November 7, 1991
November 21, 1991

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February 6, 1992
February 20, 1992

March 5, 1992
March 19, 1992
April 16, 1992
May 7, 1992
July 16, 1992
August 6, 1992
September 3, 1992
September 17, 1992
October 1, 1992
October 15, 1992
November 19, 1992
December 17, 1992

1993

January 7, 1993
January 21, 1993
March 18, 1993
April 1, 1993
April 15, 1993
May 6, 1993
June 3, 1993
July 1, 1993
July 22, 1993
August 26, 1993
September 2, 1993
September 16, 1993
October 7, 1993
October 21, 1993
November 4, 1993
November 18, 1993
December 16, 1993

1994

February 3, 1994
March 3, 1994
March 17, 1994
April 7, 1994
April 21, 1994
May 5, 1994
May 19, 1994
May 25, 1994
June 16, 1994
July 17, 1994
August 4, 1994
September 1, 1994
October 6, 1994
October 20, 1994
November 3, 1994
December 1, 1994

1995

February 2, 1995
February 16, 1995
March 2, 1995
March 16, 1995
April 6, 1995

May 18, 1995
June 1, 1995
June 15, 1995
July 20, 1995
August 17, 1995
September 21, 1995
October 5, 1995
October 19, 1995
November 16, 1995
December 7, 1995

1996

January 18, 1996
February 1, 1996
February 15, 1996
March 7, 1996
March 14, 1996
April 11, 1996
April 20, 1996
May 16, 1996
June 6, 1996
June 20, 1996
September 5, 1996
September 19, 1996
October 3, 1996
October 17, 1996
December 5, 1996
December 19, 1996

1997

January 16, 1997
February 6, 1997
March 20, 1997
May 15, 1997
May 22, 1997
June 19, 1997
July 17, 1997
August 14, 1997
September 4, 1997
September 11, 1997
October 9, 1997
October 16, 1997
October 30, 1997
November 6, 1997
November 20, 1997
December 4, 1997

1998

January 22, 1998
February 5, 1998
February 12, 1998
February 19, 1998
March 19, 1998
April 16, 1998
April 27, 1998
May 4, 1998

May 7, 1998
May 21, 1998
June 4, 1998
June 16, 1998
June 18, 1998
June 30, 1998
July 23, 1998
August 20, 1998
September 3, 1998
September 17, 1998
October 15, 1998
November 5, 1998
November 12, 1998
November 19, 1998

1999

January 7, 1999
January 21, 1999
February 4, 1999
February 18, 1999
March 18, 1999
April 8, 1999
April 15, 1999
May 20, 1999
June 17, 1999
July 15, 1999
September 2, 1999
September 16, 1999
October 7, 1999
October 21, 1999
November 4, 1999
November 18, 1999
December 2, 1999

2000

January 6, 2000
January 20, 2000
February 3, 2000
February 17, 2000
March 2, 2000
April 6, 2000
April 27, 2000
May 18, 2000
June 1, 2000
June 15, 2000
August 17, 2000
September 7, 2000
September 21, 2000
October 19, 2000
November 2, 2000
December 7, 2000

2001

January 4, 2001
February 2, 2001
March 1, 2001

April 5, 2001
May 3, 2001
May 17, 2001
June 7, 2001
June 21, 2001
July 19, 2001
August 16, 2001
September 6, 2001
September 20, 2001
October 4, 2001
November 1, 2001
November 15, 2001
December 6, 2001

2002

January 3, 2002
January 17, 2002
February 7, 2002
February 21, 2002
March 7, 2002
March 21, 2002
April 4, 2002
May 2, 2002
June 6, 2002
June 20, 2002
July 18, 2002
September 5, 2002
October 3, 2002
October 17, 2002
November 7, 2002
November 21, 2002
December 5, 2002

EXHIBIT C
EXECUTIVE SESSION MINUTES TO REMAIN CONFIDENTIAL

2003

January 16, 2003
February 20, 2003
March 6, 2003
March 20, 2003
April 3, 2003
April 17, 2003
May 1, 2003
May 15, 2003
June 5, 2003
June 19, 2003
July 17, 2003
September 4, 2003
October 16, 2003
November 20, 2003

2004

January 15, 2004
February 5, 2004
March 18, 2004
April 15, 2004
May 6, 2004
June 3, 2004
June 17, 2004
August 19, 2004
September 2, 2004
September 16, 2004
October 7, 2004
November 4, 2004
November 18, 2004

2005

January 6, 2005
February 17, 2005
March 3, 2005
April 21, 2005
May 5, 2005
July 21, 2005
August 18, 2005
September 15, 2005
October 6, 2005
November 3, 2005

2006

January 5, 2006
February 16, 2006
April 6, 2006
April 20, 2006
May 18, 2006
June 1, 2006
August 17, 2006
September 7, 2006
November 2, 2006
November 14, 2006
December 7, 2006

2007

January 4, 2007
January 18, 2007
February 15, 2007
March 15, 2007
April 5, 2007
April 19, 2007
June 7, 2007
June 21, 2007
August 9, 2007
September 6, 2007
September 20, 2007
November 1, 2007
December 6, 2007

2008

January 3, 2008
February 7, 2008
February 21, 2008
April 3, 2008
April 17, 2008
April 26, 2008
May 1, 2008
May 5, 2008
June 5, 2008
August 21, 2008
September 4, 2008
September 18, 2008
November 20, 2008
December 4, 2008
December 18, 2008

2009

January 6, 2009
February 5, 2009
February 19, 2009
March 5, 2009
March 19, 2009
April 16, 2009
May 7, 2009
May 21, 2009
June 4, 2009
June 18, 2009
August 20, 2009
October 1, 2009
November 19, 2009

2010

January 7, 2010
January 21, 2010
February 4, 2010
February 18, 2010
March 4, 2010
March 18, 2010
April 1, 2010
May 6, 2010
May 20, 2010
June 3, 2010
June 17, 2010
August 19, 2010
September 2, 2010
September 16, 2010
October 7, 2010
November 18, 2010

2011

January 6, 2010
January 20, 2010
February 3, 2010
February 17, 2010
March 23, 2010
April 7, 2010
April 21, 2011
May 5, 2011
June 2, 2011
June 16, 2011

August 18, 2011
September 1, 2011 (special meeting)
September 1, 2011 (regular meeting)
September 15, 2011
November 17, 2011
December 27, 2011

2012

January 19, 2012
February 2, 2012
February 16, 2012
March 1, 2012
March 15, 2012
March 28, 2012
April 19, 2012
May 17, 2012
June 7, 2012
June 21, 2012
August 23, 2012
September 6, 2012
October 2, 2012
November 1, 2012
November 15, 2012
December 20, 2012 (not approved)

2013

January 17, 2013 (not approved)
February 7, 2013 (not approved)

EXHIBIT D
EXECUTIVE SESSION MINUTES NOT PREVIOUSLY APPROVED FOR
DISCLOSURE
BUT NOW APPROVED FOR DISCLOSURE AS OF MARCH 7, 2013

NONE