

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

_____ Resolution or Ordinance (Blue) _____ *Waiver of First Requested*
_____ Recommendations of Boards, Commissions & Committees (Green)
 X Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES
FROM: David A. Hulseberg, Village Manager
DATE: September 14, 2012 (B of T) DATE: September 20, 2012
TITLE: LTC Spooktacular Event Signage
SUBMITTED BY: Carl Goldsmith, Director of Public Works

BACKGROUND/POLICY IMPLICATIONS:

The Department of Public Works recommends the approval of a request from the Lombard Town Centre to place temporary banners on Village owned properties for the promotion of their Spooktacular event from September 24, 2012 through October 15, 2012.

FISCAL IMPACT/FUNDING SOURCE

Review (as necessary):

Village Attorney X _____ Date _____
Finance Director X _____ Date _____
Village Manager X _____ Date _____

NOTE: Materials must be submitted to / approved by the Village Manager's Office by 12:00 pm, Wednesday, prior to the Agenda Distribution.



September 14, 2012

TO: Village President and Board of Trustees
THROUGH: David A. Hulseberg, Village Manager
FROM: Carl Goldsmith, Director of Public Works
SUBJECT: Lombard Town Centre Event Signage

BACKGROUND

The Lombard Town Centre has recently submitted an application for their annual **Spooktacular** event to be held on October 14, 2012 between 12:00 and 5:00 on St. Charles Road between Main Street and Lincoln Avenue in downtown Lombard. As part of their request, the Lombard Town Centre is requesting approval of the use of public right-of-way for temporary banner signs. The specific locations of the signs would be the following:

- o Southeast corner of Main Street and Wilson Avenue
- o Southeast corner of Park Avenue and St. Charles Road

The banner at Main & Wilson would be placed between October 2, 2012 and October 15, 2012 and the Park and St. Charles banner would be placed between September 24, 2012 and October 15, 2012. Each sign would be no larger than 24 square feet in area.

RECOMMENDATION

Staff recommends that the Village Board grant the Lombard Town Centre authority to use the public right-of-way for temporary signage for their **Spooktacular** event.

I respectfully request that this item be placed on the Village Board agenda for the September 20, 2012 meeting.