

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

_____ Resolution or Ordinance (Blue) _____ *Waiver of First Requested*
_____ Recommendations of Boards, Commissions & Committees (Green)
X Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: Scott Niehaus, Village Manager

DATE: November 24, 2015 (B of T) Date: December 3, 2015

TITLE: Recommendation for the printing of the Lombard Pride Newsletter

BACKGROUND/POLICY IMPLICATIONS:

Attached please find information pertaining to the printing of the Lombard Pride Newsletter, including quote submissions from 14 area printing companies.

A decrease in amount of pages of the Pride Newsletter from 16 pages to 12 pages, and a quote from Trend Graphics is recommended for approval by counsel and staff. Should you have any questions or concerns regarding this matter, please do not hesitate to contact me.

Review (as necessary):

Village Attorney X _____ Date _____

Finance Director X _____ Date _____

Village Manager X WNMS _____ Date 11/24/15

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.