

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees
FROM : David A. Hulseberg, Village Manager
DATE : August 27, 2013 Agenda Date September 5, 2013
TITLE : Course Aggregate (CA-6) Material Bid - Bid Waiver
SUBMITTED BY: Angela M. Podesta, Utilities Superintendent AMP

RESULTS:

Date Bids Were Published Bidding Closed
Total Number of Bids Received
Total Number of Bidders Meeting Specifications
Bid Security Required Yes No
Performance Bond Required Yes No
Were Any Bids Withdrawn Yes No
Explanation:
Waiver of Bids Requested? X Yes No
If yes, explain: See Attached Memo.
Award Recommended to Lowest Yes No
Responsible Bidder?
If no, explain:

FISCAL IMPACT:

Engineer's estimate/budget estimate \$30,000.00
Amount of Award \$30,000.00 520.790.715.75420 RM PROG30 (\$21,000), RM PROG10 (\$4,500)
101.270.310.73310 (\$4,500)

BACKGROUND/RECOMMENDATION:

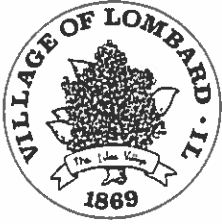
Request waiver of bids to extend contract for one year to Koz Trucking, Inc. of Medinah, IL under the same terms, conditions and unit prices as the CY2013 contract.

Has Recommended Bidder Worked for Village Previously X Yes No
If yes, was quality of work acceptable X Yes No
Was item bid in accordance with Public Act 85-1295? Yes X No
Waiver of bids - Public Act 85-1295 does not apply X Yes

REVIEW (as needed):

Village Attorney XX Date
Finance Director XX Date
Village Manager XX Date

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 4:30 pm, Wednesday, prior to the Board Agenda distribution.



## MEMORANDUM

**To:** David Hulseberg, Village Manager

**Through:** Carl S. Goldsmith, Director of Public Works *CG*

**From:** Angela M. Podesta, Utilities Superintendent *AMP*

**Date:** August 27, 2013

**Subject:** **Course Aggregate (CA-6) Material Bid  
Contract Extension**

Course Aggregate (CA-6) material is used to backfill water and sewer excavations and street patches. The material is budgeted in the Water & Sewer Capital Reserve Fund at a cost of \$25,500 and the General Fund Street Maintenance Supplies at a cost of \$4,500 for a total of \$30,000 for CY2014. On January 17, 2013, the Village Board awarded a contract to Koz Trucking, Inc. of Medinah, IL for the supply and delivery of CA-6 at a cost of \$10.55/ton. The bid contained an option for a one year contract renewal. Attached is a letter from Koz Trucking Inc. indicating their willingness to provide the same services under the same terms, conditions and unit prices for an additional year.

To exercise the renewal option, the Village Attorney has stated that the Village Board must approve acceptance of the renewal. There is no need to sign a new contract. If approved by the Village Board, staff would send a confirming letter with signature space for Koz Trucking, Inc. to accept the extension of the contract. Koz Trucking, Inc. has performed satisfactorily in the past.

Therefore, I am requesting the Board of Trustees waive bids and renew the contract with Koz Trucking, Inc. of Medinah, IL, to supply and deliver CA-6 on an as needed basis, for one year under the same terms, conditions and unit prices in an amount equal to the total budgeted amount of \$30,000 for CY2014 at their September 5, 2013 meeting.

AMP

Koz Trucking, Inc.  
PO Box 279  
Medinah, IL 60157  
630-980-2327 24 hour cell  
630-980-2533 fax  
[truckitwithkoz@aol.com](mailto:truckitwithkoz@aol.com)

AUG 26 2013

August 22, 2013

Village of Lombard  
255 E. Wilson Ave  
Lombard, IL 60148  
Attn: Purchasing Department

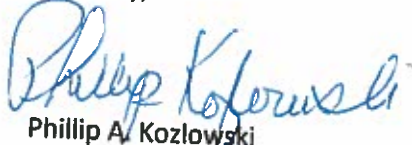
RE: CONTRACT RENEWAL FOR AGGREGATE MATERIAL HAULING

ATTN: Purchasing Department

This letter is in response to your request for the extension of contract pricing for aggregate material hauling. We would like to inform you that we agree to extend the current 2012/2013 pricing to the next calendar year 2013/2014 at the same rate.

We thank you for the opportunity to do business once again with the Village of Lombard. If you have any questions, please feel free to contact me at the phone number above.

Sincerely,



Phillip A. Kozlowski  
Owner

September 6, 2013

Koz Trucking, Inc.  
PO Box 279  
Medinah, IL 60157

Dear Mr. Kozlowski,

On September 5, 2013, the Village Board agreed to extend the Course Aggregate (CA-6) material contract with Koz Trucking, Inc. for one more year (12:01 a.m. January 1, 2014, until 12:00 midnight, December 31, 2014) under the same terms and conditions as the contract awarded for CY2013 as stated in attached letter received on August 22, 2013.

As a formality, the Village Attorney asked that I obtain a signed acceptance from you. Please sign and seal your acceptance of the above conditions and contract. Keep one (1) copy for your records and return (2) two signed copies to me.

Accepted this \_\_ day of \_\_\_\_\_, 2013  
Individual or Partnership \_\_\_\_\_ Corporation \_\_\_\_\_

\_\_\_\_\_  
By Position/Title

\_\_\_\_\_  
By Position/Title

\_\_\_\_\_  
Print Company Name

Sincerely,

Angela M. Podesta  
Utilities Superintendent