

Village of Lombard

*Village Hall
255 East Wilson Ave.
Lombard, IL 60148
villageoflombard.org*



Meeting Agenda

Thursday, December 21, 2023

6:00 PM

Revised December 19, 2023

Village Hall Board Room

Village Board of Trustees

Village President Keith Giagnorio

Village Clerk Liz Brezinski

Trustees: Brian LaVaque, District One; Anthony Puccio, District Two;

Bernie Dudek, District Three; Andrew Honig, District Four;

Dan Militello, District Five; and Bob Bachner, District Six

I. Call to Order and Pledge of Allegiance

II. Roll Call

III. Public Hearings

IV. Public Participation

V. Approval of Minutes

Minutes of December 7, 2023

VI. Committee Reports

Community Promotion & Tourism - Trustee Bernie Dudek, Chairperson

Community Relations Committee - Trustee Dan Militello, Chairperson

**Economic/Community Development Committee - Trustee Anthony Puccio,
Chairperson**

Finance & Administration Committee, Trustee Andrew Honig, Chairperson

Public Safety & Transportation Committee - Trustee Brian LaVaque Chairperson

**Public Works & Environmental Concerns Committee - Trustee Bob Bachner,
Chairperson**

Lombard Historic Preservation Commission - Village Clerk Liz Brezinski

VII. Village Manager/Village Board/Village Clerk Comments

VIII. Consent Agenda

Payroll/Accounts Payable

- A. [230420](#) **Approval of Village Payroll**
For the period ending December 2, 2023 in the amount of \$1,076,017.69.
- B. [230421](#) **Approval of Accounts Payable**
For the period ending December 8, 2023 in the amount of \$903,365.16.
- C. [230428](#) **Approval of Accounts Payable**
For the period ending December 15, 2023 in the amount of
\$6,444,241.37.

Ordinances on First Reading (Waiver of First Requested)

- D. [230390](#) **Restrictions on Trucks on South Park Avenue between McGuire Drive and St. Charles Road**
Staff recommends an Ordinance Amending Article XV of the Lombard Traffic Code to restrict trucks exceeding Eight Thousand (8,000) pounds on South Park Avenue. Staff is requesting a waiver of First Reading. (DISTRICT #4)
Legislative History
12/6/23 Public Safety & approve as amended
 Transportation Committee
- E. [230391](#) **Amending Parking Restrictions on South Park Avenue between McGuire Drive and St. Charles Road**
Recommendation from the Public Safety & Transportation Committee to approve an Ordinance amending Article XV of the Lombard Traffic Code to establish One-Hour Customer Parking on South Park Avenue. Due to the new configuration of South Park Avenue, staff is proposing changing the parking restrictions from two-hour customer only parking to one-hour customer parking only. Staff is requesting a waiver of First Reading. (DISTRICT #4)
Legislative History
12/6/23 Public Safety & approve as amended
 Transportation Committee
- F. [230427](#) **Ordinance Amending Title III, Chapter 31, Article V, Section 31.58 of the Lombard Village Code in Regard to the Office of Deputy Village Treasurer**
An Ordinance authorizing the Treasurer to designate up to two subordinates to serve as Deputy Treasurers.
- F-2. [230358](#) **An Ordinance Amending Title XI, Chapter 112, Section 112.41 of the Lombard Village Code In Regard to the Sale of Cocktails, Mixed Drinks and Single Servings of Wine to Go**
Pursuant to Public Act 102-0008, the Ordinance amends Section 112.41 of the Village Code to extend the service of cocktails, mixed-drinks and single servings of wine, to go, through August 1, 2028.

Other Ordinances on First Reading

Ordinances on Second Reading

G. [220185](#) Yorktown Reserve Economic Incentive Agreement - First Amendment:

A recommendation from the Economic and Community Development Committee to approve a First Amendment to the previously approved economic incentive agreement between the Village and Lombard Development Manager LLC. The amendment would modify various established benchmarks and timelines, as well as providing for an amended funding dispersal approach for the proposed greenspace (Business District #2 funding source) elements. (DISTRICT #3)

Legislative History

5/23/22	Economic & Community Development Committee	approved by the committee
9/12/22	Economic & Community Development Committee	approved by the committee
3/13/23	Economic & Community Development Committee	approved by the committee
6/26/23	Economic & Community Development Committee	Recommended to the Board of Trustees with condition(s)
7/20/23	Village Board of Trustees	waived of first reading and passed on second reading with suspension of the rules
11/13/23	Economic & Community Development Committee	approve as amended
12/7/23	Village Board of Trustees	passed on first reading

H. [230350](#) Text Amendments to Sections 150 of the Village Code: Miscellaneous Amendments

The Board of Building Appeals recommends approval of the following code amendments to the Lombard Building Code (Title 15, Chapter 150 of Village Code):

1. Applying the provisions of Section 150.040 to all construction projects;
2. Clarifying bedroom door minimum widths;
3. Adding bridging requirements for floor joists;
4. Clarifying when permits are required for residential driveway repairs and replacements;
5. Amendments to reference IRC requirements for plan submittals; and
6. Striking provisions set forth within Chapter 150.160 through 150.207 pertaining to unsafe structures, as those provisions are already addressed within the International Property Maintenance Code (IPMC). (DISTRICTS - ALL)

Legislative History

11/1/23	Board of Building Appeals	recommended to the Board of Trustees for approval.
12/7/23	Village Board of Trustees	passed on first reading

I. [230351](#)**Text Amendments to Village Code of Ordinances - Section 150.105 Valet Trash Service**

The Board of Building Appeals recommends approval of a new Section 105.6.51 added to the International Fire Code for Valet Trash Service. Valet trash is a service that collects a limited amount of occupant-generated combustible trash or recyclable materials left outside of a dwelling units for scheduled pick-up.

Legislative History

11/1/23	Board of Building Appeals	recommended to the Board of Trustees for approval.
12/7/23	Village Board of Trustees	passed on first reading

J. [230353](#)**Text Amendments to Section 152.24 of the Village Code - Address Sizing on Buildings**

The Board of Building Appeals recommends approval of a Text Amendment to Chapter 152, Article II of Village Code. The amendment proposes to reduce confusion by adopting the size provisions referenced within the 2018 International Property Maintenance Code (IPMC) to be the standard and will provide the best opportunity for emergency response personnel and visitors to properly identify specific buildings. (DISTRICTS - ALL)

Legislative History

11/1/23	Board of Building Appeals	recommended to the Corporate Authorities for approval
12/7/23	Village Board of Trustees	passed on first reading

K. [230372](#)**PC 23-22 Text Amendments to Village Code - Landscape Requirements**

The Plan Commission submits its recommendation to approve the text amendments to the following sections of the Village Code:

1. Amend Section 155.706 of the Village Code, Parking lot landscaping, to reference tree species in conformance with Section 99.04 of Village Code.
2. Amend Section 155.707 of the Village Code, Transitional yard landscaping, to reference tree species in conformance with Section 99.04 of Village Code; and to amend and clarify the requirements for transitional landscape yard improvements.
3. Amend Section 155.709 of the Village Code, Perimeter lot landscaping, to reference tree species in conformance with Section 99.04 of Village Code; and to clarify requirements for properties adjacent to detention ponds, wetlands, floodplains or similar.
4. Amend Section 155.712 of the Village Code, Changes to approved landscape plans, to clarify that approved landscape plans must be

maintained by current and future property owners for the life of the development. (DISTRICTS - ALL)

Legislative History

11/20/23	Plan Commission	recommended to the Corporate Authorities for approval
12/7/23	Village Board of Trustees	passed on first reading

L. [230373](#)

PC 23-23 Text Amendments to Village Code - Exterior Lighting

The Plan Commission submits its recommendation to approve the text amendments to Village Code Section 155.417(G)(14), and any other relevant sections for clarity and consistency, as it pertains to exterior lighting in the B4A Roosevelt Road Corridor District. (DISTRICTS - ALL)

Legislative History

11/20/23	Plan Commission	recommended to the Corporate Authorities for approval
12/7/23	Village Board of Trustees	passed on first reading

M. [230374](#)

PC 23-24 Text Amendments to Village Code - Wall Signage

The Plan Commission submits its recommendation to approve the text amendments to Village Code Sections 153.506 and 153.507, and any other relevant sections for clarity and consistency. The proposed text amendments clarify the total amount of wall signage permitted on properties with more than one street frontage in the B5 Central Business District and the B5A Downtown Perimeter District. (DISTRICTS - ALL)

Legislative History

11/20/23	Plan Commission	recommended to the Corporate Authorities for approval
12/7/23	Village Board of Trustees	passed on first reading

N. [230398](#)

FY 2024 Salary Ordinance

Ordinance setting rates of pay and salaries for Village of Lombard employees effective January 1, 2024.

Legislative History

12/7/23	Village Board of Trustees	passed on first reading
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O. [230402](#)

Ordinance Adopting the Human Resources Policy for Paid Leave Benefits

Ordinance adopting the Paid Leave Benefits Policy for Village employees that is required by State Statute.

Legislative History

12/7/23	Village Board of Trustees	passed on first reading
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Resolutions

P. [230404](#)

Snow and Debris Hauling Change Order No. 2

Reflecting an increase to the contract with Nagel Trucking & Materials, Inc. in the amount of \$16,402.10. Change Order #2 is needed due to additional hauling of spoils from emergency excavation repairs. (DISTRICTS - ALL)

Legislative History

12/12/23 Public Works & recommended to the Board of Trustees for
 Environmental Concerns approval

Q. [230411](#)

22nd Street Junction Chamber Change Order No. 2

Reflecting an increase to the contract with John Neri Construction Company in the amount of \$17,780.00. This Change Order is our Final Balancing of pay items and quantities along with an increase of scope in the form of replacing an additional sanitary manhole that is in close proximity to the junction chamber. (DISTRICT #3)

Legislative History

12/12/23 Public Works & recommended to the Board of Trustees for
 Environmental Concerns approval

R. [230414](#)

Asphalt Roadway Program Change Order No. 1 and Final Balancing

Reflecting an increase to the contract with Brothers Asphalt Paving, Inc. in the amount of \$93,386.93. Staff included the drainage and utility structures be adjusted and for the Petromat grindings removal. (DISTRICTS - ALL)

Legislative History

12/12/23 Public Works & recommended to the Board of Trustees for
 Environmental Concerns approval

S. [230417](#)

South Park Avenue Pedestrianization Project Change Order No. 1

Reflecting an increase to the contract with R.W. Dunteman Company in the amount of \$204,443.65. This Change Order includes changing the original design of asphalt roadway surface to concrete. Also included is the work required to replace the water main on South Park Avenue. It was discovered that the water main was in critical condition and staff recommended replacing the main now to both reduce the risk of future water main breaks and to ensure we would not have to excavate for a water main replacement within the project limits. (DISTRICT #3)

Legislative History

12/12/23 Public Works & recommended to the Board of Trustees for
 Environmental Concerns approval

S-2. [230418](#)**108 W. St. Charles Road (Kyo Ramen & Poke Bowl Restaurant)**

The Economic & Community Development Committee recommends approval of a Resolution for the following grant requests associated with proposed owner/tenant exterior and interior improvements:

1. A Downtown Renovation and Improvement Grant (Façade Grant) for the proposed façade modifications in an amount not to exceed \$18,841 or 50% of the eligible costs, whichever is less, for modifications to the exterior façade of the commercial building.
2. A Restaurant Forgivable Loan for the proposed interior buildout modifications to the currently vacant building in an amount not to exceed \$83,196 or 33.3% of the eligible costs, whichever is less, for interior modifications to the existing restaurant space.
3. Pursuant to the Programs, applicable Village building permit fees in an amount not to exceed the respective grant caps of \$1,500 for each of the two grants. (DISTRICT #1)

S-3. [230429](#)**Downtown Sidewalk Project, Resident Engineering Contract Amendment One**

Approving a Contract Amendment with Thomas Engineering Group in the amount of \$199,777.84 to include resident engineering services for the Park Avenue Pedestrianization project. This project includes roadway reconfiguration, expanded parkways, streetscape beautification and pedestrian improvements on Park Avenue from St. Charles Road to Michael McGuire Drive. (DISTRICTS #1 & #4)

Other Matters**T. [230409](#)****HVAC Maintenance Contract**

Request for a waiver of bids and award of a contract to Season Comfort in the amount of \$29,578.00. This is the second of two possible one-year extensions of the contract and will expire December 31, 2024. (DISTRICTS #3, #4, #6)

U. [230410](#)**Cleaning Contract, Village Hall and Public Works**

Request for a waiver of bids and award of a contract to Advanced Cleaning Systems, Inc. in an amount not to exceed \$31,000.00. This is the third and final extension of this contract and will expire December 31, 2024. (DISTRICT #6)

V. [230419](#)**2024 Risk Management & Insurance Renewal Program**

Recommendation from the Finance & Administration Committee to approve the 2024 Insurance Program with Option 2 which increases the liability self-insurance retention from \$100,000 to \$200,000 for each occurrence and reducing the Village's insurance cost by \$30,000.

[Legislative History](#)

12/11/23 Finance & Administration approved
Committee

W. [230413](#)

Appointments - Lombard Historic Preservation Commission

Request for concurrence in the appointments of Chelsey Alsobrook to fill a vacancy created by the resignation of Rita Schneider with a term to 2027; Mandy vonBokern to fill a vacancy created by the passing of Marcy Novak with a term to 2027; Randy Pruyne to fill a vacancy created by the resignation of Brigitte O'Brien with a term to 2025; Sandi Smith to fill a vacancy created by the resignation of Lynn O'Donnell with a term to 2027; Heather Parris to fill a vacancy created by the passing of Pat Poskocil with a term to 2025; Leslie Sulla to fill a vacancy created by the resignation of Jason Sanders with a term to 2025.

IX. Items for Separate Action

Ordinances on First Reading (Waiver of First Requested)

Other Ordinances on First Reading

Ordinances on Second Reading

Resolutions

Other Matters

X. Agenda Items for Discussion

XI. Executive Session

XII. Reconvene

XIII. Adjournment