

## **MEMORANDUM**

**TO:** William T. Lichter, Village Manager

**FROM:** David A. Hulseberg, AICP, Director of Community Development

**DATE:** January 5, 2006

**SUBJECT: Lombard Town Centre – Request for Waiver of Fees**

Please find the attached letter from Deb Frederiksen, Executive Director of Lombard Town Centre, requesting a waiver of fees associated with special event permits. As a nonprofit organization that is dedicated to promoting Downtown Lombard, Lombard Town Centre feels that there is a substantial public benefit to be gained by its special events. These events benefit the downtown as a whole and not any single business, and they also serve to create awareness of Downtown Lombard as a shopping and entertainment destination. Furthermore, as Lombard Town Centre's budget is currently funded through the Downtown TIF District, any fees are effectively a redistribution of Village funds.

### **ACTION REQUESTED**

Staff recommends that the Village Board waive fees for all Lombard Town Centre special event permits and temporary signage.