

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

 X Resolution or Ordinance (Blue) _____ *Waiver of First Requested*
_____ Recommendations of Boards, Commissions & Committees (Green)
_____ Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES
FROM: Scott Niehaus, Village Manager
DATE: November 11, 2020 (B of T) Date: November 19, 2020
TITLE: Ordinance Changing Regular Village Board Meetings Start Time

BACKGROUND/POLICY IMPLICATIONS:

The attached memo provides an overview of a proposed ordinance to change the starting time for regular Village Board meetings from 7:00 p.m. to 6:00 p.m. effective January 1, 2021.

Review (as necessary):

Village Attorney X _____ Date _____
Finance Director X _____ Date _____
Village Manager X _____ Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



#200380

MEMORANDUM

TO: Scott Niehaus, Village Manager
FROM: Nicole Aranas, Assistant Village Manager
DATE: November 11, 2020
SUBJECT: **ORDINANCE TO CHANGE VILLAGE BOARD MEETINGS REGULAR STARTING TIME**

At the direction of the Village Board, an ordinance has been prepared to change the starting time for regular Village Board meetings, effective with the January 7, 2021 regular meeting, from 7:00 p.m. to 6:00 p.m. A copy of the proposed ordinance is attached here for review and consideration by the Village Board at the November 19th Village Board Meeting, entitled:

**AN ORDINANCE AMENDING TITLE III, CHAPTER 30, SECTION 30.01
OF THE LOMBARD VILLAGE CODE IN REGARD TO REGULAR MEETINGS
OF THE VILLAGE BOARD, AND THE STARTING TIME IN RELATION THERETO**

Village Attorney Bayer has advised that pursuant to 5 ILCS 120/2.03, certain notification requirements must be complied with relative to any change in a public body's regular meeting date. While not specifically a date change, the Village will follow these notification requirements relative to the proposed change in the starting time for regular Board meetings. Accordingly, upon approval a notice of the change will be published in the Lombardian no later than December 21, 2020.

If approved, the remaining regular meetings in 2020 will convene at 7:00 p.m. The first meeting to convene at the earlier start time will be Thursday, January 7, 2021. Please let me know if there are any issues, questions, or concerns.

ORDINANCE NO. _____

**AN ORDINANCE AMENDING TITLE III, CHAPTER 30,
SECTION 30.01 OF THE LOMBARD VILLAGE CODE
IN REGARD TO REGULAR MEETINGS OF THE VILLAGE BOARD,
AND THE STARTING TIME IN RELATION THERETO**

BE IT ORDAINED by the President and Board of Trustees of the Village of Lombard, DuPage County, Illinois, as follows:

SECTION 1: That, effective January 1, 2021, Title III, Chapter 30, Section 30.01 of the Lombard Village Code is amended to read in its entirety as follows:

“§ 30.01 Regular meetings.

- (A) Regular meetings of the Board of Trustees shall be held on the first and third Thursday of each month at 6:00 p.m. in the Board Room of the Village Hall.
- (B) The meeting date, time and place may be changed by the direction of the Board of Trustees, provided legal notice of said change is issued to the public and the news medium pursuant to State statute.”

SECTION 2: That the Village Clerk is hereby directed to advise all news medium, that have requested notice of the time and place of Village meetings, of this Ordinance. In addition, pursuant to 5 ILCS 120/2.03, the Village Clerk is directed to publish a notice of the regular meeting starting time change, as set forth in Section 1 above, in a local newspaper, on or before December 21, 2020. Said notice shall be in the form attached hereto as Exhibit “A” and made part hereof.

SECTION 3: That this Ordinance shall be in full force and effect from and after its passage and approval, as provided by law.

Passed on first reading this _____ day of _____, 2020.

First reading waived by action of the Board of Trustees this ____ day of _____, 2020.

Passed on second reading this _____ day of _____, 2020, pursuant to a roll call vote as follows.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this _____ day of _____, 2020.

Keith Giagnorio, Village President

ATTEST:

Sharon Kuderna, Village Clerk

Exhibit "A"

**NOTICE OF PERMANENT
REGULAR MEETING STARTING TIME CHANGE
FOR THE VILLAGE OF LOMBARD**

PLEASE TAKE NOTICE that, effective January 1, 2021, and beginning with the January 7, 2021 regular meeting of the President and Board of Trustees of the Village of Lombard (the "Village"), the starting time for regular meetings of the President and Board of Trustees of the Village has been changed to 6:00 p.m. The location for, and dates of, said regular meetings shall remain as the Lombard Village Hall, Board Room, 255 East Wilson Avenue, Lombard, Illinois, on the first and third Thursday of each month.

Sharon Kuderna
Village Clerk