

MEMORANDUM

TO: William T. Lichter, Village Manager
FROM: David A. Hulseberg, AICP, Director of Community Development
DATE: March 2, 2006
SUBJECT: ZBA 06-04: 935 E. St. Charles Road

Attached please find the following items for Village Board consideration as part of the March 2, 2006 Village Board meeting:

1. Zoning Board of Appeals referral letter;
2. IDRC report for ZBA 06-04;
3. An Ordinance granting approval of an amendment to Ordinance 5508; and
4. Companion site plans associated with the petitioner's request.

In order to allow the petitioner to proceed with their building permit application process, staff and the petitioner request a waiver of first reading of the Ordinance.

Please contact me if you have any questions regarding the aforementioned materials.