

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION

For Inclusion on Board Agenda
Bids and Proposals

File 030870

TO : President and Village Board of Trustees

FROM : William T. Lichter, Village Manager

DATE : January 7, 2004 Agenda Date January 15, 2004

TITLE : Bid Opening For: One 2004 Sedan

SUBMITTED BY: Robert Baxa, Fleet Services Superintendent

RESULTS:

Date Bids Were Published _____

Bidding Closed _____

Total Number of Bids Received _____

Total Number of Bidders Meeting Specifications _____

Bid Security Required _____ Yes X No _____

Performance Bond Required _____ Yes X No _____

Were Any Bids Withdrawn _____ Yes X No _____

Explanation:

Waiver of Bids Requested? _____ X Yes _____ No

If yes, explain:

Award Recommended to Lowest _____ X Yes _____ No

Responsible Bidder?

If no, explain:

FISCAL IMPACT:

Engineer's estimate/budget estimate \$17,500.00

Amount of Award Not to exceed \$ 17,500.00

BACKGROUND/RECOMMENDATION:

I request the B.O.T. waive bid and authorize the Fleet Services Superintendent to negotiate the purchase of one sedan for Police Investigations not to exceed \$17,500.

Has Recommended Bidder Worked for Village Previously X Yes _____ No

If yes, was quality of work acceptable X Yes _____ No

Was item bid in accordance with Public Act 85-1295? _____ Yes X No

Waiver of bids - Public Act 85-1295 does not apply X Yes

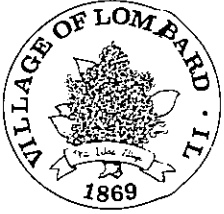
REVIEW (as needed):

Village Attorney XX _____ Date _____

Finance Director XX Donald J. Flood Date 1/7/04

Village Manager XX W. T. Lichter Date 1/7/04

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 4:30 pm, Wednesday, prior to the Board Agenda distribution.



TO: William Lichter
Village Manager File 030739

FROM: Robert Baxa *RB*
Fleet Services Superintendent

DATE: January 7, 2004

SUBJECT: Waive Bid/Detective Unit

Included in the current year budget is a replacement for a unit in the Police Investigative division. Due to the unit being used for surveillance purposes, advertising is inappropriate. Therefore, I request the B.O.T. waive bid and authorize the Fleet Services Superintendent to negotiate this purchase not to exceed \$17,500. If you have any questions or need any additional information, please call me. Public Act 85-1295 does not apply.

cc: Stan Rickard
Ray Byrne
Dane Cuny