

MEMORANDUM

TO: William J. Mueller, Village President and Board of Trustees

FROM: David Hulseberg, Village Manager *DH*

DATE: July 9, 2010

SUBJECT: Interim Fire Chief Independent Contractor Agreement

Pursuant to direction from the Village Board of Trustees of the June 17, 2010 Workshop, please find attached a copy of the Interim Fire Chief Independent Contractor Agreement between the Village of Lombard and WRB, LLC.

Mr. Bill Balling will serve as WRB, LLC principal for this project. His services will be augmented by Mr. Bob Zemor the former fire Chief in Libertyville. Mr. Balling will provide the Village of Lombard with the following services: (1) Serve as Interim Fire Chief; (2) prepare a service delivery assessment; and (3) provide support to the VILLAGE in the selection of a permanent Fire Chief. The engagement of these services will be from July 19, 2010 to October 22, 2010. The compensated services under this Agreement shall not exceed \$64,680.00.

Recommendation: Staff recommends that the Village Board of Trustees authorize the Village President and the Village Clerk to sign an agreement with WRB LLC for services listed under the Interim Fire Chief Independent Contractor Agreement.