

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

District

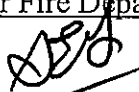
- Resolution or Ordinance (Blue)
- Recommendations of Boards, Commissions & Committees (Green)
- Other Business (Pink)

TO : PRESIDENT AND BOARD OF TRUSTEES

FROM: William T. Lichter, Village Manager

DATE : January 27, 2004 **B of T** February 19, 2004

SUBJECT: Request for Waiver of Bidding Process for Fire Department Equipment

SUBMITTED BY: George E. Seagraves, Fire Chief 

BACKGROUND/POLICY IMPLICATIONS:

Due to the nature of the equipment the Fire Department wishes to purchase, I request to waive the bidding process. The quality and performance of the equipment must come first and foremost when purchasing Self-Contained Breathing Apparatus.

Fiscal Impact/Funding Source: \$25,000 – General Fund, plus trade or sale of old equipment, which is estimated at \$5,000 to \$10,000 and a FEMA Grant of \$152,812.00.

Review (as necessary):

Finance Director _____ Date _____

Village Manager William T. Lichter Date 1/28/04

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda distribution.



January 27, 2004

TO : William T. Lichter, Village Manager

FROM : George E. Seagraves, Fire Chief

RE : REQUEST FOR WAIVER OF BIDS

The Fire Department requests permission to negotiate the purchase of Self-Contained Breathing Apparatus (SCBA). By negotiating the purchase we can insure that the SCBA selected by the Air Pack Committee will be the unit purchased. By negotiating we can insure the best price for the unit, as we would not indicate to the vendors which SCBA we are looking to purchase. We are also in a better position to analyze cost to value of certain options.

We are hoping to follow the same process we did in 1994 when we purchased our current SCBAs. The department was very appreciative that the Village allowed the firefighters to select their SCBAs.

The primary funding for the SCBA replacement is a FEMA Grant of \$152,812 of which Lombard has to fund 10% of the Grant (\$15,281). The Grant is for a specific amount of money and a specific list of equipment. Once the required Grant is completed and in the event that not all the money is used we can request additional purchase of SCBA equipment. The request is based upon funding issues and the merit of the request.

Grant

40 - Air packs @ \$3,098.00	\$123,920.00
40 - Spare cylinders @ \$518.00	\$20,720.00
10 - Face pieces @ \$450.00	\$4,500.00
4 - 60 minute cylinders @ \$918.00	<u>\$3,672.00</u>
	Total \$152,812.00

In the 2005 budget we have budgeted \$25,000 to pay our share of the Grant and to purchase the additional equipment needed but not in the Grant Proposal. Additionally we hope to sell or trade



our old SCBA equipment and use this money to complete our replacement. The value of our old SCBA equipment is estimated at \$5,000 to \$10,000.

A committee of nine (9) firefighters has been selected and has started the selection process. The members are:

Randy Deicke, Fire Lieutenant (Chair)
Greg Feely, Fire Lieutenant
James Streu, Fire Lieutenant
Firefighter Greg Orlando
Firefighter Pete Davis
Firefighter Bill Coley
Firefighter/Paramedic Craig Scott
Firefighter/Paramedic Brad Delatorre
Firefighter/Paramedic Tim Moran

They have been charged to:

1. Review literature
2. Review National Standards
3. Review selection with our special rescue teams
4. Interview vendors
5. Acquire SCBAs from vendors for testing
6. Survey Firefighters
7. Background SCBA with current users
8. Make an Air Pack recommendation

As in 1994 we found the negotiation process allowed us to discuss cost during the committee process but not allow the cost to be a burden on the committee. We want the committee to select the best for us. We also discovered that the pricing by the top three vendors is very similar and that we will be able to compare prices with other fire departments. The SCBA selected will be sole source.

GES:lh