


VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees
FROM : Scott Niehaus, Village Manager
DATE : February 12, 2020 Agenda Date February 20,2020
TITLE : Water & Sewer System Supplies Bid - Ziebell Water Service Products Inc.
SUBMITTED BY: Brian Jack, Utilities Superintendent 

RESULTS:

Date Bids Were Published 1/23/2020 Bidding Closed 2/7/2020
Total Number of Bids Received 4
Total Number of Bidders Meeting Specifications 4
Bid Security Required _____ Yes X No
Performance Bond Required _____ Yes X No
Were Any Bids Withdrawn _____ Yes X No
Explanation:
Waiver of Bids Requested? _____ Yes X No
If yes, explain:
Award Recommended to Lowest X Yes _____ No

Responsible Bidder?

If no, explain: Lowest bid was incomplete and included a deviation that was unacceptable to the Village

FISCAL IMPACT:

Engineer's estimate/budget estimate \$107,500.00
Amount of Award \$47,500.00 Water & Sewer Oper & Maint Fund 510.270.365.73710
\$ 2,000.00 Water & Sewer Oper & Maint Fund 510.270.380.73720

BACKGROUND/RECOMMENDATION:

Award a contract in the partial budget amount of \$30,000 to Ziebell Water Service Products Inc., of Elk Grove Village, IL for the purchase of water and sewer supplies on as needed basis.

Has Recommended Bidder Worked for Village Previously X Yes ___ No
If yes, was quality of work acceptable X Yes ___ No

REVIEW (as needed):

Village Attorney XX _____ Date _____
Finance Director XX _____ Date _____
Village Manager XX _____ Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 4:30 pm, Wednesday, prior to the Board Agenda distribution.



MEMORANDUM

To: Scott Niehaus, Village Manager
Through: Carl Goldsmith, Director of Public Works *g*
From: Brian Jack, Utilities Superintendent *BW*
Date: February 12, 2020
Subject: **FY2020 Water/Sewer System Supplies Bid -
Ziebell Water Service Products**

Background

The Public Works Department identified minimum quantities for water and sewer system supplies to be kept on-hand. Public Works also practices buying items on an as-needed basis to maintain flexibility to meet changing requirements. Prices are obtained for all of the items kept in stock but purchases are only made to maintain designated inventory levels. Proposals required Bidders to provide prices for supplies in ten categories for FY2020 in which vendors will be awarded by category. By awarding by category, lower prices can be obtained for each category ultimately lowering the cost of the entire Water/Sewer System Supplies purchases for FY2020.

On Friday, February 7, 2020 bids were opened for FY 2020 Water/Sewer System Supplies. Four (4) vendors submitted bids and results are as follows. The Award Amount is estimated expenditures for 2020 in those categories awarded:

<i>Vendor</i>	<i>Total Bid</i>	<i>Categories Awarded</i>	<i>Category Total</i>
Core & Main	\$43,831.60	4, 5, 9	\$8,635.10
Ziebell Water Service Products	\$42,705.55	2, 6, 7, 8, 10	\$28,678.90
Mid-American Water	\$37,017.29	3	\$2,732.00
Water Products Company	\$42,125.34	1	\$2,832.00

The bid tabulation is attached with the recommendation of awarding a contract to Ziebell Water Service Products of Elk Grove Village, IL as the lowest qualified bidder for the partial budgeted amount of \$47,500 from account 510.270.365.73710 and \$2,000 from account 510.270.380.73720 from the Water/Sewer Operations and Maintenance Budget for FY2020 for the purchase of Water/Sewer System Supplies throughout the year on an as-needed basis.

Recommendation

I am recommending the Board of Trustees award a contract in an amount not to exceed \$49,500 for FY2020 for Water/Sewer System Supplies to Ziebell Water Service Products of Elk Grove Village, IL. Please submit this recommendation to the Board of Trustees for their approval at the February 20, 2020 meeting.

Water/Sewer System Supplies
 PWU-20-20
 Bid Tabulation

2/7/2020
 9:00 AM

Category	Ziebell	Core & Main	Mid American Water	Water Product Co
FY2019				
I-Valves/Water	\$3,064.00	\$3,103.00	\$3,266.00	\$2,832.00
II-Couplings/Water	\$3,280.00	\$3,318.00	\$2,187.00	\$4,405.00
III-Pipe/ Water	\$2,880.00	\$2,900.00	\$2,732.00	\$2,727.36
IV - Castings/Water	\$2,604.25	\$2,588.50	\$1,388.00	\$2,716.00
V-Repair Sleeves and Service Saddles	\$5,516.00	\$5,425.00	\$0.00	\$0.00
VI-Brass fittings/Water	\$2,980.90	\$3,052.50	\$3,534.65	\$2,771.05
VII - Fittings / Sewer	\$865.50	\$889.00	\$937.46	\$900.75
VIII-Couplings/Sewer	\$313.00	\$318.00	\$0.00	\$398.00
IX-Pipe/Sewer	\$652.40	\$621.60	\$587.30	\$657.30
X-Fire Hydrants, Extensions/Repair Kits, Repair Parts	\$21,239.50	\$21,616.00	\$25,259.15	\$24,871.00
FY 2020 Total AS READ	\$42,705.55	\$43,831.60	\$37,017.29	\$42,125.34
FY 2020 Total AS CORRECTED	\$43,395.55	\$43,831.60	\$37,016.58	\$42,278.46
FY 2020 Awarded Categories	\$28,678.90	\$8,635.10	\$2,732.00	\$2,832.00

Total by Lowest Category **\$42,878.00**

Qualified Bid =
 Non-Qualified Bid =
 Awarded Bid =

VILLAGE OF LOMBARD

CONTRACT DOCUMENT NUMBER PWU-20-20

This agreement is made this 20th day of February, 2020 by and between, and shall be binding upon, the Village of Lombard, an Illinois municipal Corporation hereinafter referred to as (the "Village") and Ziebell Water Service Products of Elk Grove Village, IL hereinafter referred to as (the "Contractor").

Witnesseth That in consideration of the mutual promises of the parties delineated in the Contract Documents, the Contractor agrees to sell and the Village agrees to pay for the following described items as set forth in the Contract Documents:

Water & Sewer System Supplies such as Water Repair Sleeves and Brass Water Fittings to be purchased on an as needed basis, in the amount not to exceed:

FY 2020 - \$49,500.00

1. This Contract shall embrace and include all of the applicable Contract Documents listed below as if attached hereto or repeated herein:
 - a. Specification and Contract Document no. PWU-20-20 for FY 2020 Water/Sewer System Supplies, consisting of the following:
 - i) Cover Sheet
 - ii) Table of Contents
 - iii) Invitation to Bid on Contract Document No. PWU-20-20 - Legal Notice
 - iv) General Terms, Conditions and Instructions
 - v) Specific Terms, Conditions and Instructions and Blue Prints
 - vi) Bid Proposal Form
 - vii) Plans and Specifications and Specification Deviation Form
 - b. The Contractor's Bid Proposal Dated February 7, 2020
 - c. Required Certificate of Insurance
2. The Village agrees to pay, and the Contractor agrees to accept as full payment for the items which are the subject matter of this Contract in an amount not to exceed \$49,500.00 in FY 2020 paid in accordance with the provisions of the Local Government Prompt Payment Act and the provisions of the Contract Documents.

- 3. Risk of loss, destruction or damage of or to goods under this Contract shall be on contractor until delivery of the goods to the Village and acceptance of the goods by the Village.
- 4. Contractor agrees to perform the terms of this Contract by December 31, 2020. Time is of the essence of this Contract.
- 5. Where the terms of this Contract conflict with the provisions of the Contract Documents, the Contract Documents shall be binding.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by Village President, and the Contractor have hereunto set their hands this 20th day of February, 2020.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Accepted this ___ day of _____, 2020.

Individual or Partnership _____ Corporation _____

By Position/Title

By Position/Title

Print Company Name

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this 20th day of February, 2020

Village President

Attest: _____
Sharon Kuderna
Village Clerk

VILLAGE OF LOMBARD
CONTRACTOR'S CERTIFICATION

_____, having been first duly sworn depose and states as follows:
(Officer or Owner of Company)

_____, having submitted a proposal for:
(Name of Company)

FY2014 Water / Sewer System Supplies to the Village of Lombard, hereby certifies that said CONTRACTOR:

1. has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105(A) (4).
2. is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:
 - a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the approve Revenue Act; or
 - b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.
3. is in full compliance with the Federal Highway Administration Rules on Controlled Substances and Alcohol Use and Testing, 49 CFR Parts 40 and 382 and that _____
(Name of employee/driver or "all employee drivers")
is/are currently participating in a drug and alcohol testing program pursuant to the aforementioned rules.

By: _____
Authorized Agent of CONTRACTOR

Subscribed and sworn to
before me this _____
day of _____, 2020

Notary Public