

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

 X Resolution or Ordinance (Blue) _____ Waiver of First Requested

_____ Recommendations of Boards, Commissions & Committees (Green)
Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: Scott Niehaus, Village Manager

DATE: January 9, 2015 (COW) (B of T) **Date:** January 22, 2015

TITLE: Hammerschmidt Parking Lot Extension
Design Engineering

SUBMITTED BY: David Gorman, P.E., Assistant Director of Public Works *DG*

BACKGROUND/POLICY IMPLICATIONS:

Contract for the Hammerschmidt Parking Lot Extension programmed for Fiscal Year (FY) 15. The project entails construction of additional commuter parking spaces by expanding the existing Hammerschmidt Parking Lot to the east.

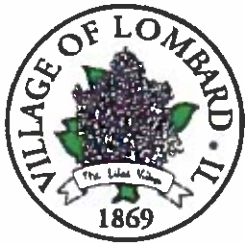
FISCAL IMPACT/FUNDING SOURCE:

Total Contract Amount: \$72,907.00
Project Number: FM 14 05, Design Engineering
Account: Parking Capital Reserve: 530.810.110.75410 (\$712,000)

Review (as necessary):

Village Attorney X	_____	Date	_____
Finance Director X	_____	Date	_____
Village Manager X	_____	Date	_____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



To: Scott Niehaus, Village Manager
 Through: Carl S. Goldsmith, Director of Public Works *aj*
 From: David Gorman, P.E., Assistant Director of P.W. *DG*
 Date: January 8, 2015
 Subject: Hammerschmidt Parking Lot Extension
 Design Engineering Contract

The current Capital Improvement Plan (CIP) has the Hammerschmidt Parking Lot Extension programmed for Fiscal Year (FY) 2015. The project entails construction of additional commuter parking spaces by expanding the existing Hammerschmidt Parking Lot to the east. This action adds additional 100+/- new parking spaces allocated for residents of the Village of Lombard.

A Request For Proposal (RFP) was sent to the Village's Design Engineering short list of firms on November 25, 2014. Baxter and Woodman Inc. (B&W) was determined to be the most qualified firm. B&W was the design engineer for the Lift/Pump Station Improvements project. The project scope and fee was directly negotiated with B&W and agreed to by both parties.

The scope of work includes final engineering. Included in the final engineering work are: evaluation of existing drainage, assessment of underground utility structures, geotechnical and environmental tests, designing the expansion of the parking lot, preparation of bid documents (plans, specifications and engineer's estimate of cost), utility permitting, and participation in a project public information meeting.

This work will be performed for a total not to exceed engineering fee of \$72,907.00. The engineering costs will be paid through the Parking Capital Reserve Fund. The current CIP budgets \$712,000 in FY 2015 for construction.

Please present this agreement and resolution for Design Engineering services to the President and Board of Trustees for their review at their regular meeting of January 22, 2015. If approved, please return two original signed copies of the agreement to Public Works-Engineering for further processing.

RESOLUTION
R _____ 15

A RESOLUTION AUTHORIZING SIGNATURE OF
PRESIDENT AND CLERK ON AN AGREEMENT

WHEREAS, the Corporate Authorities of the Village of Lombard have received an Agreement between the Village of Lombard, and Baxter and Woodman Inc. (B&W) regarding the Hammerschmidt Parking Lot Extension project as attached hereto and marked Exhibit "A"; and

WHEREAS, the Corporate Authorities deem it to be in the best interest of the Village of Lombard to approve such agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS as follows:

SECTION 1: That the Village President be and hereby is authorized to sign on behalf of the Village of Lombard said agreement as attached hereto.

SECTION 2: That the Village Clerk be and hereby is authorized to attest said agreement as attached hereto.

Adopted this 22nd day of January, 2015.

Ayes: _____

Nays: _____

Absent: _____

Approved this 22nd day of January, 2015.

Keith Giagnorio
Village President

ATTEST:

Sharon Kuderna
Village Clerk

VILLAGE OF LOMBARD CONTRACT

CONTRACT DOCUMENT NUMBER FM 14-05

This agreement is made this 22nd day of January, 2015, between and shall be binding upon the VILLAGE of Lombard, an Illinois municipal Corporation hereinafter referred to as the "VILLAGE" and Baxter and Woodman, Inc. hereinafter referred to as the "ENGINEER" and its successors.

Witnessed, that in consideration of the mutual promises of the parties delineated in the contract documents, the ENGINEER agrees to perform the services and the VILLAGE agrees to pay for the following services as set forth in the contract documents:

Design Engineering Services for the Hammerschmidt Parking Lot Extension

1. This contract shall embrace and include all of the applicable contract documents listed below as if attached hereto or repeated herein:
 - a. VILLAGE'S Request for Qualifications for Short-List for Engineering Services Dated December 13, 2013
 - b. Village's Request for Proposal dated November 25, 2014
 - c. ENGINEER'S Proposal Dated December 10, 2014
 - d. ENGINEER'S Work Effort and Fee submittal Dated January 8, 2015
 - e. Required Certificates and Signatures and Certificate of Insurance
2. The VILLAGE agrees to pay, and the ENGINEER agrees to accept as full payment for the services which are the subject matter of this contract in accordance with the General Provisions.
3. This Contract represents the entire agreement between the parties and may not be modified without the written approval of both parties.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by the Village President and the ENGINEER have hereunto set their hands this 22nd day of January, 2015.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Baxter and Woodman Inc.

Accepted this 9th day of January, 2015.

Individual or Partnership _____ Corporation X

By John V. Ambrose VICE-PRESIDENT
Position/Title

By _____ Position/Title

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this 22nd day of January, 2015.

Keith Giagnorio
Village President

Attest: _____
Sharon Kuderna
Village Clerk

VILLAGE OF LOMBARD ENGINEER'S CERTIFICATION

John V. Ambrose, having been first duly sworn depose and states as follows:
(Officer or Owner of Company)

Baxter and Woodman Inc., having submitted a proposal for: Hammerschmidt Parking Lot Extension to the Village of Lombard, hereby certifies that said ENGINEER:

1. has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105(A) (4).
2. is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:
 - a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the approve Revenue Act; or
 - b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.
3. is in full compliance with the Federal Highway Administration Rules on Controlled Substances and Alcohol Use and Testing, 49 CFR Parts 40 and 382 and that

NA

(Name of employee/driver or "all employee drivers")
is/are currently participating in a drug and alcohol testing program pursuant to the
aforementioned rules.

By: John V. Ambrose
Officer or Owner of Company named above

Subscribed and sworn to
before me this 9th
day of January, 2015.

Joanna Ptasiński
Notary Public

