

**VILLAGE OF LOMBARD**  
**REQUEST FOR BOARD OF TRUSTEES ACTION**  
**For Inclusion on Board Agenda**


     Resolution or Ordinance (Blue)        X   Waiver of First Requested  
  X   Recommendations of Boards, Commissions & Committees (Green)  
     Other Business (Pink)

**TO :** PRESIDENT AND BOARD OF TRUSTEES

**FROM:** Scott R. Niehaus, Village Manager

**DATE :** June 6, 2023                              **(BOT) Date:** June 15, 2023

**SUBJECT:** Text Amendments to the Village Code of Ordinances, Chapters  
97.010 (D) and 150.238: Mailbox Cluster Box Units – Two Ordinances

**SUBMITTED BY:** William J. Heniff, AICP, Director of Community Development 

**BACKGROUND/POLICY IMPLICATIONS:**

On May 3, 2023, the Board of Building Appeals (BOBA) considered and unanimously recommendation of a text amendment to the Building Code memorializing a developer requirement to pay for and install Mailbox Cluster Box Units (CBU), when required by the United States Postal Service, as a precondition to issuance of a Certificate of Occupancy for a new development.

On May 9, 2023, the Public Works and Environmental Concerns Committee (PWECC) considered and unanimously recommended approval of companion text amendments to Chapter 90.010 to adopt by reference the United States Postal Service National Delivery Planning Standards for Builders and Developers when placing CBU's within the public rights-of-way.

Please place this item on the June 15, 2023 Village Board agenda for consideration for approval. Staff also recommends approval of a waiver of first reading of the Ordinances.

**Fiscal Impact/Funding Source:**

Review (as necessary):

Finance Director \_\_\_\_\_ Date \_\_\_\_\_  
Village Manager  \_\_\_\_\_ Date 6/6/23