

MEMORANDUM

TO: William T. Lichter, Village Manager

FROM: David A. Hulseberg, AICP, Director of Community Development

DATE: May 26, 2005

SUBJECT: 322 W. Maple – Sacred Heart German Fest

BACKGROUND

Sacred Heart will be hosting German Fest which will take place from July 28 through July 31, 2005. According to Section 110.47 of the Lombard Code of Ordinances, Temporary Special Event permits are valid only for three days. Pursuant to the request of Trustee Tross, an extension is therefore requested from the Village Board for this event as well as for use of public rights-of-way-and public property for purpose of directional signage to the Fest subject to the approval of the Village Manager.

RECOMMENDATION

Staff recommends that the Village Board grant an extension to Sacred Heart German Fest so that they may hold their event as described above as well as use the public rights-of-way and public property for purposes of directional signage.