

Village of Lombard

*Village Hall
255 East Wilson Ave.
Lombard, IL 60148
villageoflombard.org*



Meeting Minutes

Monday, October 18, 2010

7:00 PM

Rescheduled from October 11, 2010

Trustees Conference Room

Community Relations Committee

*Trustee Laura Fitzpatrick - Chairperson,
Trustee Bill Ware - Co-Chair,
Pamela Bedard, Andy Draus, Cindy Wellwood-Burke,
Lisa Biegalski, Kimberly Angland, Griselda Corral & Ahmed Ali
Staff Liaison - Joelyn Kott*

1.0 Call to Order

The meeting was called to order at 7:04 p.m. by Chairperson Trustee Laura Fitzpatrick.

New member Ali Ahmed was introduced to the Committee members.

Chairperson Trustee Fitzpatrick passed out updated member contact information to the Committee for their information.

2.0 Pledge of Allegiance

The Pledge of Allegiance was led by Trustee Fitzpatrick.

3.0 Roll Call

Present: Laura Fitzpatrick, Pamela Bedard, Ahmed Ali, Andy Draus, Lisa Biegalski and Cindy Wellwood-Burke

Absent: Trustee Bill Ware, Griselda Corral and Kimberly Angland

Also present: Joelyn Kott, Communications and Marketing Coordinator.

Kim Angland arrived shortly after the meeting started.

4.0 Public Participation

None.

5.0 Approval of Minutes

On a motion by Biegalski and seconded by Wellwood-Burke the minutes of the September 20, 2010 meeting were unanimously approved by the members present.

6.0 Unfinished Business

090703

2010 Senior Fair

Discussion regarding the 2010 Senior Fair.

The committee agreed that attendance was good and the parking situation was better than last year. Staff indicated that we ran out of the 200 bags ordered for this year and resorted to giving out last year's bags. It was noted that this event is very popular, Attorney General Lisa Madigan was very gracious and the vendors were all happy with the event. A summary of the surveys will be provided at a later date. A mailing list was compiled of this year's attendees to be used for subsequent years. All in all a successful event.

7.0 New Business

A. Seniors

None.

B. Social Services

100579

President's Community Service Award

Request to nominate Craig Kuelczo for the President's Community Service Award.

Pam Bedard nominated Craig Kuelczo of Lombard Pharmacy to receive the President's Community Service Award. Bedard indicated that he went above and beyond in customer service and related that when her kids were babies, Craig went out of his way to deliver medicine to her house. His customer service efforts were praised and attested to by other Committee members.

It was moved by Bedard, seconded by Biegalski, that this matter be approved and present the President's Community Service Award to Craig Kuelczo. The motion carried by a voice vote

100580

Victim Services Program

Discussion regarding a Victim Services program.

Cindy Wellwood-Burke will research this program and report back to the Committee at the next meeting.

100581

Neighborhood Services Committee

Discussion regarding a Neighborhood Services Committee program.

Program from North Riverside

Chairperson Trustee Fitzpatrick shared that she has been in Lombard for 15 years and would bet that at one time we had a block captain program. The idea is to build bridges between the block captains and the Village for important information that needs to go out.

The program could include welcome bags, block parties, get togethers and, in fact, the program has received world-wide recognition. The Committee indicated they would like to hear more about this program so Chairperson Trustee Fitzpatrick will invite Carol, the Neighborhood Services Coordinator, to come and speak at a future meeting.

100481

Social Media

Providing instant updates and information coordination directly to residents.

Staff reported that the website right now has an opinion poll asking which people would prefer to receive emergency information from the Village-Facebook, Twitter, Nixle, Village Website or email.

Leading is email. Staff will discuss these items at the Web team meeting Tuesday and report back in November with information on how to best proceed.

100482**Social Services Position**

Discussion relative to the Social Services position.

Staff submitted a draft report which was distributed to the Committee for review. Everyone took a moment to review it. After the review, Andy Draus asked if we should get a cost associated with this. Cindy Wellwood-Burke questioned what the EAP is and what is its cost. Staff replied that the EAP is a benefit service that is available to employees who may need help in various areas, i.e., counseling, financial issues, etc. She will contact Human Resources to find out the cost associated and report back.

Chairperson Trustee Fitzpatrick read over the report and said that the next step would be to come up with a job description.

Pam Bedard asked what if it goes over 20 hours per week? Chairperson Trustee Fitzpatrick indicated that the total amount budgeted could be amended at a later date if it goes over the budgeted amount.

The Committee discussed the options of an outside agency or an individual social worker. The Committee reviewed the options and Cindy Wellwood-Burke made a phone call that goes to David Hahn and he makes the assignment of the case based on his knowledge of his cases. Cindy would find out how many people.

Andy Draus questioned if the agency had more than one person or a social worker position. The Committee's consensus is to hire a consulting firm. If this option did not work out, then there is the option not to renew the contract.

It was moved by Bedard, seconded by Wellwood-Burke, that this matter be recommended to the Board of Trustees for approval to use a social service agency with a budget not to exceed \$28,000. The motion carried by a voice vote

Staff was asked to include a listing of a sample monthly report from David Hahn-Elmhurst in the final report.

The revised report will be presented to the Committee in November and then forwarded for consideration to the Board of Trustees in November or December for consideration. Chairperson Trustee Fitzpatrick noted she will be promoting the idea at the strategic planning session.

Chairperson Trustee Fitzpatrick thanked the Committee for their work on this social services issue and said that she feels we are going to move forward with something of this nature.

100597**FEMA Workshop**

Discussion regarding planning a FEMA Workshop at Village Hall.

Chairperson Trustee Fitzpatrick was hoping to host a workshop in Lombard but since Carol Stream will be hosting a meeting October 27, staff will forward the information to Public Works to send to flood victims via email.

C. Youth

None.

D. Intergovernmental Relations

None.

E. Diversity

None.

8.0 Other Business

None

9.0 Information Only

None.

10.0 Adjournment

On a motion by Wellwood-Burke and seconded by Biegalski the meeting was adjourned at 8:15 p.m.