

DISTRICTS 6

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

 X Resolution or Ordinance (Blue) Waiver of First Requested
 Recommendations of Boards, Commissions & Committees (Green)
 Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: Scott Niehaus, Village Manager

DATE: January 14, 2019 (COW) (B of T) **Date:** February 7, 2019

TITLE: Cambria Lift Station Rehabilitation – Phase II
Construction Engineering Support Services

SUBMITTED BY: David Gorman, P.E., Assistant Director of Public Works *DG*

BACKGROUND/POLICY IMPLICATIONS:

Allocation of approximately 200 hours of consultant staff time for review and approval of contractor submittals, as needed construction observation services and oversight of the station start-up procedure.

FISCAL IMPACT/FUNDING SOURCE:

Total Contract Amount: \$30,500.00
WSCapRsveFd: \$30,500.00
Account#: 410.710.725.75420
NWS Project Number: SA 18 05

Review (as necessary):

Village Attorney X _____ Date _____
Finance Director X _____ Date _____
Village Manager X _____ Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



To: Scott Niehaus, Village Manager

Through: Carl Goldsmith, Director of Public Works

From: David Gorman, P.E., Assistant Director of Public Works

Date: January 14, 2019

Subject: Cambria Lift Station Rehabilitation – Phase II Project
Construction Engineering Support Services

Attached please find a resolution, contract, scope of services letter and the fee schedule for construction support services related to the Cambria Lift Station Rehabilitation – Phase II Project.

Please recall that the budget for the project evolved from a partial rehabilitation of the facility to a substantial rebuild of the entire station. The gap in funding between the 2018 Capital Improvement Plan and the bid award is being covered by the water/sewer bond issuance. The scope of the construction at the Cambria Lift Station includes a new SCADA cabinet, pumps, valves, meters, check valves, conduit and wiring. The wet well will also have structural liner installed that will resist corrosion for the acidic elements within the sewage.

The design engineering contract for the project was awarded to Christopher B. Burke Engineering Ltd (CBBEL) of Rosemont. That contract was sent to the Village Manager for his approval as the contract amount was under \$25,000

Village staff sought a proposal for construction engineering support services from CBBEL. Fee and scope were agreed to by both parties. The project scope includes review of the contractor submittal for the electrical, mechanical and civil elements of the project. The scope also includes hours for construction observation, technical consultation, project meetings and facility start-up.

The proposal from CBBEL is attached for reference. This work will be performed for a not-to-exceed fee of \$30,500.00. As previously stated, the funding source for the services from CBBEL will be allocated from the Water and Sewer Capital Reserve Fund.

Please present this resolution and contract to the President and Board of Trustees for their review at their regular meeting of February 7, 2019. If approved, please return one original signed copy to Public Works-Engineering for further processing.

Attachments: Scope of Services (Dated 01/08/2019)
Fee Schedule (Dated 01/08/2019)

DG/rgs

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R E S O L U T I O N
R _____ 19

**A RESOLUTION AUTHORIZING SIGNATURE OF
PRESIDENT AND CLERK ON AN AGREEMENT**

WHEREAS, the Corporate Authorities of the Village of Lombard have received an Agreement between the Village of Lombard, and Christopher B. Burke Engineering LTD. regarding the Central Station Reservoir Improvements project, professional engineering services as attached hereto and marked Exhibit "A"; and

WHEREAS, the Corporate Authorities deem it to be in the best interest of the Village of Lombard to approve such agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS as follows:

SECTION 1: That the Village President be and hereby is authorized to sign on behalf of the Village of Lombard said agreement as attached hereto.

SECTION 2: That the Village Clerk be and hereby is authorized to attest said agreement as attached hereto.

Adopted this 7th day of February, 2019.

Ayes: _____

Nays: _____

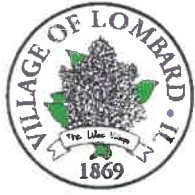
Absent: _____

Approved this 7th day of February, 2019.

Keith Giagnorio
Village President

ATTEST:

Sharon Kuderna
Village Clerk



VILLAGE OF LOMBARD CONTRACT

Cambria Lift Station Rehabilitation CONTRACT DOCUMENT NUMBER SA 18 05

This agreement is made this 7th day of February, 2019, between and shall be binding upon the VILLAGE of Lombard, a Illinois municipal Corporation hereinafter referred to as the "VILLAGE" and Christopher B. Burke Engineering LTD. hereinafter referred to as the "CONSULTANT" and its successors.

Witnessed, that in consideration of the mutual promises of the parties delineated in the contract documents, the CONSULTANT agrees to perform the services and the VILLAGE agrees to pay for the following services as set forth in the contract documents:

Scope of work includes: Shop drawing review, consultation during construction, on-call construction observation and meeting attendance.

1. This contract shall embrace and include all of the applicable contract documents listed below as if attached hereto or repeated herein:
 - a) VILLAGE's Request for Qualifications and Proposals for Shortlists for Engineering Services dated October 31, 2016 consisting of the following:
 - i. Cover Sheet
 - ii. Table of Contents
 - iii. General Provisions
 - iv. Special Provisions
 - v. Appendices 1, 2 & 3
 - b) CONSULTANT'S Statement of Qualifications and Proposal dated December 5, 2016
 - c) CONSULTANT'S Work Effort and Fee submittal Dated January 8, 2019
 - d) Required Certificates and Signatures and Certificate of Insurance
2. The VILLAGE agrees to pay, and the CONSULTANT agrees to accept as full payment for the services which are the subject matter of this contract in accordance with the General Provisions.
3. This Contract represents the entire agreement between the parties and may not be modified without the written approval of both parties.

Cambria Lift Station Rehabilitation
Contract Number: SA 18 05

IN WITNESS WHEREOF, the Village of Lombard, Illinois, and the Contractor have each hereunto caused this Contract to be executed by their respective duly authorized representatives this ____ day of _____ 2019.

If an individual or partnership, the individual or all partners shall sign or, if a corporation, an officer(s) duly authorized shall sign.

Print Company Name

Individual or Partnership _____ Corporation _____

Accepted this _____ day of _____, 2019.

By

Position/Title

By

Position/Title

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this 7th day of February, 2019.

Keith Giagnorio, Village President

Attest:

Sharon Kuderna, Village Clerk

Cambria Lift Station Rehabilitation
Contract Number: SA 18 05



VILLAGE OF LOMBARD CONSULTANT'S CERTIFICATION

_____, having been first duly sworn depose and states as follows:
(Officer or Owner of Company)

_____, having submitted a proposal for:
(Name of Company)

Cambria Lift Station Rehabilitation – Phase II to the Village of Lombard hereby certifies that said CONSULTANT:

1. has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105(A) (4).
2. is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:
 - a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the approve Revenue Act; or
 - b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.
3. is in full compliance with the Federal Highway Administration Rules on Controlled Substances and Alcohol Use and Testing, 49 CFR Parts 40 and 382 and that

(Name of employee/driver or "all employee drivers")

is/are currently participating in a drug and alcohol testing program pursuant to the aforementioned rules.

By: _____
Officer or Owner of Company named above

Subscribed and sworn to
before me this _____
day of _____, 2019.

Notary Public



CHRISTOPHER B. BURKE ENGINEERING, LTD.

9575 West Higgins Road Suite 600 Rosemont, Illinois 60018 TEL (847) 823-0500 FAX (847) 823-0520

January 8, 2019

Village of Lombard
1051 S. Hammerschmidt
Lombard, IL 60148

Attention: Mr. Ray Schwab
Civil Engineer

Subject: Proposal for Professional Engineering Services
Cambria Lift Station Rehabilitation Construction Engineering Services

Dear Ray:

As requested, Christopher B. Burke Engineering, Ltd. (CBBEL) is submitting this proposal for professional engineering services related to construction observation of the Cambria Lift Station Rehabilitation in Lombard, Illinois. Below is our Understanding of the Assignment, Scope of Services and Estimate of Fee.

UNDERSTANDING OF THE ASSIGNMENT

CBBEL understands the Village would like an engineering consultant to provide limited construction engineering services during the rehabilitation of the Cambria Lift Station. CBBEL will provide shop drawing review of contractor's equipment submittals, on-call on-site observation, on-call participation at construction progress meetings, and participation during equipment start-up and commissioning.

SCOPE OF SERVICES

Task 1 – Shop Drawing Review and Consultation During Construction: CBBEL will review contractor's submittals for the proposed equipment being provided by the contractor for compliance with the contract plans and specifications. CBBEL will review the submittals, prepare review letters and stamped submittals, and submit back to contractor. CBBEL will respond to contractor's requests for information (RFI's) during the course of the project.

Task 2 – On-Call Construction Observation and Attendance at Meetings: CBBEL will visit the site as requested to observe construction progress and attend construction progress meetings as requested.

ESTIMATE OF FEE

Task 1 – Shop Drawing Review (Assume approx. 100 Hrs.)	\$15,000
Task 2 – On-Call Construction Observation and and Meetings (Assume approx. 100 Hrs.)	\$15,000
Direct Costs	<u>\$ 500</u>
TOTAL	\$30,500

We will bill you at the hourly rates specified on the attached Schedule of Charges and follow our contract in accordance with the General Terms and Conditions of the Agreement signed February 16, 2017.

Please forward a copy of the approval Board Item upon execution of the contract supplement.

Sincerely,



Christopher B. Burke, PhD, PE, D.WRE, Dist.M.ASCE
President

JPC/pjb

Encl. Schedule of Charges

THIS PROPOSAL AND SCHEDULE OF CHARGES ACCEPTED FOR
VILLAGE OF LOMBARD

BY: _____
TITLE: _____
DATE: _____

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