

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

_____ Resolution or Ordinance (Blue) _____ *Waiver of First Requested*
_____ Recommendations of Boards, Commissions & Committees (Green)
X _____ Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: Scott Niehaus, Village Manager

DATE: September 8, 2015 (COW)(B of T) September 17, 2017

TITLE: A Motion Authorizing the Execution of an Agreement with David Taussig and Associates, Inc. (DTA)

SUBMITTED BY: Timothy Sexton, Director of Finance

BACKGROUND/POLICY IMPLICATIONS:

The last active program running on the AS400 network is the special assessment in-house program; the FY16 proposed budget includes \$7,500 to contract the administration of special assessment to an outside service. Exhibit A of the Special Assessments Administrative Services Agreement describes the administrative tasks that DTA can provide. The following memo provides a cost analysis between DTA's services versus purchasing and paying maintenance for the New World Systems Special Assessment Module.

The Consultant's annual compensation is a fixed fee of \$70.10 per parcel or \$3,500, whichever is more through calendar year 2021. This Agreement can be terminated or suspended at any time upon thirty days written notice. If approved, DTA would begin working with the Village of Lombard immediately in order to prepare next year's tax bills.

Staff's recommendation to approve the agreement for administrative services with David Taussig and Associates, Inc., to the Village President and Board of Trustees, is attached.

Review (as necessary):

Village Attorney X _____

Finance Director X _____

Village Manager X _____

Date _____

Date 9/9/15

Date 9/9/15